

Part I: Institutional Data

A) PROFILE OF THE COLLEGE

1. Name and Address of the College

Name: MVN JS & RVR College of Arts and Science
Address: MALIKIPURAM
City: MALIKIPURAM District: East Godavari State: Andhra Pradesh
Pin code: 533 253

2. For communication

Office

Name	Area/ STD code	Tel. No.	Mobile No.	Fax No.	E-mail
Principal	08862	226372	9949295923	227211	prinmvn@yahoo.com
Vice Principal	---	---	---	---	---
Steering Committee Coordinator	08862	226372	9866188959	227211	prinmvn@yahoo.com

Residence

Name	Area/ STD code	Tel. No.	Mobile No.	Fax No.	E-mail
Principal	08862	226726	9949295923	---	---
Vice Principal	---	---	---	---	---
Steering Committee Coordinator	08862	225283	9866188959	---	---

3. Financial category of the college:

Grant-in-aid
Self-financing (MA English)
Government funded

4. Type of college:

Affiliated
Constituent

5. a) Date of establishment of the college: Date, Month & Year

G.O.Ms.No 1282

**b) University to which the college is affiliated: Andhra University,
Visakhapatnam, AP**

6. Dates of UGC recognition:

	Date, Month & Year (dd-mm-yyyy)
i. Under 2(f)	31-01-1981
ii. Under 12(B)	July,1979

(Certificate of recognition u/s 2(f) and 12(B) may be enclosed)
(Appendix – 1.1 and 1.2)

7. Does the University Act provide for autonomy?

Yes No

If yes, has the college applied for autonomy?

Yes No

8. Campus area in acres/sq.mts : 7.68 acres

9. Location of the college :

Urban	<input type="checkbox"/>
Semi-urban	<input type="checkbox"/>
Rural	<input checked="" type="checkbox"/>
Tribal	<input type="checkbox"/>
Any other (specify)	<input type="checkbox"/>

10. Unit Cost of Education

(a) Unit cost = total annual expenditure budget (actuals) divided by number of students enrolled

Rs. 15120/-

(b) Unit cost calculated excluding salary component

Rs.1379/-

B) CRITERION-WISE INPUTS

Criterion – I: Curricular Aspects

1.	Number of Programme options	4					
2.	Number of Subjects taught in the institution	19					
3.	No. of overseas programmes on campus and income earned:	No.	Amount	Agency			
		Nil	---	---			
4.	Does the college offer self-funded programmes?	Yes	<input checked="" type="checkbox"/>	No	<input type="checkbox"/>		
	If yes, how many courses?	1					
5.	Programmes with annual system	Yes	<input checked="" type="checkbox"/>	No	Number.	3	
6.	Inter/multidisciplinary programmes	Yes		No	<input checked="" type="checkbox"/>	Number	
7.	Programmes with semester system	Yes	<input checked="" type="checkbox"/>	No	Number	1	
8.	Programmes with trimester system	Yes		No	<input checked="" type="checkbox"/>	Number	
9.	Programmes with choice based credit system	Yes		No	<input checked="" type="checkbox"/>	Number	
10.	Programmes with elective options	Yes	<input checked="" type="checkbox"/>	No	Number	4	
11.	Courses offered in modular form	Yes		No	<input checked="" type="checkbox"/>	Number	
12.	Courses with ICT enabled teaching learning process	Yes	<input checked="" type="checkbox"/>	No	Number	19	
13.	Programmes where assessment of teachers by the students has been introduced	Yes		No	<input checked="" type="checkbox"/>	Number	
14.	Programmes with faculty exchange/visiting faculty	Yes		No	<input checked="" type="checkbox"/>	Number	
15.	New programmes introduced during the last five years	UG	Yes	<input checked="" type="checkbox"/>	No	Number	1
		PG	Yes	<input checked="" type="checkbox"/>	No	Number	1

16.	Subjects in which major syllabus revision was done during the last five years	Yes	<input checked="" type="checkbox"/>	No	<input type="checkbox"/>	Number	2
17.	Obligatory internship (U.G.C + other vocational programmes)	Yes	<input type="checkbox"/>	No	<input checked="" type="checkbox"/>	Number	<input type="checkbox"/>
18.	Courses of contemporary relevance	Yes	<input checked="" type="checkbox"/>	No	<input type="checkbox"/>	Number	5
19.	Feedback obtained from employers	Yes	<input checked="" type="checkbox"/>	No	<input type="checkbox"/>		
20.	Course evaluation made	Yes	<input checked="" type="checkbox"/>	No	<input type="checkbox"/>		
21.	Any others (specify)	<input type="text" value="---"/>					

Criterion- II: Teaching-Learning and Evaluation

1. Number of working days in the last academic year:

219

2. Number of teaching days in the last academic year:

190

3. No. of positions sanctioned and filled : Sanctioned Filled

Teaching	:		33		22
Non- Teaching	:		34		28
Technical	:		01		01

4. a. Number of regular and permanent teachers (gender-wise)

Professors	:		M	-	F	-
Readers	:		M	04	F	-
Lecturers	:		M	17	F	01

b. Number of temporary teachers (gender-wise)

Lecturers- Full-time	:		M	--	F	--	
Lecturers- Part-time	:		M	--	F	--	
Lecturers (Management appointees) Full-time	:		M	15	F	02	
Lecturers (Management appointees) Part-time	:		M	--	F	--	
Any other	:	<table border="1" style="margin: auto;"><tr><td style="text-align: center;">---</td></tr></table>					---

Total	:	<table border="1" style="margin: auto;"><tr><td style="text-align: center;">36+3= 39</td></tr></table>					36+3= 39
36+3= 39							

*M– Male, F- Female

c. Number of teachers Same State :

39

Other States:

5. a. Number of qualified (and approved) teachers and their percentage in the total faculty strength :

39	100%
-----------	-------------

b. Teacher student ratio :

1:26

c. Percentage of the teachers with Ph.D. as the highest qualification :

10.25%

d. Percentage of the teachers with M.Phil. qualification :

17.95%

e. Percentage of the teachers have completed UGC NET and SLET exams :

5.13 %

f. Percentage of the faculty served as resource persons in Workshop/Seminars/Conferences during the last five years :

35.9 %

g. Number of faculty development programmes availed of by teachers during the last five years :

	2001-02	2002-03	2003-04	2004-05	2005-06
Refresher:	2	2	1	2	Nil
Orientation:	1	1	Nil	Nil	Nil
Any other (specify)	Nil	Nil	Nil	Nil	8

(Train the Trainees, AP History congress meeting, Seminar in Networking of College Unit through INFLIBNET)

6. Number of faculty development Programmes organized by the College (Last five years)

Seminars/ Workshops/ Symposia on Curricular development, teaching-learning, Assessment, etc.,	2002-03	2003-04	2004-05	2005-06	2006-07
	1	1	1	1	20
Research development programmes	--	--	--	--	--

Invited/ endowment lectures

--	--	1	1	2
----	----	----------	----------	----------

Any other area (specify)

--	--	--	--	--
----	----	----	----	----

7. Percentage of the courses use ‘predominantly’ the lecture method:

20 %

8. Does the college have the tutor ward system? **Yes**

If yes, how many students are under the care of a teacher for systematic academic work

1:30

9. Remedial Programmes offered

Yes	<input checked="" type="checkbox"/>	No	<input type="checkbox"/>	Number	2
-----	-------------------------------------	----	--------------------------	--------	----------

10. Bridge courses offered :

Yes	<input checked="" type="checkbox"/>	No	<input type="checkbox"/>	Number	15
-----	-------------------------------------	----	--------------------------	--------	-----------

11. a. Self appraisal of faculty Yes No

b. Student assessment of faculty performance Yes No

c. Expert assessment of faculty performance Yes No

d. Additional administrative work done by faculty/staff if yes ,number of hours spent by the faculty per week Yes No

12 hours(Each member of the staff)

12. Any other(specify)

---	---
-----	-----

Criterion-III: Research, Consultancy And Extension

1. Research collaboration

National Yes No

If yes, how many?

Overseas Yes No

If yes, how many?

Consultancy earnings Yes No

If yes, how much?

2. Number of teachers with Ph. D and their percentage in the total faculty strength

04	10.25
-----------	--------------

3. Furnish the following details for the past five years

a. Number of teachers who have availed themselves of the Faculty Improvement Programme of the UGC

2001-02	2002-03	2003-04	2004-05	2005-06
03	Nil	Nil	01	01

b. Number of national/international conferences organized by the college

National

2001-02	2002-03	2003-04	2004-05	2005-06
Nil	Nil	Nil	Nil	Nil
Nil	Nil	Nil	Nil	Nil

International

4. a. Does the college have research projects? Yes No
If yes, how many?

b. Provide the following details about the research projects

Major projects	Yes		No	✓	Number		Agency		Amt.	
Minor projects	Yes		No	✓	Number		Agency		Amt.	
College Projects	Yes		No	✓	Number		Amount			
Industry sponsored	Yes		No	✓	Number		Industry		Amt.	
Any other (specify)										
No. of student research projects	Yes	✓	No		Number	16	Amount given by the College		Rs.32000/-	

5. Research publications: (during last five years)

International journals	Yes	✓	No		Number	2
National journals – refereed papers	Yes	✓	No		Number	1
College journal	Yes	✓	No		Number	20
Books	Yes		No	✓	Number	Nil
Abstracts	Yes	✓	No		Number	10
Any other (specify)	Yes		No		Number	
Awards, recognition, patents etc. if any (specify)						

6. Presentation of research papers:

Yes No

If yes, number of papers presented at

National seminars

Nil
Nil
Nil

International seminars

Any other research activity, specify

7. **Number of other extra curricular/co-curricular activities organized in collaboration with other agencies/NGOs (such as Rotary/Lions Club etc.) on the campus** **10**

8. **Extension Centres:**

Yes		No	✓	Yr. of Estb	
-----	--	----	---	-------------	--

9. **Number of regular extension programmes organized by NSS, NCC etc.** **10**

10. **No. of NCC Cadets**

M	Nil	F	Nil
---	------------	---	------------

11. **No. of NSS Volunteers**

M	223	F	114
---	------------	---	------------

Criterion-IV :Infrastructure and Learning Resources

1.	(a) Campus area in acres	7.68 acres
	(b) Built in area in Sq. Meters	13488 sq.mt
2.	Working hours of the Library on working days	9 a.m to 5 p.m
	on holidays	9 a.m to 12 noon
3.	Average number of faculty visiting the library/day	20
4.	Average number of students visiting the library/day	200
5.	Stock of books in the library	
	a. No. of Titles	8000
	b. No. of Volumes	12843
6.	Number of journals subscribed by the institution	60
7.	Open access system	Yes <input checked="" type="checkbox"/> No <input type="checkbox"/>
8.	Total collection	
	a. Books	12843
	b. Textbooks	10363
	c. Reference books	2480
	d. Magazines	24
	e. Current journals	
	Indian journals	35
	Foreign journals	1
f. Peer reviewed journals	Nil	
g. Back volumes of journals	140	

h. E-information resources

CDs/ DVDs	25
Databases	SQL
Online journals	Nil
AV resources	Nil

i. Special collection

UNO Depository Centre	Nil
World Bank Repository	Nil
Materials acquired under special schemes (IEEE, ACM, NBHM, DST etc.)	Nil
Competitive examinations	Yes
Book Bank	Yes
Braille materials	Nil
Manuscripts	Nil
Any other. Please specify	Nil

9 Number of books/journals / periodicals added during the last two years and their cost

	2004-2005		2005-2006	
	Number	Total Cost	Number	Total Cost
Text books	779	74,416-00	429	62,408-00
Other books	-----	-----	-----	-----
Journals/Periodicals	28	15,047-00	30	15,275-00
Any other	----	-----	-----	-----
News papers	8	9,230-00	9	11,108-00

10. Mention the

Total carpet area of the Central Library (in sq. ft)	4,500 sq.ft.
Number of departmental libraries	15
Average carpet area of the departmental libraries	50 sq.ft.
Seating capacity of the Central Library	200

11. Automation of Library	Yes <input checked="" type="checkbox"/> No <input type="checkbox"/>
If yes, fully automated	<input checked="" type="checkbox"/>
partially automated	<input type="checkbox"/>
name the application software used	e-Library
12. Percentage of library budget in relation to total budget	0.25%
13. Services/facilities in the library	
Circulation	<input checked="" type="checkbox"/>
Clipping	<input checked="" type="checkbox"/>
Bibliographic compilation	<input type="checkbox"/>
Reference	<input checked="" type="checkbox"/>
Photocopying	<input checked="" type="checkbox"/>
Computer and Printing	<input checked="" type="checkbox"/>
Internet	<input checked="" type="checkbox"/>
Digitalization	<input type="checkbox"/>
Inter-library loan	<input checked="" type="checkbox"/>
Power back up	<input checked="" type="checkbox"/>
Information display and notification	<input checked="" type="checkbox"/>
User orientation /information literacy	<input checked="" type="checkbox"/>
Any others. Please specify	<input type="checkbox"/>
14. Are students allowed to retain books for examinations?	Yes <input checked="" type="checkbox"/> No <input type="checkbox"/>
15. Furnish	
Average number of books issued/returned per day	80
Average number of users who visited/consulted per month	5400
Ratio of library books to the number of students enrolled	1:13.07%

16. Computer terminals **Nil**

Departments with computer facilities **4**

No. of computers in the college **68**

Budget allotted for computers in the last academic year **Rs. 2,50,000/-**

Amount spent on maintenance and upgrading of computer facilities in the last academic year **Rs. 1,50,000/-**

Workshop/Instrumentation Centre

Yes		No	✓	Yr. of Estb.	
-----	--	----	---	--------------	--

Any other (specify) ---

17. Health Centre

Yes		No	✓	Yr. of Estb	
-----	--	----	---	-------------	--

18. Residential accommodation

Faculty

Yes		No	✓	Yr. of Estb	
-----	--	----	---	-------------	--

Non-teaching staff

Yes		No	✓	Yr. of Estb	
-----	--	----	---	-------------	--

19. Hostels

Yes	✓	No	
-----	---	----	--

If yes, number of students residing in hostels

Male

Yes	✓	No		Number	22
-----	---	----	--	--------	-----------

Female

Yes		No	✓	Number	
-----	--	----	---	--------	--

20. Sports fields

Yes	✓	No		Yr. of Estb	1972
-----	---	----	--	-------------	-------------

21. Gymnasium	Yes	✓	No		Yr. of Estb	2001
22. Women's rest rooms	Yes	✓	No		Yr. of Estb	1972
23. Transport	Yes		No	✓	Yr. of Estb	
24. Canteen	Yes		No	✓	Yr. of Estb	
25. Students centre	Yes		No	✓	Yr. of Estb	
26. Any others (specify)	---					

Criterion-V: Student Support and Progression

1. a **Student strength**

(Provide information in the following format for the past five years)

Academic Year 2002-03

Student Enrolment	UG			PG			M.Phil			Ph.D			Diploma / Certificate			Self-Funded		
	M	F	T	M	F	T	M	F	T	M	F	T	M	F	T	M	F	T
No. of students from the same state where the college is located	491	456	947
No. of students from other states
No. of NRI students
No. of overseas students

***M - Male, F- Female, T-Total**

Academic Year 2003-04

Student Enrolment	UG			PG			M.Phil			Ph.D			Diploma / Certificate			Self-Funded		
	M	F	T	M	F	T	M	F	T	M	F	T	M	F	T	M	F	T
No. of students from the same state where the college is located	478	433	911
No. of students from other states
No. of NRI students
No. of overseas students

*M - Male, F- Female, T-Total

Academic Year 2004-05

Student Enrolment	UG			PG			M.Phil			Ph.D			Diploma / Certificate			Self-Funded		
	M	F	T	M	F	T	M	F	T	M	F	T	M	F	T	M	F	T
No. of students from the same state where the college is located	493	474	962	32	01	33
No. of students from other states
No. of NRI students
No. of overseas students

M - Male, F- Female, T-Total

Academic Year 2005-06

Student Enrolment	UG			PG			M.Phil			Ph.D			Diploma / Certificate			Self-Funded		
	M	F	T	M	F	T	M	F	T	M	F	T	M	F	T	M	F	T
No. of students from the same state where the college is located	492	449	941	51	22	73
No. of students from other states
No. of NRI students
No. of overseas students

*M - Male, F- Female, T-Total

Academic Year 2006-07

Student Enrolment	UG			PG			M.Phil			Ph.D			Diploma / Certificate			Self-Funded		
	M	F	T	M	F	T	M	F	T	M	F	T	M	F	T	M	F	T
No. of students from the same state where the college is located	540	442	982	31	29	60	12	14	26
No. of students from other states
No. of NRI students
No. of overseas students

*M - Male, F- Female, T-Total

b. Dropout rate in UG and PG for the last two batches

2004-05		2005-06	
UG	PG	UG	PG
2.69%	3.03%	3.93%	2.43%

2. Student freeships and scholarships (last Year)

Number	Amount
--------	--------

Endowments:

3	Rs. 1850/-
---	------------

Free ships:

Nil	Nil
-----	-----

Scholarship (Government)

624	Rs. 17,85,854
-----	---------------

Scholarship (Institution)	37	Rs. 15,725
No. of loan facilities:	Nil	Nil
Any other financial support schemes	Nil	Nil

3. Does the college obtain feedback from students on their campus experience? Yes No

4. Major cultural events (last year data)

	Organized			Participated		
	Yes	No	Number	Yes	No	Number
Inter-collegiate	✓		01	✓		04
Inter-university				✓		01
National						
Any other (specify) College level	✓		06			

5. Examination Results (past five years)

	UG					PG					M. Phil				
	1	2	3	4	5	1	2	3	4	5	1	2	3	4	5
% of passes	85.45	90.42	86.28	89	83.65	--	--	--	--	60.2	--	--	--	--	--
No. of first classes	59	98	49	114	97	--	--	--	--	--	--	--	--	--	--
No. of distinctions	20	22	23	22	25	--	--	--	--	--	--	--	--	--	--
Rank if any	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--

* 1: 2001-02, 2: 2002-03, 3: 2003-04, 4: 2004-05, 5: 2005-06

6. Are there any overseas students? Yes No
 If yes, how many?

7. No. of students who have passed the following during the last five years

	2001-02	2002-03	2003-04	2004-05	2005-06
NET					01
SLET					
CAT					
TOEFL					
GRE					
G-MAT					
IAS etc.					
Defence Entrance					
Other services					
Any other (specify)					
Further Courses	481	472	489	520	591

8. Student Counselling Centre

Yes	<input checked="" type="checkbox"/>	No		Yr. of Estb	1997
-----	-------------------------------------	----	--	-------------	-------------

9. Grievance Redressal Cell

Yes	<input checked="" type="checkbox"/>	No		Yr. of Estb	1997
-----	-------------------------------------	----	--	-------------	-------------

10. Alumni Association

Yes	<input checked="" type="checkbox"/>	No		Yr. of Estb	2006
-----	-------------------------------------	----	--	-------------	-------------

11. Parent-teacher Association

Yes	<input checked="" type="checkbox"/>	No		Yr. of Estb	1972
-----	-------------------------------------	----	--	-------------	-------------

12. Any others (specify)

Criterion-VI :Organization and Management

1.	a.	No. of Teaching staff	Permanent	M	21	F	01
			Temporary	M	15	F	02
	b.	No. of Non-teaching staff	Permanent	M	25	F	03
			Temporary	M	03	F	Nil
c.	No. of Technical Assistants	Permanent	M	01	F	Nil	
		Temporary	M	02	F	01	
d.	Teaching – Non-teaching staff ratio		1.2:1				
2.	Number of management appointees	Non-Teaching	M	04	F	Nil	
		Tech. Assistants	M	01	F	01	
3.	Percentage of posts filled under reserved categories:						
a.	Teaching		SC/ST	23%			
			MBC	Nil			
			BC	12.8 %			
			OC	64.2%			
			Any other (specify)	Nil			
b.	Non-Teaching		SC/ST	11.4%			
			MBC	Nil			
			BC	31.4%			
			OC	57.2%			
			Any other (specify)	Nil			

4. **Number of development programmes for the Non-teaching staff (last five years)**

Nil	Nil	Nil	Nil	Nil
-----	-----	-----	-----	-----

5. **Financial resources of the college (approximate amounts) – Last year data**

Grant-in-aid	Rs.1,25,50,092/-
Fees	Rs. 9,22,000/-
Donation	Nil
Self-funded courses	Rs. 4,81,800/-
Any other (specify)	Nil

6. **Statement of Expenditure**

	2004–2005	2005-2006
% spent on the salary of faculty	48.63 %	57.9%
% spent on the salary of non-teaching employees including estate workers	15.55%	15.86%
% spent on books and journals	0.39%	0.25%
% spent on Building development	3.55%	2.71%
% spent on maintenance, electricity, water, sports, examinations, hostels, student amenities, etc.	13.97%	13.31%
% spent on academic activities of departments, laboratories, green house, animal house, etc.	8.31%	1.44%
% spent on equipment, research, teaching aids, seminars, contingency etc.	9.60%	8.53%

7. **Dates of meetings of Academic and Administrative Bodies:** 2005-2006

Governing Body	Nil
Internal Admn. Bodies (mention only three most important bodies)	14-06-2005
Management Meetings	19-02-2006
Any others (specify)	Nil

8. Welfare Schemes for the academic community (past 5 years) Amount

Loans:	Yes		No	✓	
Medical attention	Yes		No	✓	
Any other (specify)					

9. ICT supported units:

Offices	Yes	✓	No	
Student Records	Yes	✓	No	
Career Counselling	Yes		No	✓
Aptitude Testing	Yes		No	✓
Examinations	Yes	✓	No	
Any other (specify)	Nil			

10. Any others (specify)

Nil

Criterion-VII: Healthy Practices

1. **No. of MoUs with industry/other agencies:**

Nil

Internship with industry

Nil

2. **Does the college have a Department of Continuing Education**
 Yes No

3. **Value education course/modules**

Yes	✓	No	
-----	---	----	--

4. **Does the college have a Women’s Studies Centre?** Yes No

If yes, provide the following details about the activities of the centre.

Academic Programmes	Yes		No	✓	Number	
Projects	Yes		No	✓	Number	
Exchange (visiting/training, national and international)	Yes		No	✓	Number	

5. **Any others (specify)**

Nil

1. Name of the Department : **DEPARTMENT OF ENGLISH**
2. Year of Establishment : **1972**
3. Number of Teachers sanctioned and present position: : **Aided Sanctioned -3
Working – Aided -2 Vacancy-1
Adhoc-2,
Total -4**
4. Number of Administrative Staff : **Not Applicable**
5. Number of the Technical Staff : **Computer Programmer-1**
6. Number of Students : **Total : 689 in the year 2006-07
I.BA – 125, II BA – 150,
III BA – 35,
I. B.Sc- 137, II B.Sc- 108
I B.Com :76, II B.Com: 58**
7. Demand Ratio
(No. of seats: No of applications) : **1:2
(Due to heavy demand obtained
permission from University for
extra intake of 10 seats)**
8. Ratio of Students to Teachers : **1:172 during the year 2006-07**
9. Ratio of Research scholars to Teachers : **Not Applicable**
10. Number of research scholars who had their master's degree from other institutions : **Not Applicable**
11. Latest revision of the curriculum (year): **Andhra University revised,
English (UG) Syllabus
General English: First Year-2005-06
Second Year 2006-07
Special English: First Year 2003
Second Year-2004
Third Year 2005.**
12. Number of students passed NET/
SLET etc. (last five years) : **Not Applicable**

13. Success Rate of students : **90.8 %**
(360 Students appeared, 327 Passed) – II Year
91.6 % (24 students appeared, 22 passed) – III Year
14. Distinction/Ranks : **Nil**
15. Publications by faculty (last 5 years) : **Nil**
16. Awards and recognition received by faculty (last five years) : **M.Phil**
17. Faculty who have Attended National and International Seminars (last five years) : **3 (Three)**
18. Number of National and International seminars organized (last five years) : **Nil**
19. Number of teachers engaged in Consultancy and the revenue generated : **Nil**
20. Number of ongoing projects and its total outlay : **Nil**
21. Research projects completed during last five year & its total outlay : **Nil**
22. Number of inventions and patents : **Nil**
23. Number of Ph. D theses guided during last five years : **Not Applicable**
24. Number of Books in the Departmental Library, if any : **72 Books**
25. Number of Journals/Periodicals : **2 (Two only) Financed by Staff**
26. Number of Computers : **30 (Thirty only)**
27. Annual Budget : **Rs. 50,000/-**

1. Name of the Department : **DEPARTMENT OF TELUGU**
2. Year of Establishment : **1972**
3. Number of Teachers sanctioned and present position : **Aided-1
Adhoc-2**
4. Number of Administrative Staff : **Not Applicable**
5. Number of the Technical Staff : **Not Applicable**
6. Number of Students : **Total :654 in the year 2006-07
[BA : 275; B.Sc : 245; B.Com:134]**
7. Demand Ratio
(No. of seats: No of applications) : **339:434
(Due to heavy demand obtained permission from University for extra intake of 90 seats)**
8. Ratio of Students to Teachers : **1:336 during the year 2006-07**
9. Ratio of Research scholars to Teachers : **Not Applicable**
10. Number of research scholars who had their master's degree from other institutions : **Not Applicable**
11. Latest revision of the curriculum (year) : **Year 1995-96**
12. Number of students passed NET/ SLET etc. (last five years) : **1 (Ch.Syam Babu)**
13. Success Rate of students : **96.82 % (2005-06)**
14. Distinction/Ranks : **Many of our students got Distinctions and Ranks in AUCET and Ed.CET**
15. Publications by faculty (last 5 years) : **Sheet Enclosed**
16. Awards and recognition received by faculty (last five years) : **Nil**

17. Faculty who have Attended National and International Seminars (last five years) : **4 - National Seminars, 1-Spl. Seminar**
18. Number of National and International seminars organized (last five years) : **Nil**
19. Number of teachers engaged in Consultancy and the revenue generated : **Extending free counselling to students who approach the faculty seeking advanced studies- B.Ed, TPT, AUCET etc. as this is a free service, no income is generated till now**
20. Number of ongoing projects and its total outlay : **Nil**
21. Research projects completed during last five year & its total outlay : **Nil**
22. Number of inventions and patents : **Nil**
23. Number of Ph. D theses guided during last five years : **Nil**
24. Number of Books in the Departmental Library, if any : **30 Books**
25. Number of Journals/Periodicals : **2 (Two only)**
26. Number of Computers : **Nil**
27. Annual Budget : **Rs.3,000 /-**

1. Name of the Department : **DEPARTMENT OF ENVIRONMENTAL STUDIES**
2. Year of Establishment : **2005-06**
3. Number of Teachers sanctioned and Present position : **Adhoc –2, Total :2
Adhoc-2 , Total :2**
4. Number of Administrative Staff : **1**
5. Number of the Technical Staff : **1**
6. Number of Students : **Total :326 in the year 2006-07
[II B.A, II B.Sc, II B.Com : 326]**
7. Demand Ratio
(No. of seats: No of applications) : **32:68 (HEP), 20:22 (PEPA),
16:24 (SEP), 24:28 (HPS)
(Due to heavy demand obtained permission from University for extra intake of 120 seats)**
8. Ratio of Students to Teachers : **1:163 during the year 2006-07**
9. Ratio of Research scholars to Teachers : **Not Applicable**
10. Number of research scholars who had their master's degree from other institutions : **Not Applicable**
11. Latest revision of the curriculum (year) : **Year 2005-06**
12. Number of students passed NET/ SLET etc. (last five years) : **Not Applicable**
13. Success Rate of students : **95 % (2005-06)**
14. Distinction/Ranks : **Nil**
15. Publications by faculty (last 5 years) : **Nil**
16. Awards and recognition received by faculty (last five years) : **Nil**

17. Faculty who have Attended National and International Seminars (last five years): **Nil**
18. Number of National and International Seminars organized (last five years) : **Nil**
19. Number of teachers engaged in Consultancy and the revenue generated : **Nil**
20. Number of ongoing projects and its total outlay : **Nil**
21. Research projects completed during last five year & its total outlay : **Nil**
22. Number of inventions and patents : **Nil**
23. Number of Ph. D theses guided during last five years : **Nil**
24. Number of Books in the Departmental Library, if any : **20 Books**
25. Number of Journals/Periodicals : **2 (Two only) sponsored by staff**
26. Number of Computers : **Nil**
27. Annual Budget : **Rs. 3,000 /-**

1. Name of the Department : **DEPARTMENT OF MATHEMATICS**
2. Year of Establishment : **1972**
3. Number of Teachers sanctioned and present position : **2 and 1**
4. Number of Administrative Staff : **Nil**
5. Number of the Technical Staff : **Nil**
6. Number of Students : **252**
7. Demand Ratio
(No. of seats: No of applications) : **99:117**
8. Ratio of Students to Teachers : **84:1 during the year 2006-07**
9. Ratio of Research scholars to Teachers: **Nil**
10. Number of research scholars who had their master's degree from other institutions : **Nil**
11. Latest revision of the curriculum (year): **Andhra University revised Mathematics (UG) syllabus I Year 2004-05, II Year 2005-06, III Year 2006-07**
12. Number of students passed NET/ SLET etc. (last five years) : **Not Applicable**
13. Success Rate of students : **2003-04 – 93.1 %, 2004-05 – 89.13 %, 2005-06 - 75.71 %**
14. Distinction/Ranks : **Nil**
15. Publications by faculty (last 5 years) : **Nil**
16. Awards and recognition received by faculty (last five years) : **Nil**

17. Faculty who have Attended National and International Seminars (last five years) : **2(Two)**
18. Number of National and International seminars organized (last five years) : **Nil**
19. Number of teachers engaged in consultancy and the revenue generated : **Nil**
20. Number of ongoing projects and its total outlay : **Nil**
21. Research projects completed during last five year & its total outlay : **Nil**
22. Number of inventions and patents : **Nil**
23. Number of Ph. D theses guided during last five years : **Nil**
24. Number of Books in the Departmental Library, if any : **100 Books**
25. Number of Journals/Periodicals : **2 - Financed by Staff**
26. Number of Computers : **Nil**
27. Annual Budget : **Rs. 3,000/-**

1. Name of the Department : **DEPARTMENT OF PHYSICS**
2. Year of Establishment : **1972**
3. Number of Teachers sanctioned and present position : **Aided - 2**
: **Aided- 1, Adhoc- 2**
4. Number of Administrative Staff : **Record Assistant – 2,**
Water Boy - 1
5. Number of the Technical Staff : **Nil**
6. Number of Students : **252 in the year of 2006-07**
7. Demand Ratio
(No. of seats: No of applications) : **99:117**
8. Ratio of Students to Teachers : **90:1 during the year 2006-07**
9. Ratio of Research scholars to Teachers : **Nil**
10. Number of research scholars who had their master's degree from other institutions : **Nil**
11. Latest revision of the curriculum (year) : **Andhra University revised Physics (UG) syllabus I Year 2004-05, II Year 2005-06, III Year 2006-07**
12. Number of students passed NET/ SLET etc. (last five years) : **Not Applicable**
13. Success Rate of students : **2003-04 – 87.35 %,**
2004-05 – 89.13 %,
2005-06 – 81.69%
14. Distinction/Ranks : **Nil**
15. Publications by faculty (last 5 years) : **Nil**
16. Awards and recognition received by faculty (last five years) : **Nil**

17. Faculty who have Attended National and International Seminars (last five years) : **2(Two)**
18. Number of National and International seminars organized (last five years) : **Nil**
19. Number of teachers engaged in Consultancy and the revenue generated : **Nil**
20. Number of ongoing projects and its total outlay : **Nil**
21. Research projects completed during last five year & its total outlay : **Nil**
22. Number of inventions and patents : **Nil**
23. Number of Ph. D theses guided during last five years : **Nil**
24. Number of Books in the Departmental Library, if any : **25 Books**
25. Number of Journals/Periodicals : **2(Two only) Financed by Staff**
26. Number of Computers : **Nil**
27. Annual Budget : **Rs, 80,000/-**

1. Name of the Department : **DEPARTMENT OF CHEMISTRY**
2. Year of Establishment : **1972**
3. Number of Teachers sanctioned and present position : **Aided- 3**
: **Aided- 1, Un-Aided-2**
4. Number of Administrative Staff : **Store Keeper - 1,**
: **Record Assistant-2**
: **Lab boy-1**
5. Number of the Technical Staff : **One staff member (Gas Mechanic)**
6. Number of Students : **Total: 287**
7. Demand Ratio
(No. Of seats: No of applications) :

No. of Seats	No. of applications
MPC –60	70
BZC - 38	45
8. Ratio of Students to Teachers : **1:95.7**
9. Ratio of Research scholars to Teachers: **Not Applicable**
10. Number of research scholars who had their master's degree from other institutions : **Not Applicable**
11. Latest revision of the curriculum (year) : **2004-05 Paper– I**
: **2005-06 Paper –II**
: **2006-07 Paper- III &IV**
12. Number of students passed NET/ SLET etc. (last five years) : **Not Applicable**
13. Success Rate of students : **87.17%**
14. Distinction/Ranks : **Nil**
15. Publications by faculty (last 5 years) : **Not Applicable**
16. Awards and recognition received by faculty (last five years) : **Not Applicable**

17. Faculty who have Attended National and International Seminars (last five years) : **Not Applicable**
18. Number of National and International seminars organized (last five years) : **Not Applicable**
19. Number of teachers engaged in consultancy and the revenue generated : **Not Applicable**
20. Number of ongoing projects and its total outlay : **Not Applicable**
21. Research projects completed during last five year & its total outlay : **Not Applicable**
22. Number of inventions and patents : **Not Applicable**
23. Number of Ph. D theses guided during last five years : **Not Applicable**
24. Number of Books in the Departmental Library, if any : **25**
- 25.** Number of Journals/Periodicals : **1 one only**
- 26.** Number of Computers : **Nil**
- 27.** Annual Budget : **Rs 36,000/-**

1. Name of the Department : **DEPARTMENT OF
COMPUTER SCIENCE**
2. Year of Establishment : **1993**
3. Number of Teachers sanctioned and present position : **Adhoc-1**
4. Number of Administrative Staff : **[1]. Computer Lab Assistant**
5. Number of the Technical Staff : **[1]. Computer Programmer**
6. Number of Students : **Total : 80 in the year 2006-07
[I B.Sc - 39; II B.Sc - 18 ;
III B.Sc - 23]**
7. Demand Ratio
(No. of seats: No of applications) : **30:50
(Due to heavy demand obtained
permission from University for
extra intake of 9 seats)**
8. Ratio of Students to Teachers : **1:80 during the year 2006-07**
9. Ratio of Research scholars to Teachers : **Not Applicable**
10. Number of research scholars who had their master's degree from other institutions : **Not Applicable**
11. Latest revision of the curriculum (year) : **Andhra University revised
Computer (UG) Syllabus in the
Year 2001-2002**
12. Number of students passed NET/
SLET etc. (last five years) : **Not Applicable**
13. Success Rate of students : **84.21 percent
(19 Students appeared,
16 Passed)**
14. Distinction/Ranks : **Nil**
15. Publications by faculty (last 5 years) : **Nil**
16. Awards and recognition received by
faculty (last five years) : **Nil**
17. Faculty who have Attended National and

International Seminars (last five years)	:	Nil
18. Number of National and International seminars organized (last five years)	:	Nil
19. Number of teachers engaged in consultancy and the revenue generated	:	Nil
20. Number of ongoing projects and its total outlay	:	Nil
21. Research projects completed during last five year & its total outlay	:	Nil
22. Number of inventions and patents	:	Nil
23. Number of Ph. D theses guided during last five years	:	Nil
24. Number of Books in the Departmental Library, if any	:	100 Books
25. Number of Journals/Periodicals	:	1 (One only) Financed by Staff
26. Number of Computers	:	20 (Twenty only)
27. Annual Budget	:	Rs. 1,00,000/-

1. Name of the Department : **DEPARTMENT OF BOTANY**
2. Year of Establishment : **1972**
3. Number of Teachers sanctioned and present position : **Aided- 2
Aided- 2**
4. Number of Administrative Staff : **[2] ;1. Record Assistant
2. Gardener**
5. Number of the Technical Staff : **Nil**
6. Number of Students : **Total: 118 in the year 2006-07
I B.Sc :38; II B.Sc 40;
III B.Sc:40**
7. Demand Ratio
(No. of seats: No of applications) : **1:3
(Due to heavy demand we
obtained permission from
University for extra intake of 6
seats)**
8. Ratio of Students to Teachers : **1:38 during the year 2006-07**
9. Ratio of Research scholars to Teachers : **Not Applicable**
10. Number of research scholars who had their master's degree from other institutions : **Not Applicable**
11. Latest revision of the curriculum (year) : **Andhra University revised the Botany (UG) Syllabus in the Years 2004-2005 for I.Year, 2005-06 for II Year and 2006-07 for III Year.**
12. Number of students passed NET/SLET etc. (last five years) : **Not Applicable**
13. Success Rate of students : **97 percent**
14. Distinction/Ranks : **Ten**
15. Publications by faculty (last 5 years) : **Nil**

16. Awards and recognition received by faculty (last five years)	: Nil
17. Faculty who have Attended National and International Seminars (last five years)	: 1 (One)
18. Number of National and International seminars organized (last five years)	: Nil
19. Number of teachers engaged in consultancy and the revenue generated	: 2 (Two) Rupees Nil
20. Number of ongoing projects and its total outlay	: Nil
21. Research projects completed during last five year & its total outlay	: Nil
22. Number of inventions and patents	: Nil
23. Number of Ph. D theses guided during last five years	: Nil
24. Number of Books in the Departmental Library, if any	: 112 Books
25. Number of Journals/Periodicals	: 2 (Two only) Financed by Staff
26. Number of Computers	: Nil
27. Annual Budget	: Rs. 10,000/-

1. Name of the Department : **DEPARTMENT OF ZOOLOGY**
2. Year of Establishment : **1972**
3. Number of Teachers sanctioned and present position : **Aided- 2
Aided- 2**
4. Number of Administrative Staff : **[2]; Museum Keeper -1,
Record Assistant -1**
5. Number of the Technical Staff : **Nil**
6. Number of Students : **Total: 106 in the year 2006-07
I B.Sc :38;
II B.Sc: 39;
III B.Sc:39**
7. Demand Ratio
(No. Of seats: No of applications) : **1:3**
8. Ratio of Students to Teachers : **1:38 during the year 2006-07**
9. Ratio of Research scholars to Teachers : **Not Applicable**
10. Number of research scholars who had their master's degree from other institutions : **Not Applicable**
11. Latest revision of the curriculum (year) : **Andhra University revised
Syllabus Zoology in the Years
1999-2000 for I Year,
2000-01 for II Year and
2001-02 for III Year.**
12. Number of students passed NET/
SLET etc. (last five years) : **Not Applicable**
13. Success Rate of students : **100 percent
(27 Students appeared, 27
Passed)**
14. Distinction/Ranks : **5**
15. Publications by faculty (last 5 years) : **Not Applicable**

16. Awards and recognition received by faculty (last five years) : **Not Applicable**
17. Faculty who have Attended National and International Seminars (last five years) : **Not Applicable**
18. Number of National and International seminars organized (last five years) : **Not Applicable**
19. Number of teachers engaged in consultancy and the revenue generated : **1 (One),Free Consultancy**
20. Number of ongoing projects and its total outlay : **Not Applicable**
21. Research projects completed during last five year & its total outlay : **Not Applicable**
22. Number of inventions and patents : **Not Applicable**
23. Number of Ph. D theses guided during last five years : **Not Applicable**
24. Number of Books in the Departmental Library, if any : **52 Books**
25. Number of Journals/Periodicals : **2 (Two only) Financed by Staff**
26. Number of Computers : **Nil**
27. Annual Budget : **Rs. 10,000/-**

1. Name of the Department : **DEPARTMENT OF HISTORY**
2. Year of Establishment : **1972**
3. Number of Teachers sanctioned and Present position : **Aided- 2,
Aided- 2.**
4. Number of Administrative Staff : **Not Applicable**
5. Number of the Technical Staff : **Not Applicable**
6. Number of Students :

HEP	HPS & EHE
I year-	31 58
II year	30 75
III year	27 70
7. Demand Ratio : **Seats 141:90 (60 Actual Seats)
Application(HEP,HPS,EHE)**
8. Ratio of Students to Teachers : **1:141**
9. Ratio of Research scholars to Teachers : **Nil**
10. Number of research scholars who had their master's degree from other institutions : **Nil**
11. Latest revision of the curriculum (year) : **II year 2005-2006 (Paper II)
III year 2006-2007(Paper IV)**
12. Number of students passed NET / SLET etc. (last five years) : **Not Applicable**
13. Success Rate of students : **87.32% (out of 71 appeared
62 passed during 2005-2006)**
14. Distinction/Ranks : **Nil**
15. Publications by faculty (last 5 years) : **Articles Published In
Spandana of 2006**
16. Awards and recognition received by faculty (last five years) : **Nil**
17. Faculty who have Attended National and International Seminars (last five years) : **Nil**

18. Number of National and International seminars organized (last five years) : **Nil**
19. Number of teachers engaged in consultancy and the revenue generated : **Nil**
20. Number of ongoing projects and its total outlay : **Nil**
21. Research projects completed during last five year & its total outlay : **Nil**
22. Number of inventions and patents : **Nil**
23. Number of Ph. D theses guided during last five years : **Nil**
24. Number of Books in the Departmental Library, if any : **10**
25. Number of Journals/Periodicals : **Nil**
26. Number of Computers : **Nil**
27. Annual Budget : **Rs. 3,000/-**

1. Name of the Department : **DEPARTMENT OF ECONOMICS**
2. Year of Establishment : **1972**
3. Number of Teachers sanctioned and present position : **Aided- 3**
: **Aided- 2**
4. Number of Administrative Staff : **Not Applicable**
5. Number of the Technical Staff : **Not Applicable**
6. Number of Students : **Total :395 in the year 2006-07**
[**I BA-101; II B.A-115;**
III B.A-163, I.B.Com-76]
7. Demand Ratio
(No. of seats: No of applications) : **32:68 (HEP), 20:22 (PEPA),**
16:24 (SEP), 34:45(EHE),
76:85 (B.Com)
(Due to heavy demand
permission obtained from
University for extra intake of
120 seats)
8. Ratio of Students to Teachers : **2:197 during the year 2006-07**
9. Ratio of Research scholars to Teachers : **Not Applicable**
10. Number of research scholars who had their master's degree from other institutions : **Not Applicable**
11. Latest revision of the curriculum (year) : **Year 2006-07**
12. Number of students passed NET/ SLET etc. (last five years) : **Not Applicable**
13. Success Rate of students : **100 % (2005-06)**
14. Distinction/Ranks : **Many of our students got**
Distinctions and Ranks in
AUCET and Ed.CET
15. Publications by faculty (last 5 years) : **Nil**

16. Awards and recognition received by faculty (last five years) : **Nil**
17. Faculty who have Attended National and International Seminars (last five years) : **Nil**
18. Number of National and International seminars organized (last five years) : **Nil**
19. Number of teachers engaged in consultancy and the revenue generated : **Preparing Students to AUCET without any remuneration and also giving career guidance**
20. Number of ongoing projects and its total outlay : **Nil**
21. Research projects completed during last five year & its total outlay : **Nil**
22. Number of inventions and patents : **Nil**
23. Number of Ph. D theses guided during last five years : **Nil**
24. Number of Books in the Departmental Library, if any : **12 Books**
25. Number of Journals/Periodicals : **2 (Two only)**
26. Number of Computers : **Nil**
27. Annual Budget : **Rs.5,000 /-**

1. Name of the Department : **DEPARTMENT OF POLITICS & PUBLIC ADMINISTRATION**
2. Year of Establishment : **1972**
3. Number of Teachers sanctioned and present position : **Aided- 3 ,Adhoc –1, Total :4
Aided- 1, Adhoc-3 , Total :4**
4. Number of Administrative Staff : **Not Applicable**
5. Number of the Technical Staff : **Not Applicable**
6. Number of Students : **Total :317 in the year 2006-07
[I BA : 92; II B.A : 110;
III B.A:115]**
7. Demand Ratio
(No. of seats: No of applications) : **32:68 (HEP), 20:22 (PEPA),
16:24 (SEP), 24:28 (HPS)
(Due to heavy demand obtained permission from University for extra intake of 120 seats)**
8. Ratio of Students to Teachers : **4:79 during the year 2006-07**
9. Ratio of Research scholars to Teachers : **Not Applicable**
10. Number of research scholars who had their master's degree from other institutions : **Not Applicable**
11. Latest revision of the curriculum (year) : **Year 2006-07**
12. Number of students passed NET/ SLET etc. (last five years) : **Not Applicable**
13. Success Rate of students : **92 % (2005-06)**
14. Distinction/Ranks : **Many of our students got Distinctions and Ranks in AUCET and Ed.CET**
15. Publications by faculty (last 5 years) : **Nil**

16. Awards and recognition received by faculty (last five years) : **Nil**
17. Faculty who have Attended National and International Seminars (last five years) : **2 (Two), National Seminars**
18. Number of National and International seminars organized (last five years) : **Nil**
19. Number of teachers engaged in consultancy and the revenue generated : **Preparing Students to AUCET without any remuneration and also giving career guidance**
20. Number of ongoing projects and its total outlay : **Nil**
21. Research projects completed during last five year & its total outlay : **Nil**
22. Number of inventions and patents : **Nil**
23. Number of Ph. D theses guided during last five years : **Nil**
24. Number of Books in the Departmental Library, if any : **50 Books**
25. Number of Journals/Periodicals : **2 (Two only)**
26. Number of Computers : **Nil**
27. Annual Budget : **Rs.3,000 /-**

1. Name of the Department : **DEPARTMENT OF SOCIAL WORK**
2. Year of Establishment : **1974**
3. Number of Teachers sanctioned and present position : **Two**
4. Number of Administrative Staff : **Not Applicable**
5. Number of the Technical Staff : **Not Applicable**
6. Number of Students : **Total :60 in the year 2006-07 [I B.A-16, II B.A-23,III B.A-21]**
7. Demand Ratio (No. of seats: No of applications) : **20:24 (SEP)**
8. Ratio of Students to Teachers : **30:1 during the year 2006-07**
9. Ratio of Research scholars to Teachers : **Not Applicable**
10. Number of research scholars who had their master's degree from other institutions : **Not Applicable**
11. Latest revision of the curriculum (year) : **1995-96(Board of studies Andhra University, Visakhapatnam**
12. Number of students passed NET/ SLET etc. (last five years) : **Not Applicable**
13. Success Rate of students : **100%(2005-06)**
14. Distinction/Ranks : **Many of our students got distinction and ranks in AUCET, Ed.CET**
15. Publications by faculty (last 5 years) : **Nil**
16. Awards and recognition received by faculty (last five years) : **Nil**
17. Faculty who have Attended National and International Seminars (last five years) : **[2-National Seminars]**

18. Number of National and International seminars organized (last five years) : **Nil**
19. Number of teachers engaged in consultancy and the revenue generated : **Preparing students to AUCET without any remuneration and also giving career guidance**
20. Number of ongoing projects and its total outlay : **Nil**
21. Research projects completed during last five years & its total outlay : **Nil**
22. Number of inventions and patents : **Nil**
23. Number of Ph. D theses guided during last five years : **Nil**
24. Number of Books in the Departmental Library, if any : **50 Books**
25. Number of Journals/Periodicals : **2 Only**
26. Number of Computers : **Nil**
27. Annual Budget : **Rs 5,000/-**

1. Name of the Department : **DEPARTMENT OF SOCIOLOGY**
2. Year of Establishment : **1983**
3. Number of Teachers sanctioned and present position : **1 and 1**
4. Number of Administrative Staff : **Nil**
5. Number of the Technical Staff : **Nil**
6. Number of Students : **94 in the year 2006-07**
7. Demand Ratio
(No. of seats: No of applications) : **1:1**
8. Ratio of Students to Teachers : **94:1 during the year 2006-07**
9. Ratio of Research scholars to Teachers : **Nil**
10. Number of research scholars who had their master's degree from other institutions : **Nil**
11. Latest revision of the curriculum (year) : **Nil**
12. Number of students passed NET/SLET etc. (last five years) : **Not Applicable**
13. Success Rate of students : **2003-04 – 94.73% ,
2004-05 – 100% ,
2005-06- 100%**
14. Distinction/Ranks : **Nil**
15. Publications by faculty (last 5 years) : **1 (One)**
16. Awards and recognition received by faculty (last five years) : **M.Phil - 2002**
17. Faculty who have Attended National and International Seminars (last five years) : **Nil**
18. Number of National and International seminars organized (last five years) : **Nil**

19. Number of teachers engaged in consultancy and the revenue generated : **Nil**
20. Number of ongoing projects and its total outlay : **Nil**
21. Research projects completed during last five year & its total outlay : **Nil**
22. Number of inventions and patents : **Nil**
23. Number of Ph. D theses guided during last five years : **Nil**
24. Number of Books in the Departmental Library, if any : **20 Books**
25. Number of Journals/Periodicals : **1 (sponsored by staff)**
26. Number of Computers : **Nil**
27. Annual Budget : **Rs. 5,000/-**

1. Name of the Department : **DEPARTMENT OF COMMERCE**
2. Year of Establishment : **1972**
3. Number of Teachers sanctioned and Present position : **Aided- 3 ,P-T -1 ,Total :4
Aided- 2, P-T-1, Adhoc-1 ,Total :4**
4. Number of Administrative Staff : **[1]. Computer Lab Assistant**
5. Number of the Technical Staff : **[1]. Computer Programmer**
6. Number of Students : **Total :207 in the year 2006-07
[I B.Com :76; II B.Com: 61;
III B.Com:70]**
7. Demand Ratio
(No. of seats: No of applications) : **60:103
(Due to heavy demand obtained
permission from University for
extra intake of 20 seats)**
8. Ratio of Students to Teachers : **1:52 during the year 2006-07**
9. Ratio of Research scholars to Teachers : **Not Applicable**
10. Number of research scholars who had their master's degree from other institutions : **Not Applicable**
11. Latest revision of the curriculum (year) : **Andhra University revised
Commerce (UG) Syllabus in the
Year 1999-2000 for I Year,
2001-02 for II Year, and 2001-
02 for III Year.**
12. Number of students passed NET/
SLET etc. (last five years) : **Not Applicable**
13. Success Rate of students : **90.16 %
(61 Students appeared, 55
Passed)**
14. Distinction/Ranks : **Nil**

15. Publications by faculty (last 5 years)	:	Dr. V.Narayana Rao – 1 for Khadigramodyoga and 6 Spandana Dr. G.Swamy Naidu- 4 for Spandana
16. Awards and recognition received by faculty (last five years)	:	Nil
17. Faculty who have Attended National and International Seminars (last five years)	:	9 (Nine)
18. Number of National and International seminars organized (last five years)	:	1 (One) Regional
19. Number of teachers engaged in consultancy and the revenue generated	:	1 (One) Rupees Nil
20. Number of ongoing projects and its total outlay	:	Nil
21. Research projects completed during last five year & its total outlay	:	Nil
22. Number of inventions and patents	:	Nil
23. Number of Ph. D theses guided during last five years	:	Nil
24. Number of Books in the Departmental Library, if any	:	130 Books
25. Number of Journals/Periodicals	:	03-Financed by Staff, 02 by students, Total=5
26. Number of Computers	:	16 (Sixteen only)
27. Annual Budget	:	Rs. 1,00,000/-

1. Name of the Department : **DEPARTMENT OF LIBRARY SCIENCE**
2. Year of Establishment : **1972**
3. Number of Teachers sanctioned and present position : **Aided - 1**
4. Number of Administrative Staff : **3**
5. Number of the Technical Staff : **Not Applicable**
6. Number of Students : **982**
7. Demand Ratio (No. of seats: No of applications) : **Not Applicable**
8. Ratio of Students to Teachers : **Not Applicable**
9. Ratio of Research scholars to Teachers : **Not Applicable**
10. Number of research scholars who had their master's degree from other institutions : **Not Applicable**
11. Latest revision of the curriculum (year) : **Not Applicable**
12. Number of students passed NET/ SLET etc. (last five years) : **Not Applicable**
13. Success Rate of students : **Not Applicable**
14. Distinction/Ranks : **Not Applicable**
15. Publications by faculty (last 5 years) : **Not Applicable**
16. Awards and recognition received by faculty (last five years) : **Not Applicable**
17. Faculty who have Attended National and International Seminars (last five years) : **4 National Seminars**
18. Number of National and International seminars organized (last five years) : **Nil**

19. Number of teachers engaged in consultancy and the revenue generated : **1, No revenue**
20. Number of ongoing projects and its total outlay : **Not Applicable**
21. Research projects completed during last five year & its total outlay : **Not Applicable**
22. Number of inventions and patents : **Not Applicable**
23. Number of Ph. D theses guided during last five years : **Not Applicable**
24. Number of Books in the Departmental Library, if any : **200**
25. Number of Journals/Periodicals : **60**
26. Number of Computers : **3**
27. Annual Budget : **Rs. 21,000 /-**

1. Name of the Department : **DEPARTMENT OF PHYSICAL EDUCATION**
2. Year of Establishment : **1972**
3. Number of Teachers sanctioned and present position : **Adhoc –1 (in-charge)**
4. Number of Administrative Staff : **1 Temporary post**
5. Number of the Technical Staff : **Not Applicable**
6. Number of Students : **982**
7. Demand Ratio
(No. of seats: No of applications) : **Not Applicable**
8. Ratio of Students to Teachers : **Not Applicable**
9. Ratio of Research scholars to Teachers : **Not Applicable**
10. Number of research scholars who had their master's degree from other institutions : **Not Applicable**
11. Latest revision of the curriculum (year) : **Not Applicable**
12. Number of students passed NET/SLET etc. (last five years) : **Not Applicable**
13. Success Rate of students : **Not Applicable**
14. Distinction/Ranks : **Not Applicable**
15. Publications by faculty (last 5 years) : **Not Applicable**
16. Awards and recognition received by faculty (last five years) : **Not Applicable**
17. Faculty who have Attended National and International Seminars (last five years) : **Nil**
18. Number of National and International seminars organized (last five years) : **Nil**

19. Number of teachers engaged in consultancy and the revenue generated : **1**
20. Number of ongoing projects and its total outlay : **Not Applicable**
21. Research projects completed during last five year & its total outlay : **Not Applicable**
22. Number of inventions and patents : **Not Applicable**
23. Number of Ph. D theses guided during last five years : **Not Applicable**
24. Number of Books in the Departmental Library, if any : **Nil**
25. Number of Journals/Periodicals : **Nil**
26. Number of Computers : **Nil**
27. Annual Budget : **Rs. 24,000 /-**

Part-II: Evaluative Report

A. Executive Summary

Criterion –I deals with the mission, programmes offered, distinctive characters of the institution, its vision and practices. The mission of the institution is to impart quality education to the rural poor. The college offers 4 programmes in Arts, Commerce and Science besides PG course in MA English. The institution strives to reduce the gap between the knowledge levels of the rural and urban population . It is the vision of the institution to impart higher education to boys and girls irrespective of socio economic status. The need assessment of programmes is based on the feedback obtained from the stakeholders and academic peers. Community orientation programmes like AIDS awareness, health and hygiene and family planning are included in the curriculum.

Criterion-II deals with the admission process, teaching and learning programmes and their evaluation, teacher quality and evaluation reforms. The admission process at UG level is in accordance with the rules of reservation while that of the MA English course is through central admission process of the affiliating University. Teaching – learning evaluation schedule is prepared in accordance with the academic calendar supplied by the University. The schedule of evaluation is casually planned and imported in the academic calendar. Apart from classroom teaching seminars, guest lectures, discussions on current trends and field visits are conducted. Learning aids like LCD, OHP and epidiascope are used to supplement classroom teaching.

Criterion-III deals with promotion of output, publication part, consultancy, extension activities and participation in extension. The college promotes research. Teachers are encouraged to pursue M.Phil and Ph.D programmes under FDP. From UG four teachers acquired Ph.D and seven other acquired M.Phil. The college publishes annual magazine ‘Spandana’ to which staff contribute articles. The three NSS units in the college are quite active. They have adopted Lakkavaram, Visweswarayapuram and Gudimellanka villages for community service. Two of our staff members are State

Resource Persons for HIV/AIDS awareness programme. Service activities are rendered in collaboration with NGOs, Govt. agencies and Health Centres.

Criterion-IV deals with infrastructure and learning resources, physical facilities and their maintenance, library and computer as learning resources. During the past 35 years the college acquired infrastructure facilities- spacious classrooms, laboratories, one administrative hall, well equipped library and a seminar hall to organize guest lectures, seminars, literary and cultural programmes. The college has good physical education facilities with 9-stationed gym. There are well equipped Physics, Chemistry, Botany, Zoology, Computer Science, English and Mathematics laboratories. There are 64 computer systems in the college and Internet facility is made available for staff and students. There are two generator sets to meet power failure. LCD monitor with projector and OHP are the Audio visual equipment available in the college. Annual maintenance of infrastructure is done from the resources of the management. A good hostel building is hired for PG male students outside the campus.

Criterion – V deals with students' profile, progression, support and activities. The total strength of the students at UG level is 982 while at PG level 60 and predominantly they are local with rural background. Around 77 percent of the students at PG level belong to the disadvantaged groups. The college consistently maintains more than 86 percent success rate while the average progress to further studies has been recorded at 57 percent. During the last five years, on the average 25 percent of the students have been employed. The institution furnishes details of programmes, rules of admission, fee structure etc., in the academic calendar. Poor students are financially supported. Remedial coaching classes are conducted for SC and ST students . All State and Central scholarships are disbursed promptly. Career guidance cell has been working in the college to grant the students seeking employment avenues. Alumni of the institution is involved in the development of the institution. Legal literacy is provided to girl students by arranging guest lectures by eminent persons on Legal Literacy for women. Incentives are given to students proficient in games and sports.

Criterion-VI deals with organization and management: leadership, goal orientation, decision-making, recruitment and resource mobilization. The governance of the institution is carried by the principle of participation and transparency. All the stakeholders are involved in the decision-making. Whenever new vacancies arise in Teaching and Non-teaching staff pattern as a result of retirements and new pattern of syllabus recruitments are made by duly appointed selection committee. Teaching staff are encouraged to improve their academic competence by taking up research programmes under FDP. The resources of the institution are mobilized through authorized fee structure and donations from the public and the Alumni.

Criterion-VII deals with total quality management, innovations, value-based education, social responsibilities, overall development and institutional ambience. The institution strives to achieve quality management by realizing its goals and objectives through adequate infrastructure, competent faculty and administrative staff, innovations in the curriculum are promoted based on the feedback given by the stakeholders of the institution. “**Indian Heritage and Culture**” ,“**Science and Civilization**” and “**Environmental Studies**” are new subjects integrated with the programmes of study to enable the students understand liberal and utilitarian aspects of education. Conceptual learning is encouraged. The institution encourages social responsibilities and citizenship roles through students’ participation in community oriented programmes in the adopted villages. The institution creates necessary ambience for teaching and learning by continuously striving for positive educational gains. The college fosters healthy human relations. The institution has an atmosphere of learning, discipline, harmony of vision in the academic fraternity.

B) CRITERION-WISE EVALUATIVE REPORT

Criterion-I : Curricular Aspects

1.1. Goal Orientation:

1. State the vision and mission of the institution.

Mangena Venkata Narasimham; Jana Sankarayya and Rudraraju Venkata Ramaraju College of Arts and Science was established in 1972 as an offshoot of Antervedipalem Firka Development Trust (A.F.D.T) with a vision to impart and promote higher education in Arts, Science and Commerce to boys and girls in and around Antervedipalem Firka irrespective of their caste, creed or socioeconomic status. It aims at providing quality education and facilities for allround development of the student laying emphasis on discipline, character and secular outlook in addition to active learning process.

The mission of the college aims at providing higher education, preparing knowledgeable, skilled, cultured, confident and competent future citizens of India with zeal to contribute to its progress and welfare is also a part and parcel of its mission. The graduates of the institution shall have the abilities of learning to know, learning to do, learning to live and learning to be.

2. Does the mission statement reflect the institution's distinctive characteristics in terms of addressing the needs of the society, the students it seeks to serve, institution's traditions and value orientations, vision for the future etc ?

The college was established to provide opportunities in higher education mainly to the sons and daughters of the disadvantaged who were not endowed with the necessary means to educate their children. The college is affiliated to Andhra University and offers undergraduate and graduate courses in Arts, Science and Commerce (B.A., B.Sc., B.Com. and M.A.). It functioned as an un-aided institution for the first six years and subsequently admitted into

grant-in-aid in 1978. In spite of its financial constraints the management never attempted to tax the parents.

The rural ambience has been the cause of the institution's humility in currently restricting itself to courses in Arts, Science and Commerce. With its austere financial management, the governing body of the college has succeeded in providing the necessary physical infrastructure, while its commitment to moral infrastructure has never changed. Accordingly the institution strives to provide quality education at affordable cost.

The institution which started on low profile with three course combinations and just 35 students has made rapid strides to reach a magnificent strength of 1042 students with 14 course combinations and sprawls over an area of 7.68 acres.

The student strength has been increasing through all these years as indicated by the table below:

Year	Arts			Science			Commerce		
	Boys	Girls	Total	Boys	Girls	Total	Boys	Girls	Total
1972-73	Nil	3	3	15	Nil	15	17	Nil	17
2006-07	183	235	418	206	161	367	156	41	197

It is to the credit of the college that its services have been fully utilized by village girls whose parents are virtually reluctant to send their daughters to other places for higher studies.

3. What are the goals and objectives of the college? How are they made known to the various stakeholders?

The proclaimed logo of our college is “**Tejasvinavadithamastu**”, which means “**May the Divine Light illumine our Studies**”. To realize this

goal the college strives to cater the needs of higher education among the young students with the following goals and objectives:

- ❖ To provide higher education to youth of the Antervedipalem Firka region particularly Malikipuram and its suburbs.
- ❖ To strive for the overall development of student by bringing out hidden talents and creativity.
- ❖ To give need based and skill oriented education.
- ❖ To inculcate a sense of responsibility and values among the students so that they grow to be useful citizens of the nation.
- ❖ To reduce the gap between the urban and rural students and make rural students equally advanced.
- ❖ To provide equal access to all sections of students.
- ❖ To inculcate moral values and commitment to society among the students.
- ❖ To promote research activity among faculty members and students.
- ❖ To inculcate service orientation among students.

The goals and objectives of the college are made known to the stakeholders through college prospectus, pamphlets distributed in student oriented meetings and informal teacher-parent meeting.

4. What are the major considerations addressed to by the goals and objectives of the college ? (Intellectual, Academic, Training, Access to the Disadvantaged, Equity, Self development, Community & National development, Ecology and environment, Value Orientation, Employment, ICT introduction, Global demands, etc)

Quality education is provided by constantly reviewing and upgrading infrastructural and learning resources. Faculty is encouraged to upgrade their skills through various avenues such as orientation and refresher courses. Bridge courses have been conducted to address the academic needs of the students. Remedial coaching classes for Scheduled Caste and Scheduled Tribe students have been conducted through out the academic year with the U.G.C. support. Such programmes helped to achieve equity and self-development.

Various programmes are conducted through National Service Scheme (NSS) units with a sense of team spirit and they are aimed at community and national development, ecology and environment, HIV/AIDS awareness and Clean & Green and Eco-club. The college literary wing conducts quiz, essay writing, debates etc., to stimulate the inner talents of the students. Counselling is being offered to the students and Career Guidance Cell is helping to secure jobs in the projects like Integrated Child Development Scheme (ICDS). Computer education and language management skills are given primary importance to enable the students to meet the global demands. Spoken English classes are conducted to help the students develop their communication skills in English.

5. How are the institutional goals translated into the academic programmes, research and extension activities of the institution?

Quality education is provided by constantly reviewing and upgrading infrastructure and learning resources including upgrading library facilities; regular seminars for students to expose them to new ideas as well as latest developments in their respective fields.

The college has academic and training objectives for the staff and these are fulfilled by regularly attending orientation and refresher courses. All the members of the English department have attended “The Trainer Training Classes” – specially conducted by Andhra Pradesh State Higher Education Council, Government of Andhra Pradesh, Hyderabad to familiarize the recent changes in the language syllabus.

In the beginning of the year bridge courses are conducted for the fresh entrants to the institution. Bridge courses are conducted to address the academic needs of the students. Remedial coaching classes are conducted throughout the academic year for the benefit of the disadvantaged groups. Student participation is encouraged in quiz, essay writing and debate competitions. The “Eco-Club” is enlightening the students on environmental awareness. The Zoology faculty is guiding the public in matters related to Aquaculture, which is the bonanza of

this place in recent times. The Botany faculty is advising farmers on organic agriculture practices, bio-fertilizers and vermicompost. The Commerce faculty is guiding the public and the staff in filing income tax returns.

Special classes are conducted by the department of English to impart training in communication skills. Basics are taught in written and spoken English in order to sustain quality inspite of constraints like rural background and Telugu medium. The college started offering English as one of the optionals in BA course in 1983. Regular weekly seminars are conducted in special English classes to inculcate the habit of speaking in English among students. The persistent efforts of the institution in this direction gave the department of English a fillip to start MA English programme in 2004.

The NSS units of the college conduct a number of programmes such as HIV/AIDS Awareness, Clean & Green, Family planning, Ecology and Environment, and Health and Hygiene from time to time along with campus cleaning activities.. Career Guidance Cell is helping the students in seeking jobs in schemes like Integrated Child Development Scheme (ICDS). Training in Computer literacy and English language management skills is given importance to meet the global demands.

1.2. Curriculum Development:

- 1. Specify the steps undertaken by the institution in curriculum development process. (Need assessment, development of information database from faculty, students alumni, employees and academic experts, and formalizing the decisions in statutory academic bodies)?**

The curriculum development process is being planned on the basis of the need assessment made by the faculty of each department. The need assessment is made with the help of the feedback from the students, alumni and employers. The suggestions of academic experts from University are also taken into consideration while reviews are made. Normally, the curriculum is reviewed by the University.

2. State specifically the curricular design and model adopted by the college in the organization of its curricula. What system does the institution follow: Annual/ Semester / Trimester / Choice Based Credit System (CBCS) ?

The institution follows annual curriculum plan. The college follows the model designed and adopted by the Andhra University to which it is affiliated. The college follows the annual system for all the UG programmes and semester system for MA English programme.

3. How are the global trends in higher education reflected in the curriculum?

The curriculum is planned keeping in view the changing global trends. Syllabus for all the subjects is planned and revised so as to meet the demands of the latest developments in global trends. In Mathematics, Commerce and English computer based practicals are introduced. Communication skills, social mingling, team spirit and leadership qualities are encouraged by involving the students in Community-Oriented activities.

4. How does the institution ensure that the curriculum bears some thrust on national development?

The main thrust of the curriculum of the institution is to produce individuals of knowledge and competency who ultimately form the National Human Resource.

5. What are the contributions of the institution in curriculum design and development of the various programmes ? (Member of BOS / by sending agenda items etc.,)

The institution contributes to curriculum design by senior faculty being members of Board of Studies and Chairman of Board of Studies of the affiliating University.

Sri M.B.Avadhanulu
Department of Mathematics

Chairman, Board of Studies.

Sri D.R.Ch.Varma Department of Social Work	Chairman, Board of Studies
Sri C.Subba Raju Department of Politics	Member, Board of Studies.
Sri. P.P.V.Dhanraj Department of Politics	Member, Board of Studies.
Sri C. Satyanarayana Rao Department of Chemistry	Member, Board of Studies

6. What are the interdisciplinary courses introduced during the last five years?

Inter disciplinary courses are introduced in the department of Commerce and English. Computer based practical classes and examinations are conducted in the subjects. Indian Heritage and Culture for the first year, Science and Civilization and Environmental Studies for the second year students are introduced as the interdisciplinary subjects.

7. What value added courses introduced which would
a) develop skills
b) offer career training
c) promote community orientation

Environmental Studies, Indian Heritage and Culture, Science and Civilization and Mathematics in Commerce (Quantitative Techniques) are different subjects of study introduced in the curriculum by the University.

8. What percentage of the courses focus on experiential learning including practical and work experience?

The final year students of MA English course have experiential learning by teaching intermediate students of A.F.D.T. Junior college, a sister institution.

Students in Mathematics, Commerce and English are exposed to practical study through practicals. Special coaching classes are conducted to train students for AUCET, B.Ed and DSC examinations.

9. Is there a provision for incorporating computer training in curriculum for all students ?

Provision is made to incorporate computer training to all the students in English practical examinations. It is also planned by the department of Computer Science to impart practical training in computers to all computer illiterate students.

10. What are the courses aiming to promote value education ?

- ❖ The newly introduced subjects of study like ‘Environmental Studies’, ‘Indian Heritage and Culture’ and ‘Science and Civilization’ aim at providing value based education. Community orientation programmes are included in the curriculum – Health and Hygiene, Family Planning, HIV/AIDS Awareness through the NSS, RRC and YRC units.
- ❖ Dr. K.Venkatanadam, Head of the department of Mathematics and Sri G.Venkata Rao. Lecturer in the department of Social Work have contributed their services as District Resource Person and Mandal Resource Person respectively during Janmabhoomi programmes.
- ❖ Language Management skills are imparted by conducting spoken English course.
- ❖ Certificate course in Journalism is offered by the department of Telugu.

11. What thrust is given to ‘Information Communication Technology’ in the curriculum for equipping the students for global demands ?

The college has Internet facility. Although there is no formal course in Information and Communication Technology offered at the college, the students are encouraged to utilize the Internet to acquire knowledge and skills to prepare and equip themselves to meet the global demands.

1.3. Programme Options:

1. What are the ranges of programme options available to learners in terms of Degrees, Certificates and Diplomas? Give the cut off percentage for admission at the entry level.

The programmes offered come under the Arts, Science and Commerce faculties. The structure of the programmes offered at the UG level has two parts. Subjects such as English, Telugu or Hindi, Indian Heritage and Culture, Science and Civilization and Environmental Studies are offered in Part-I. Optional subjects in combination of three are covered in Part-II as furnished below.

Programmes	Number
<p>UG BA, B.Sc and B.Com Combinations</p> <p>BA</p> <ol style="list-style-type: none"> 1. History, Politics & Economics 2. Economics, Politics & Public Administration 3. Social Work, Economics & Politics 4. History, Politics & Sociology 5. English, History & Economics <p>B.Sc</p> <ol style="list-style-type: none"> 1. Mathematics, Physics & Chemistry 2. Mathematics, Physics & Computer Science 3. Botany, Zoology & Chemistry <p>B.Com</p> <p>Elective Options:</p> <ol style="list-style-type: none"> 1. Corporate Accounts, 2. Computer Applications in Accounting 	<p>10</p>

P.G MA (English)	01
Certificate Courses 1. Communication Skills 2. Diploma in Journalism 3. Aqua Culture	03
Total	14

The cut off percentage of marks for admission at the entry level for UG courses is 35%, i.e a pass in intermediate examination. For the PG course, admission is based on the rank obtained in the Andhra University Common Entrance Test (AUCET).

2. What programmes are offered for employees / professionals in terms of training for career advancement?

The college offers certificate course in Journalism. Informal internet training is offered by the department of Computer Science.

3. Does the college provide twinning programme ? Give details.

Departments of Commerce, Botany and Zoology established linkages with banking industry, agricultural research institutes and aqua labs respectively. The department of Social Work has linkage with the N.G.Os / Social Service Trusts through field visits.

4. What programmes are available for International students?

Currently there are no programmes available for International students. However, the college proposes to introduce a certificate course in Sanskrit and a certificate course in Vedic Mathematics through distant mode and through Internet in the future.

- 5. Does the institution make use of Internet for transacting educational programme? Has the institution developed any educational package for the students' use?**

The institution makes use of Internet for transacting educational programmes. The department of Computer Science has developed a package for Listening and Speaking skills.

- 6. Does the institution offer any self-financing programmes in the institution? If yes, list them.**

Yes

M.A (English)

1.4. Academic Flexibility:

- 1. Does the institution provide flexibility to pursue the programme with reference to the time frame (flexible time for completion)?**

Since the courses offered by the institution are as per the time frame fixed by the Andhra University, the college does not have any flexibility in terms of time for completion.

- 2. Does the institution have any provision for slow and disadvantaged learners? If yes, for what courses ?**

Yes.

The institution offers remedial coaching and bridge courses for slow and disadvantaged learners in all courses.

- 3. How does the college distinguish between slow and advanced learners? Explain how additional help is provided to the slow learners to cope with the programme? How are the advanced learners facilitated to meet the challenges?**

The institution distinguishes between slow and advanced learners by their response in the classes and on the basis of their performance in tutorials and periodical examinations. Special classes are for the average and slow

learners. The advanced learners are encouraged to keep themselves abreast of the latest information through reference books, scientific reviews and articles published in standard periodicals. They are also motivated to participate in seminars.

4. Does the institution provide flexibility to the students to move from one discipline to the other ?

Students are permitted to move from one discipline to the other at the beginning of the academic year as per the rules stipulated by the University.

5. Does the institution provide facilities for credit transfer, if the students migrate from one institution to another institution in or outside the country ?

Since the college is affiliated to the Andhra University the University set the rules and regulations and procedures for migration. So, for migration from one institution to another, the students have to obtain permission from University authorities.

6. Does the institution provide (a) Core options (b) Elective options ?

Core options and elective options in the subjects are as per the combinations prescribed by the University.

7. Does the institution provide the flexibility of combining the conventional and distance mode of education for students to make use of the combination of courses they are interested in.

The college does not have this option since it is an affiliated institution and does not have autonomy.

1.5. Feedback Mechanism:

1. How does the institution obtain feedback from

- a) students
- b) alumni
- c) employer
- d) community
- e) academic peers
- f) industry

Are these feedbacks collated and transmitted to the University for consideration? If yes, give details?

Yes.

The institution collects feedback by

- a) Conducting meetings with ongoing and outgoing students.
- b) Seeking periodical observation on the work culture of employees.
- c) Conducting meetings with parents.
- d) Seeking advice and valuable comments from academic peers.
- e) The feedback is transmitted to the University for consideration when changes are initiated in the syllabi.

2. How are the feedbacks used for significant changes in the curriculum ?

- ❖ The feedbacks are reviewed in the staff council and all departments.
- ❖ Based on the feedback, necessary measures are initiated to impart quality education by making suitable changes and corrections in the curriculum.
- ❖ Whenever changes are initiated by the University for updating syllabi the feedback obtained from students, Alumni and Academic peers is recommended to the University for necessary consideration.

3. Which courses had major syllabus revision during the last five years ? (with change in title and content)

- ❖ In B.A., B.Sc. and B.Com courses, Part-I English had major syllabus revision making the change in the title and content: “Spoken English and Skills in Language Management”;

- ❖ In B.Sc. course, Aquaculture has been introduced in Zoology Paper-IV.
- ❖ In B.Com course, computer oriented papers such as Fundamentals of Computers, Business Data Processing Systems; and Computer Applications in Accounting are introduced.

4. What are the quality sustenance and quality enhancement measures undertaken by the institution during the last five years in curricular aspects ?

Students in each class are grouped and placed under the care of a teacher who monitors the progress of each student. Measures have been taken for quality sustenance and quality enhancement by establishing personal rapport among lecturers and students. Laboratory, Library and Internet facilities are improved to meet the changing needs.

5. What best practices in ‘Curricular Aspects’ have been planned and implemented by the institution ?

Every lecturer has to prepare an annual teaching plan based on the syllabus. Faculty members prepare lesson plans well in advance for each class. Classroom teaching is through audio-visual aids supplemented by seminars, guest lectures, quiz etc. Whenever necessary, periodical meetings are held by the Principal to monitor the progress regarding the coverage of the syllabi in each of the department.

Criterion-II: Teaching Learning-Evaluation

2.1 . Admission Process:

1. How are the students selected for admission to the various courses?

The College has been offering the following courses at Under Graduate and Post Graduate level

S.No	Name of the Programme	Options	Aided / Unaided	No. of Seats available
1	B.A	HEP PEPA, SEP, HPS, ,EHE.	AIDED (Two sections)	120
2	B. Sc	Mathematics, Physics & Chemistry, Chemistry, Botany & Zoology	Aided	48
3	B.Sc	Maths, Physics and Chemistry Maths, Physics & Computer Science (EM)	Un-Aided	60
4	B.Com		Aided	60
5	PG	MA (English)	Self-Financed One section	40

- ❖ Filled in applications are received after the publication of intermediate course examination results
- ❖ In the admission process for the courses in U.G level, the college follows the methodology designed by the Government of Andhra Pradesh and that of Andhra University, Visakhapatnam.
- ❖ Rules and regulations are published through the prospectus and calendar.
- ❖ The admission process is transparent. The students are selected on the merit of academic record.
- ❖ Admission Committees for various programmes are formed under the coordination of senior faculty.

- ❖ Merit lists are displayed on the notice board.
- ❖ Statutory provisions in respect of reservations are strictly followed as per the guidelines given by the Government of Andhra Pradesh.
- ❖ Necessary counselling is provided by the staff to choose appropriate course at the time of interview. On assessment of student ability he or she is advised to seek a change in the optional subject.
- ❖ In respect of MA English, students are admitted through centralized admission process of the Affiliating University based on the rank obtained in the AUCET.

2. What strategies are adopted to create access to

- a. Disadvantaged Community**
- b. Women**
- c. Physically challenged**
- d. Economically weaker sections of the society**
- e. Sports personnel**

All the students, irrespective of their claim under reservation, have access for admission through open category based on their academic merit. However the following categories have access to their respective reservations as stated below:

a. Disadvantaged community:

- ❖ In the selection methodology given by the Government of Andhra Pradesh for admission of students into U.G. courses 15% and 6% of seats in each course are allotted to S.C & S.T students respectively.

b. Women

- ❖ In the selection methodology 33.33 % of seats in each course are allotted to women category.

c. Physically challenged:

- ❖ In each course 5% of the seats are allotted for physically handicapped students for admission.

d. Economically weaker sections of the society

- ❖ In each course 25% of the seats divided into four categories A-7%, B-10%, C -1% and D-7% are allotted to students belonging to backward classes.

e. Sports personnel:

- ❖ In the admission process 5% of seats in each course are allotted to sports personnel.

The following table shows the particulars of the number of students admitted into the courses, category wise, during 2005-06 and 2006-07.

Category	2005-06			2006-07		
	U.G	P.G	Total	U.G	P.G	Total
a)Disadvantaged community	295	41	336	324	30	354
b) Women	449	24	473	540	29	569
c) Physically Challenged	1	1	2	3	1	4
d) Economically weaker Sections of the society	269	17	286	310	10	320
e) Sports	Nil	Nil	Nil	Nil	Nil	Nil

3. What is the ratio of the applications received to admissions granted? (Demand Ratio)

The following table shows the ratio of applications received to admissions granted (demand ratio) during the year 2006-07 in various courses.

Demand Ratio:

Name of the courses	Aided / Un-aided	Aided
		AR: AG
B.A	HEP (Aided)	85:20
	SEP „	31:30
	PEPA „	35:20
	HPS „	48:30
	EHE „	47:30
B.Sc	MPC (Aided)	99:24
	MPC (Un-aided)	99:30
	CBZ (Aided)	64:24
	MPCs(Un-aided)	54:30
B.Com	Aided	103:60
MA (English)	Self-finance	Centralized at University level

*AR – Applications Received; AG- Admission Granted

2.2. Catering to Diverse Needs:

1. Is there a provision for assessing students’ knowledge / needs and skills before the commencement of the teaching programme?

Yes.

- ❖ The post admission assessment of students’ knowledge/ needs and skills before commencement of teaching programme is made through.
 1. Profile of the student
 2. Logistic background
 3. Academic and Economic status of parents.
- ❖ Interaction at regular intervals of time as part of ward counselling.
- ❖ Students are categorized into two groups – slow learners and fast learners.
- ❖ Suitable teaching learning methods are adopted.

2. Does the institution provide bridge courses to the educationally disadvantaged students?

Yes.

- ❖ Bridge courses are conducted to acquaint the newly admitted students with the basic knowledge in the subject.
- ❖ The chief aim of these classes is to fill the missing link.
- ❖ To help the students from other disciplines.

3. What remedial measures are taken for the students from the disadvantaged communities?

- ❖ Special classes are conducted in spoken English.
- ❖ The institution has been conducting remedial classes.
- ❖ The college has been organizing Remedial Coaching Scheme for S.C. and S.T. students since 1996 with U.G.C. assistance.

2.3. Teaching-Learning Process

1. How does the institution plan and organize the teaching learning evaluation schedule into the total scheme? Do you have an academic calendar? How is it prepared?

Yes.

- ❖ The teaching- learning evaluation schedule is prepared in accordance with the academic calendar supplied by Andhra University to which our college is affiliated.
- ❖ A comprehensive academic plan is drafted at the college level at the beginning of the academic year. Teachers are encouraged to make annual and weekly teaching plans which are verified by heads of the departments and the Principal. Monthly review meetings are held to monitor its implementations.
- ❖ Details of curricular and co-curricular activities are presented in the calendar.
- ❖ The academic calendar furnishes the information regarding evaluation schedule.

- ❖ Schedule for bridge courses, guest lectures and remedial coaching classes are incorporated in the academic calendar.
- ❖ A schedule for periodical examinations, tutorials, practical tests and seminars is also presented in the academic calendar.

2. What courses use predominantly the lecture method? Apart from classroom interactions, what other methods of teaching-learning are provided to students?

- ❖ Predominantly lecture method is used for those courses which do not have any practicals.
- ❖ Besides lecture method, field visits, industrial tours, Botanical tours are conducted to impart practical knowledge.
- ❖ In addition to the classroom interaction the other methods of teaching include seminars, guest lectures and discussions on current trends and topics.
- ❖ The learning aids like LCD, OHP, Audio Cassettes, Charts and models are utilized by all departments.

3. How is learning made student- centered? Give a list of the participatory learning activities adopted by the college, which contribute to self-management of knowledge development and skill formation?

- ❖ Learning is made student-centered by participatory learning activities.
- ❖ After completion of every unit, question and answer sessions are conducted to encourage the students in participatory learning.
- ❖ Classroom seminars are conducted to improve students' presentation skills.
- ❖ Assignments are given so that students collect material from the library and improve knowledge.
- ❖ Students participate in fieldwork and project work for self-management of knowledge development and skill formation.

4. What modern teaching aids are used in classroom instruction as well as other student learning experiences?

- ❖ OHP, LCD projector, CD Player, DVD Player, Computers, Slides, Charts, Maps, Internet and Headphones are modern teaching aids used in classroom instructions and in organizing seminars/ guest lectures.

5. Is there a practice of having tutorial classes for the students? If yes, for what courses?

Yes.

- ❖ The institution has been conducting tutorial classes since its inception in 1972.
- ❖ In fact the students, who are from rural background, are immensely benefited from the tutorial classes.
- ❖ Successful conduction of tutorial classes is resulting in increased success rate in the examinations.
- ❖ Topics are reviewed in tutorial classes.

6. How is the academic process of each student monitored by the teacher in-charge ?

- ❖ Students in each class are grouped and placed under the care of a teacher who monitors the progress of each student.
- ❖ Teacher in-charge looks after the following activities in coordination with other teaching staff and the Principal.
 - a) Conduction of internal tests.
 - b) Identification and preparation of list of academically backward students.
 - c) Organization of extra special classes to needy pupils.
 - d) Encourage the students in a class to participate in classroom seminars, group discussions, quiz and service activities.
 - e) Preparation of progress reports of students.

7. Give details of the course by sessions of work assigned and implemented in the tutorial session.

The following is the course structured by sessions of work assigned and implemented in the tutorial session.

- ❖ Free discussion and clarification of doubts.
- ❖ Model viva-voce to encourage student participation.
- ❖ Inviting students' opinions on different units already covered in the classroom.
- ❖ Conducting brief written test to train students in skills of presentation.
- ❖ Students are encouraged to submit paper clippings on recent developments in the subjects.

8. How do the students and faculty keep pace with the recent developments in the subjects?

- ❖ To keep abreast with the recent trends and developments in the subject the students and faculty go through journals and magazines and newspapers in the library.
- ❖ Guest lectures are organized by inviting experts on the subject.
- ❖ Seminars are conducted in classrooms.
- ❖ Workshops are conducted to create awareness on the recent trends in the subject.
- ❖ Faculty members are required to participate in workshops, seminars and refresher courses.

9. Are there departmental libraries for the use of faculty and students? If yes, give details.

Yes.

- ❖ Each department in the institution is maintaining its own departmental library. These libraries have the prescribed books for the respective papers of their subjects, question banks, University old question papers for the use of students and faculty.

The following table gives the number of books available in departmental libraries.

Department	No.of Books Available
English	72
Telugu	30
Environmental Studies	20
Mathematics	100
Physics	25
Chemistry	25
Computer Science	100
Botany	112
Zoology	52
History	10
Economics	12
Politics & Public Administration	50
Social Work	50
Sociology	20
Commerce	130

10. Has the library working hours been scheduled to enable the students for maximum utilization of the library facility? Give details.

Yes.

- ❖ The working hours of the library have been scheduled, so that students can utilize the library for maximum time. The schedule is
9 AM – 5 PM on working days.
9 AM – 12 Noon during holidays.

2.4. Teacher Quality:

1. How are the members of the faculty selected? Does the college have the required number of qualified and competent teachers to handle all the courses? If not, how do you cope with the requirements?

- ❖ The teachers are recruited by following eligibility requirements laid down by the Government of Andhra Pradesh and University from time to time.
- ❖ Applications are invited through advertisement in various English and Telugu newspapers giving sufficient time for applicants.
- ❖ An interview will be conducted subsequently for eligible candidates by a board consisting of the following members as per the G.O. Ms. No.119, Edn (CE-1-2) Department dated 22-03-1991.
 1. Secretary / President of the college management committee
 2. Principal
 3. University Representative / Subject Expert
 4. Government Representative
 5. Lecturer-in-charge of the concerned subject.
- ❖ The required number of eligible candidates are selected by the board on the basis of the merit and rules of reservations and it will be ratified by the Governing Body / Commissioner of Collegiate Education, Government of Andhra Pradesh, Hyderabad.
- ❖ Whenever the incumbent teacher retires from service, workload increases, new programmes are introduced and there is a change in workload pattern calling for additional teaching faculty, new teaching positions are created. The requirements are met by appointing qualified staff on Adhoc basis out of management's funds.
- ❖ The college currently has the required number of qualified and competent teachers to handle all the courses.

2. How does the college appoint substitutes / additional faculty to teach existing and new programmes ? How many such appointments were made during the last year ?

- ❖ Due to total freeze on recruitment by the State Government, college authorities are appointing substitutes for teaching in the place of retired faculty and for unaided teaching posts on adhoc basis. For the selection of required adhoc lecturers, interview board is constituted with Secretary & Correspondent, Principal and Subject Experts. The candidates then give model demo to the students. Based on the interview performance and students feedback teaching faculty are appointed.
- ❖ Three such appointments were made during 2005-06 academic year.

3. What efforts are made by the management to promote teacher development? (eg: research grants, study leave, deputation to national/international conferences / seminars, in service training, organizing of national /international conferences etc)

The college encourages teachers to improve their academic competency as indicated below:

- ❖ The college encourages teachers to avail themselves of the faculty improvement programme of the UGC for M.Phil and Ph.D under development grants. It also encourages them to participate in National and International Seminars, Orientation and Refresher courses (Appendix: 2.1).
- ❖ Teachers are encouraged to attend workshops in colleges and Universities.
- ❖ The management encourages all departments to conduct workshops and seminars. The UGC sponsored regional seminar on “Rural Industrialization- Problems and Prospects” was conducted by the department of Commerce on 11th and 12th September 2004.
- ❖ The department of Telugu planned and proposed for U.G.C. sponsored state level seminar to conduct on 16th and 17th December,2006 on the

topic “Andhra Sahityamlo Swarnayugam - Prabandha Kavitha Vaibhavam”.

List of Seminars and workshops conducted at college level is enclosed. (Appendix: 2.2)

4. What are the teaching innovations made in the last five years? How are innovations rewarded?

The following are the innovative teaching learning methods adopted during the academic years 2003-2004, 2004-2005 and 2005-2006

- ❖ Study Projects.
- ❖ Discussion on current trends.
- ❖ Group discussions.
- ❖ Audio Visual Presentation of a specific topic.
- ❖ Field Trips.
- ❖ Industrial Visits.
- ❖ Brain storming sessions.
- ❖ Debates, Discussions, Class room seminars.

The teaching innovations paid rich dividends in the form of increased comprehension skills, exposure to real life situations and increased success rate.

5. Does the institution have any policy to ensure representation of women among the staff? Give details.

Yes.

- ❖ Our institution is strictly following the norms given by the Government of Andhra Pradesh in the selection of aided posts to ensure the representation of women among the staff. In the selection of adhoc lecturers also, management is encouraging eligible women candidates to ensure the women representation in the staff.

Course	Aided	Adhoc
UG	01	03
PG	--	01

6. List the faculty who have been recognized for excellence in teaching during the last five years?

- ❖ Dr V Narayanarao, the present principal, of the college was honoured with state level best teacher award during the year 1999-2000.
- ❖ Sri A.Krishnam Raju, principal, A.F.D.T Junior College, a sister organization of A.F.D.Trust, the guest faculty to Mathematics department, has been awarded state best teacher award during 2005-06.
- ❖ Sri R.V Subbaraidu, Selection Grade Lecturer in English was honoured with best teacher award by the Rotary Club, Malikipuram .
- ❖ Dr. G.Swami Naidu, Reader in Commerce and Dr K.V.Anandam, Reader in Mathematics have been recommended by the institution for the Best Teacher Awards.

7. Has the faculty been introduced and trained in the use of

- a. Computers**
- b. Internet**
- c. Information Technology**
- d. Audio-Visual Aids**
- e. Computer Aided Packages**

	Yes	No
a) Computers	<input checked="" type="checkbox"/>	<input type="checkbox"/>
b) Internet	<input checked="" type="checkbox"/>	<input type="checkbox"/>
c) Information Technology	<input checked="" type="checkbox"/>	<input type="checkbox"/>
d) Audio Visual Aids	<input checked="" type="checkbox"/>	<input type="checkbox"/>
e) Computer Aided Packages	<input checked="" type="checkbox"/>	<input type="checkbox"/>

2.5. Evaluation of Teaching

1. Does the institution/management evaluate teachers on teaching and research performance? How does the evaluation help in the improvement of teaching and research?

Yes.

- ❖ The management evaluates the performance of teachers based on
 - i. Pass percentage in particular subjects.
 - ii. Trend of percentage of marks obtained by students.
 - iii. Students feedback.
 - iv. Feedback collected and analysed by the principal and the management.
- ❖ All the departments have their meetings to analyze results and to take steps to increase success rate of students.
- ❖ The Secretary & Correspondent of the managing committee attends to the departmental meetings and issues necessary instructions to the staff and encourages staff to improve performance.

2. Has the institution introduced evaluation of the teachers by the students? If yes, how is the feedback analyzed and implemented for the improvement of teaching- learning?

Yes.

- ❖ The feedback from the students is collected regularly in the model format.
- ❖ Evaluations of the courses and the teaching by the students are collected.
- ❖ The feedback is analyzed and discussed in the departments and staff council. The remedial measures are suggested and initiated for the improvement of teaching- learning process .

3. Does the institution promote self-appraisal of teachers ?

Yes.

- ❖ Every teaching staff member has been submitting self-appraisal report in the format supplied by the Commissioner of Collegiate Education, Andhra Pradesh, Hyderabad.
- ❖ At the time of pay fixation every staff member submits the self-appraisal report as per the UGC norms.

4. Is the appraisal by the teachers reviewed by the Head of the Institution and used for improving the quality of teaching?

Yes.

- ❖ The Principal, head of the institution evaluates the self-appraisal report received from the teachers and required suggestions are given to the teachers concerned to improve their knowledge base and teaching skills.

5. Does the institution conduct academic audit of the departments?

Yes.

- ❖ A committee is constituted with selected senior faculty members to conduct academic audit of each department and it reviews curriculum planning, execution and achievements.

6. Based on the recommendations of academic audit what specific measures have been taken by the institution to improve the teaching, learning and evaluation?

Based on the recommendations of academic audit the following measures are taken.

- ❖ Bridge courses at the beginning of the year.
- ❖ Extra classes for slow learners.
- ❖ Guest lectures and seminars to update knowledge.
- ❖ Subscribing journals suitable for U.G. standard.
- ❖ Spoken English classes.

- ❖ Model practical examinations.
- ❖ Model Interviews.
- ❖ Continuous assessment of students through tutorials and viva-voce.

7. What significant innovations in teaching and learning are introduced by the institution?

The following are the innovations introduced during the academic year 2004-05 and 2005-06.

- ❖ Study projects
- ❖ Field trips
- ❖ Industrial tours
- ❖ Debates – Discussions
- ❖ Classroom seminars, survey, case studies.

2.6. Evaluation of Learning:

1. How does the institution monitor the performance of the students? (Annual /Semester Examination, Trimester, Midterm examination, Continuous assessment, Final examinations, etc.)

The lecturer teaching the course and the teacher in-charge monitor the performance of the students in a particular course. The continuous assessment scheme consists of

- ❖ Assignments
- ❖ Six periodical tests..
- ❖ Seminars.
- ❖ Half –Yearly Examinations.
- ❖ Practicals and Practical records.
- ❖ Field work Reports.
- ❖ Model practical examinations.
- ❖ Hope examinations (Pre-final examinations) at college level.
- ❖ Year-end examinations designed and conducted by the University.

2. Are the evaluation methods communicated to the students at the beginning of the year? If yes, how?

Yes.

- ❖ At the beginning of the academic year, a comprehensive academic calendar is prepared in a book-let form indicating the schedule of periodical tests, Half yearly examinations, Model practical examinations, Hope examinations and tentative dates of practical examinations.
- ❖ The model papers supplied by the University are provided to the students.

3. What is the method of evaluation followed? (Central, Door, Double Evaluation, etc.)

- ❖ Year-end evaluation is done at the spot valuation in centers designated by the University.
- ❖ The practical examinations are conducted and evaluated at the college by the external and internal examiners appointed by the University.

4. How frequently are the class tests conducted?

The class tests for students in each subject are conducted in the following way

- ❖ Monthly tests – 6 (Six)
- ❖ Terminal examinations – 2 (Two)
- ❖ Model practical examinations – 2 (Two)

5. What is the mechanism for redressal of grievances regarding evaluation ?

- ❖ After evaluation of internal tests, the answer scripts are given to students.
- ❖ Grievances expressed by students are redressed by lecturers concerned by following the mechanism, which includes revaluation of answer scripts, recounting of marks and discussing with the students the appropriateness of answers to questions.

- ❖ Grievances expressed by students in the evaluation of year-end examinations are brought to the notice of the office of the Controller of Examinations of the University through college office.

6. How does the institution prepare the students for final examinations?

- ❖ All the question papers set for Half-yearly and Hope examinations are prepared as per the model papers supplied by the University.
- ❖ Model practical examinations are conducted for students appearing for practical examinations.
- ❖ Model viva-voce examinations are conducted for the students appearing for viva-voce.

The above measures are followed by the institution to instill the necessary confidence among students and prepare them to take the final examination.

7. Does the institution communicate the evaluation outcome to the parents?

Yes.

- ❖ Marks obtained by the students in the internal examinations are informed to the parents twice in an academic year through progress report .

2.7. Evaluation Reforms:

1. Has institution carried out any evaluation reforms?

Yes.

- ❖ The institution carried out the evaluation reforms introduced by Andhra University, Visakhapatnam.

2. What are the reforms taken up with reference to evaluation?

- ❖ Double evaluation.
- ❖ Random selection of question from the question bank for practical examinations.

- ❖ The institution follows the principle of moderation while assessing students' skills through internal assessment.

3. How does the institution make the evaluation process transparent?

- ❖ Methodology adopted for evaluations is informed to the students.
- ❖ Evaluation schemes are discussed in the classrooms.

4. Do you have continuous assessment? If yes, please specify the weightage.

Yes.

- ❖ According to the curriculum designed for UG and PG courses by Andhra University continuous assessment is required for selected papers.
- ❖ The weightage of continuous assessment component in total marks varies from subject to subject.

The following table gives the list of papers with continuous assessment component and its weightage.

Sl. No.	Name of the Subject	Paper	Weightage
1.	English	I, II	50% each
2.	Environmental Science		25%
3 .	Mathematics	I, II, III, IV	33.33 % each
4.	Physics	I, II, III, IV	33.33 % each
5 .	Chemistry	I, II, III, IV	33.33 % each
6.	Computer Science	I, II, III, IV	33.33 % each
7.	Botany	I, II, III, IV	33.33 % each
8 .	Zoology	I, II, III, IV	33.33 % each
9 .	Social Work	I, II, III, IV	25%
10.	Commerce	Fundamentals of Computers	25 %
		Business Data Processing Systems	25 %
		Computer Applications in Accounting	25 %

Criterion-III: Research, Consultancy And Extension

Promotion of Research:

1. Is there a Research Committee to facilitate and monitor research activity ?

Yes.

- ❖ There is a research committee in the college under the chairmanship of the Principal to consider the proposals for research under FIP/FDP during various plan periods.

1. How does the institution promote faculty participation in research ?

- ❖ Teachers are given study leave to enrich their academic accomplishments by availing themselves of the FIP/FDP programmes.
- ❖ Teachers are also encouraged to undertake Part-time research by making the use of amenities such as Internet facility in the college.
- ❖ Teaching staff is encouraged to pursue research through distance mode.
- ❖ Teaching staff members are encouraged to present research papers in the State and National level seminars in their respective subjects.

2. What provision is made in the budget for research and development ?

Funds are allocated to provide information technology facilities in the library for part-time research.

3. Does the institution promote participation of the students in research through the academic programme ?

Yes.

The institution encourages students to participate in field surveys and observational methods.

4. What are the major research facilities developed and available on the campus ?

The following research facilities are available on the campus:

- ❖ Internet
- ❖ Reprography, Computers, Printers

5. Does the institution subscribe to research journals for reference as per the different departmental requirements ?

The college General Library subscribes for a few research Journals.

Journals / Magazines

1. Business India
2. Computer Era
3. Economic and Political Weekly
4. Kurukshetra
5. Mathematics Education
6. Readers Shelf
7. Social Welfare
8. Triveni
9. Yojana
10. Harvard Business Review

3.2. Research Output:

1. Is the college a recognized centre for Ph.D ?

The college is not a recognized centre for Ph.D

2. Do you have research students currently registered for Ph.D ?

Not Applicable

3. Do you provide fellowship / scholarship to research scholar ?

Not Applicable

4. Give details of the ongoing minor projects and major projects.

The institution proposes to take up such projects in the years to come.

5. Does the institution have research funding from the Government, Industry, NGO or International agencies ? Give details ?

Not Applicable

6. Give the highlights of the collaborative research done by the faculty.

Not Applicable

7. What research awards and patents were received by the faculty during the last five years ?

Nil

3.3. Publication Output:

1. Are there research papers published in refereed journals periodically, by the faculty ? If yes, give details.

Nil

2. Give list of publications of the faculty.

- a. Books
- b. Abstracts
- c. Proceedings
- d. Theses etc.

Yes.

The following faculty members have published their papers and articles in various magazines and journals such as Khadhi Gramodyog, Spanadana, Facets of Crime. (Appendix: 3.1)

3.4. Consultancy:

1. List the broad areas of consultancy services provided by the institution during the last five years (free of cost and remunerative)

The college considers it a social responsibility to extend the following consultancy services free of cost.

- ❖ Aquaculture.
- ❖ Organic Agriculture and Plant diseases.
- ❖ Income Tax assessment.
- ❖ Sri Veera Krishna Murthy, Head of the Department of Zoology has been rendering yeoman consultancy service by giving necessary

counselling to the needy farmers of the aquaculture from villages such as Mori, Antervedipalem and Srungavarappadu in respect of keeping the PH, Temperature, Salinity, Oxygen up-keeping, coding of the ponds etc. The Zoology faculty of our college has Aquaculture as main field of study. The students are acquainted with knowledge of aquaculture practices thereby getting them involved in campaigning to the farmers. The department is also prescribing pesticides for diseases, viz Gill-rot, Tail-rot, Red spot, Viral infections, Algal infection etc. Farmers from Mori, Antervedipalem and Srungavarappadu with a total holding of 400 acres have been benefited from such consultancy services.

- ❖ Sri M.Venkateswara Rao, Head of the Department of Botany is rendering consultancy service to society by campaigning through the students of the branch with regard to the importance of organic culture practices using bio-fertilizers, vermicompost to keep the environment free from pollution. They have been campaigning about the importance of neem oil and neem cake, which contain Azatarachtin (a bio- pesticide and a bio-insecticide) in agricultural practice. The department has been campaigning about the measures to be taken in controlling 'Iriofed mite' presently wide spread disease of coconut plantations. The coconut farmers (with total holding of 100 acres) from villages like Lakkavaram, Mori, Pedatippa, Gudimellanka, Ramarajulanka and Medicharla Palem have been imparted the knowledge through the extension services.
- ❖ Dr. G.Swami Naidu, one of the senior faculty members in the department of Commerce has been rendering his illustrious services by giving counselling to income tax assesseees' on the tax matters. The public in general and the colleagues and co-employees in particular have been the beneficiaries of this service.
- ❖ The department of English, under the leadership and direction of Mr.S.Prabhakar, has been conducting spoken English classes in the evening to students to improve their communication skills.

2. Does the institution publish the expertise available for consultancy services ?

The expertise available is published through pamphlets.

3. Give details regarding the nature of consultancy services and revenue generated.

The nature of services as stated above are extended free of cost.

3.5. Extension Activities:

1. What out reach programmes are organized by the institution ? How are they integrated with the academic curricula ?

- ❖ The college has been organizing extension programmes through National Service Scheme(NSS) and Youth Red Cross (YRC). They are part of the extra curricular activities.

2. How does the institution promote college-neighbourhood network in which students acquire service training contributive to a sustained community development ?

- ❖ The college has three NSS units consisting of 100 volunteers for each unit. Dr. K.V.Anandam, Sri.M.V.Subbarayan and Sri S.Prabhakar are the programme officers of the units. Under their leadership the units are extending their service to the public. These units have adopted three villages namely Lakkavaram, Visweswarayapuram and Gudimellanka. The volunteers of the units are aptly involved in the campaigning programmes with regard to pollution control measures, HIV/AIDS awareness, child labour eradication, family welfare and child health care programmes, which contribute to a sustained community development.

3.6. Participation in Extension:

1. How does the institution promote the participation of the students and faculty in extension activities of NSS, NCC, YRC and other NGOs ? How often and in what roles are they involved ?

- ❖ The NSS units of the college organized a special camp on “Community Awareness on HIV/AIDS” for three days in Gudimellanka village. The volunteers created HIV/AIDS awareness in the village through performing cultural activities like skit, dance, Burrkathalu. The students also involved in door-to-door campaign in creating HIV/AIDS awareness.
- ❖ The units of the college provide relief work during natural calamities. In the year 2006 the student volunteers extended their services to the flood victims at Dindi, Ramarajulanka, Appanaramunilanka and Sakhinetipalli villages.
- ❖ The Youth Red Cross unit of the college involves in social service activities and extends its services in the natural calamities under the able guidance of Sri. V.Krishna Murthy, Head of the department of Zoology.
- ❖ Almost all the members of the teaching and non-teaching staff had involved in Janmabhoomi programmes initiated by the Government of Andhra Pradesh.
- ❖ Dr K.V.Anandam, Reader in Mathematics, underwent training as State Resource Person on HIV/AIDS awareness. He in turn trains the nodal lecturers at the district level.
- ❖ Mr. S.Prabhakar, Mr. M.V.Subbarayan, Lecturers of the college got the training as nodal lecturers on HIV/AIDS programmes sponsored by the Andhra Pradesh State Aids Control Society (APSACS), Hyderabad. They created awareness among the students of our college as well as the students of Vamsi & Francis College, KNM College and Deepthi Women’s College in the surrounding areas.

2. Is there any research or extension work to ensure social justice and to empower under-privileged sections in particular, women and children ?

- ❖ The NSS units campaigned against child labour in the surrounding villages.
- ❖ Campaigned for the necessity of education for women

3. What is the impact of extension on the community ? Specify.

The awareness was created to the community on health and hygiene, HIV/AIDS, besides the importance of blood donation.

3.7. Linkages:

1. What are the linkages the institutions have with University / Research institutions / Industries / NGOs for research and extension ?

1. Andhra University	Research & Curriculum Development
2. Coconut Research Centre and Agriculture Research Stations	Extension Lectures and Consultations
3. Industries and Banking	Extension / Guest Lectures and Observation visits.
4. NGOs	Extension services

- ❖ The students of biology in the college are taken to various places like Ooty, Kodai Kanal, Bangalore, Mysore for Botanical study in the past.
- ❖ The department of Commerce conducts industrial tours. The students are taken to various industrial units like Hindustan Shipyard, Visakhapatnam; Nagarjuna Fertilizers and Chemicals Ltd., (NFCL), Kakinada; Sarvaraya Bottling Company, Rajahmundry; Andhra Paper Mills, Rajahmundry etc.,
- ❖ The students of Social Work visit various NGO's like Andhra Model Blind school, Narasapur; Central Prison, Rajahmundry; Boster School, Visakhapatnam; Certified school, Mental Hospital, Eluru as field visits.

- ❖ With Rotary Club, Malikipuram – NGO – Medical camp, Veterinary camp.
- ❖ KKNM Trust, Sakhinetipalli – NGO – HIV/AIDS .
- ❖ PHC, Lakkavaram – Blood grouping
- ❖ PHC, Sakhinetipalli – Blood grouping

2. How does the linkage promote

a. Curriculum development

b. Internship

c. On-the-job training

d. Faculty exchange and development

e. Research

f. Consultancy

g. Extension

h. Publication

i. Student Placement

- ❖ Some of the senior faculty of the college served as members of the Board of Studies of the University. Whenever the University initiates a change in the curriculum they give their suggestions.
- ❖ The teaching staff, who have registered for M.Phil and Ph.D programmes are being guided by the faculty of the affiliating University.
- ❖ The linkage with research institutes is strengthening the knowledge for consultancy services.
- ❖ The linkage with NGOs like Rotary Club and KKNM Trust has been promoting coordination for successful organization of extension services.
- ❖ The college Social Work department's linkage with Integrated Child Development Programmes has resulted in promoting student placement.
- ❖ The final year MA English students are given opportunity in the degree, junior college and high school to teach students.

3. What measures have been taken by the Institution to enhance the quality of Research, Consultancy and Extension during the last five years ?

Measures taken by the institution to enhance the quality of extension as follows:

- ❖ The institution has encouraged the teaching staff in the pursuit for research through FIP and distance mode.
- ❖ The teaching staff have established rapport with the research institutes so that they can offer better consultancy services to the public.

Criterion-IV: Infrastructure And Learning Resources

4.1. Physical Facilities:

1. How well endowed is the college in terms of physical infrastructure (classrooms, administrative buildings, transport, water and power supply, etc., to run the academic programme) ? Enclose the master plan of the college campus indicating the existing building and the projected expansion in future.

Total plinth area of existing buildings

S.No	Name of Building	Plinth area in sq.ft.
01	MSN Murthy Kalasala Bhavan (Ground Floor & First Floor)	25344
02	Sir Arthor Cotton Bhavan ((Ground Floor & First Floor)	6816
03	Trust Bhavan	2000
04	Sagi Suryanarayana Raju Library Building (Ground Floor & First Floor)	4500
05	Physical Education Block	1800
06	Ladies Dining Hall	1500
07	Others	3000
	Total	44960

The college is endowed with the necessary and adequate physical infrastructure to run the academic programme. (Appendix:4.1)

- ❖ M.S.N.Murthy Kalasala Bhavan accommodates 15 spacious classrooms, 11 laboratories, 3 administrative rooms, 1 seminar hall and 2 staff rooms.
- ❖ Sir Arthor Cotton Bhavan accommodates 5 classrooms, 1 staff room, 1 NSS room, 2 laboratories, 2 students dining rooms and 1 ladies waiting room.
- ❖ Trust Bhavan accommodates 2 laboratories, 1 balance room and Gym.

- ❖ Sagi Suryanarayana Raju library building accommodates college library.
- ❖ Physical education block accommodates Physical Director room, indoor game facilities and store room.
- ❖ Ladies dining hall
- ❖ Parking slots for staff and students.
- ❖ Campus has aesthetically situated botanical garden.
- ❖ The premises are protected with a permanent compound catering to security requirements of the assets of the institution.
- ❖ Protected drinking water facility through rural water supply scheme.
- ❖ Besides getting power supply from TRANSCO the institution has two generators with a capacity of 15 KV each to have uninterrupted electricity supply.
- ❖ APSRTC bus services are available for transportation.

Projected expansion in the future

The following buildings proposed for construction in phased manner with an estimated total plinth area of approximately 20961.45 sq.ft.

S.No	Construction of additional buildings	Plinth are in sq.ft.
1	Chemistry Lab (MSN Murthy Kalasala Bhavan Second Floor)	3000
2	Multi Purpose Auditorium-with Canteen and indoor stadium (Ground Floor, First Floor & Second Floor)	14251
3	Guest House & Management Office (Sagi Suryanarayana Raju Library building second floor)	1847
4	Ladies Hostel	1863.45
	Total	20961.45

- 2. What are the infrastructure facilities available for**
- a. Academic activities**
 - b. Co-curricular activities**
 - c. Sports**

Academic activities:

- ❖ There is sufficient number of classrooms/ lecture halls.
- ❖ Laboratories , Museums and the Central Library are self sufficient.
- ❖ Our college has 150 seated seminar hall equipped with Audio Visual Aids.

Co-curricular Activities:

- ❖ The institution provides adequate office accommodation for the three NSS units.
- ❖ The Red Ribbon Club, the Youth Red Cross, Eco Club and Health and Yoga centre are established on the campus.
- ❖ The college has open air theatre to conduct cultural activities like Freshers' Day, Annual Day, Youth Festival and Cultural competitions (Skit, Dance, Singing etc.,)

Sports:

- ❖ The institution has physical education department situated in a separate building near the play ground.
- ❖ The college has 9 station Gym, Table Tennis and other indoor games.
- ❖ The college has play ground with Basket ball, Volley Ball, Ball Badminton, Kabaddi, Kho-Kho and Tennikoit courts.
- ❖ 200 mts six lane athletic track, long jump and high jump pits.
- ❖ Javelin and shot-put fields.

3. Has the institution augmented the infrastructure to keep pace with academic growth ? If yes, specify the facilities and the amount spent during the last five years.

Yes.

In consonance with the academic growth the institution has been providing the necessary infrastructure facilities:

- ❖ Spacious library building has been constructed with UGC grants coupled with the funds donated by Sri. Sagi Subbaraju & brothers at a cost of 11,00,000/-. The building was named after late Sri Sagi Suryanarayana Raju. It was inaugurated by Sri Alluru Krishnam Raju, MLA and president of College Governing Body.
- ❖ Department of physical education is provided with a renovated building at a cost of Rs.50,000/-.
- ❖ IBM Think Centre Networking Laboratory for English Practicals at a cost of Rs. 12,69,000/-. These funds are provided by Sri G.V.Harshakumar, Member of Parliament, Amalapuram Constituency under MPLAD funds.
- ❖ Printer cum Xerox machine with A3 size is purchased at a cost of Rs.2,00,000/-.
- ❖ 10 computers with 2 printers and 1 scanner is purchased at a cost of Rs.2,00,000/-.
- ❖ Spiral Binding Machine at a cost of Rs. 14,000/-
- ❖ Two Water purifiers are purchased at a cost of Rs. 22,000/-

4. Does the institution provide facilities like common room, wash /rest rooms for women students and women staff ?

Yes.

4.2 . Maintenance of Infrastructure:

1. What is the budget allocation for the maintenance of

- a. Land
- b. Building
- c. Furniture
- d. Equipment
- e. Computers
- f. Transport

The budget allocation for the maintenance is as follows:

e. Land	:	Rs. 2,25,000/-
f. Buildings	:	Rs. 1,50,000/-
g. Furniture	:	Rs. 75,000/-
h. Equipment	:	Rs. 1,50,000/-
i. Computers	:	Rs. 1,00,000/-
j. Transport	:	Rs. 5,000/-

2. How optimally is the budget allocated and utilized ?

The budget is 100% utilized.

3. Does the institution appoint the staff for maintenance and repair? If not, how are the infrastructure facilities, services and equipment maintained?

No,

- ❖ The college management looks after the maintenance of existing buildings, laboratories, library, generators, drinking water etc. Manpower is provided for maintaining the facilities.
- ❖ For occasional repairs of infrastructure, services and equipment contract workers are engaged.

4. How is the infrastructure optimally used ?

- ❖ Besides academic activities and zero hour time table work the buildings are utilized for general elections, for providing transit accommodation to police men on bandobasth duty, for conducting revenue training classes, for conducting talent tests, for conducting DWACRA and Rotary club meetings.

- ❖ The college's infrastructure facilities are used by the affiliating University while conducting theory and practical examinations for the students of neighbouring colleges.

4.3. Library as Learning Resources:

1. Does the library have an advisory committee ? What are its functions ?

Yes

The library advisory committee is constituted with Principal as Chairman, Librarian as convenor and four staff members and three student representatives as members. The functions of the committee are described below:

- ❖ The Advisory committee monitors purchase of books, magazines and journals.
- ❖ The committee suggests measures and methods for efficient functioning of the library.
- ❖ Advises the librarian with regard to utilization of budget allocated by the management.
- ❖ Recommends methods and means of optimum utilization of the facility by the students as well as the staff.

2. How does the library ensure access, use and security of materials ?

- ❖ The library has the author index and title index type of system so that the students
- ❖ can easily trace the books.
- ❖ The books returned from students are duly placed in the racks.
- ❖ The books are locked in safety shelves.
- ❖ Periodically naphthalene balls are used to prevent termites and insects.
- ❖ The library staff on duty also look after the security of books and materials.
- ❖ Library is equipped with a total of 8000 titles and 12843 volumes of books 60 journals.
- ❖ Every day around 200 students and 20 staff members visit the library.

- ❖ An average number of 80 books will be transacted every day.

3. What are the facilities available in the library? (computers, internet, reprographic facilities, etc.,)

The facilities available in the college library are:

- ❖ Computers
- ❖ Internet
- ❖ Reprographic facility
- ❖ Reading room facility
- ❖ Audio and Video cassettes.

4. How does the library ensure purchase and use of current titles, important journals and other reading materials ?

- ❖ Depending upon the recommendations of the library advisory committee current titles, important journals and reading materials are purchased.
- ❖ Referring to catalogues of several book sellers and publishers.
- ❖ The funds are from special fee component and UGC grants.
- ❖ Staff and the alumni subscribe some journals.

5. If the library has an archives section, to what extent is it used by the readers and researchers?

Yes.

The library preserves all the back volumes of periodicals / magazines / journals. The students and staff use them for the data collection and review of literature for their study.

6. How are on-line and internet services in the library used by students and faculty ? Specify the hours and frequency of use.

- ❖ Internet facility is used for research purposes and to downloading subject related material.

- ❖ The students and staff use the online and Internet services in the library between 9 AM and 5 PM on working days.

7. Are the library services computerized ? Does the institution make use of INFLIBNET / DELNET / IUC facilities ? If yes, give details.

The Library has computer and internet facility. The students can use the downloading facility. INFLIBNET / DELNET / IUC facilities are proposed to be made available in near future.

8. How many days is the library kept open in an academic year ? How many hours is the library open per day ?

It works around 300 days per year. The library is opened from 9 AM to 5 PM from Monday to Saturday and from 9 AM to 12 Noon on second Saturdays and Sundays.

9. Specify the amount spent on new books and journals during the last five years.

Year	Amount spent on	
	New books (Rs.)	Journals (Rs.)
2001-02	85,033.60	10,000.00
2002-03	97,537.30	10,000.00
2003-04	40,000.00	11,000.00
2004-05	74,416.00	15,000.00
2005-06	62,408.00	15,000.00

The amount spent on new books and journals during the last five years was approximately about **two Lakh** rupees.

10. How does the library motivate students / teachers to read existing and new arrivals ?

The library motivates the students and teachers by

- ❖ Providing the information about new arrivals in the classes by teacher concerned.
- ❖ Exhibiting the titles of new arrivals on the notice board.
- ❖ Organizing book exhibitions at various intervals.

11. What are the special facilities offered by the library to the visually disabled and physically challenged persons ? How are they used ?

There are no special facilities like Braille literature for visually disabled persons, however the NSS volunteers of the college help them in reading out lessons from relevant books and the same is recorded in cassettes for their use. The reference books section is provided in the ground floor to facilitate physically challenged students. The student volunteers escort them to the library and the library staff members render required help .

12. List the infrastructural development of the library over the last five years.

	2001-02	2002-03	2003-04	2004-05	2005-06
Almirahs		5		1	22
Racks		1		3	11
Computers & Printers				1	2
AC machines				1	
Furniture & Fittings	9			40	13

13. What are the information services provided by the library to the users ?

The information services are :

- ❖ Brochures and notifications.
- ❖ Clipping advertisements for employment and self-employment.
- ❖ Reference and Referral service.
- ❖ Reprographic and printing services.
- ❖ Internet / Computer access.
- ❖ Paper-clipping folders.
- ❖ Document Delivery Service
- ❖ Current Awareness Service
- ❖ Inter Library Loan Service
- ❖ Index of Articles in Bounded Back volumes of Periodicals

4.4. Computers as Learning Resources:

1. How is the computer facility extended to all faculty and students ?

- ❖ Department of Computers Science has been conducting computer training classes for faculty members.
- ❖ Department of Commerce has computer oriented practicals.
- ❖ Department of English has computer based practicals for all students of First and Second year degree courses.
- ❖ The department of Computer Science for the benefit of computer illiterate students conducts special classes.

2. How are the faculty facilitated to prepare computer aided teaching / learning materials? What are the facilities available in the college for such efforts?

The faculty are facilitated with the following computer aided teaching-learning materials.

- ❖ LCD projector
- ❖ CD players.
- ❖ DVD players
- ❖ Slides
- ❖ Headphones
- ❖ LAN
- ❖ Scanners
- ❖ Printers

3. Is there a central computing facility? If yes, how favourable are its timings, access and cost to both students and faculty?

At present the college does not have Central Computing Facility. However the Computer Science & Commerce departments have established computer laboratories and extend service to other departments.

4. How does the library collection meet the requirements of the users ?

The following library collection meets the requirements of the users.

- ❖ TALLY package for the use of B.Com students.

- ❖ ORACLE complete reference CD, ORACLE Data Base Development CD, Visual Basic model projects CD, Visual C++ CD, Data Base Management Systems CD Rom, MS-Office-2000 for B.Sc students
- ❖ CD on Cambridge University dictionary
- ❖ CD ROM on Listening and Speaking skills, CD ROM on Language development skills.

5. How are the computers and its accessories are maintained in the Departments ?

- ❖ The computers and accessories are maintained through annual maintenance contract to a local professional. In addition, the Computer Science department uses the following methods:
 - ❖ Regular virus checking
 - ❖ Regular software testing
 - ❖ CDs are available to rectify minor hardware driver problems in computers and its accessories.
 - ❖ By taking the help of hardware technician for solving major problems on contract basis.

6. What is the output of the various Departments in developing packages for their discipline ?

- ❖ The department of English has developed a package in PowerPoint presentation in order to conduct classes in communication skills.
- ❖ The department of Computer Science developed a package for administrative purpose, for admission process, scholarships, registrations etc.

4.5. Other Facilities:

1. How many students stay in the hostel ? How many rooms are there in the hostel? Is the accommodation sufficient to meet the demand ?

As our UG students hail from Malikipuram and its surrounding villages there is no need to provide hostel accommodation for them.

However, the hostel facility is made available for PG students from other parts of the state.

- ❖ 22 students stay in the hostel in 6 spacious rooms.
- ❖ Yes, the accommodation is sufficient.

2. What facilities are provided in the hostel ?

The facilities provided in the hostel are:

- ❖ Protected Drinking Water
- ❖ Newspapers and T.V.
- ❖ Play ground
- ❖ Telephone.

3. What are the health care facilities available in the health centre ?

- ❖ Annual medical check up is conducted.
- ❖ First Aid facilities are available.

4. Does the institution have placement centre ? What are its functions and how does it facilitate students for getting employment and self-employment?

Career guidance cell is available on the campus for the students. A faculty member is director of the centre. Its functions are:

- ❖ To provide information about placements
- ❖ To provide career guidance through counselling
- ❖ Motivating the students to opt for self-employment schemes

5. What are the physical and infrastructure facilities available for the sports and physical education centre ?

The physical and infrastructure facilities available for physical education are:

- ❖ Spacious play ground with volley ball, ball-badminton, basket ball, kabhaddi, kho-kho, tennicoit courts.

- ❖ 200 mt. Track for athletes.
- ❖ Cricket pitch, Parallel bar
- ❖ 9-stationed gymnasium
- ❖ T.T. Tables, chess, carroms, shuttle badminton courts.

6. How does institution ensure participation of women in intra and inter institution sports competitions ?

The institution ensures participation of women in intra institution competitions like

- ❖ Shuttle badminton
- ❖ Kho-Kho
- ❖ Tennis
- ❖ Carroms
- ❖ Chess

7. Does the institution have a workshop / instrumentation centre ? If yes, what are the physical and infrastructure facilities available in the centre?

The need for workshop / instrumentation centre is not necessary at the college with purely academic programmes. However, all the equipment necessary for repairs are kept in the science laboratories.

Criterion-V: Student Support and Progression

5.1. Student Profile:

1. What is the student strength of the institution for the current academic year? Give the data gender-wise, state-wise and nationality-wise along with analysis and comment.

Total student strength of the institution for the academic year 2006-07 is **1042**

Gender-Wise :

Course	Boys	Girls	Total
UG	540	442	982
PG	23	37	60
Total	563	479	1042

State –Wise : All the students belong to the state of Andhra Pradesh.

Nationality : Indian.

Almost all the students of the UG course are local. They hail from Malikipuram and surrounding villages. Around 17% of the students in MA English programme hail from other places of the state. The percentage of boys is higher than that of girls in UG course. On the other hand, the percentage of girls is higher than that of boys in PG course.

2. Give details of the last two batches of students and their socio-economic profile (General , BC,OBC etc..).

Socio-Economic Profile of the students for the Year 2005-06 and 2006-07

Course	Category	2005-06			2006-07		
		Boys	Girls	Total	Boys	Girls	Total
UG	General	226	151	377	225	123	348
	SC	134	160	294	155	166	321
	ST	1	0	1	3	0	3
	BC	131	138	269	157	153	310
	OBC	Nil	Nil	Nil	Nil	Nil	Nil
	Total	492	449	941	540	442	982
PG	General	9	6	15	6	8	14
	SC	31	10	41	19	12	31
	ST	Nil	Nil	Nil	Nil	Nil	Nil
	BC	9	8	17	6	9	15
	OBC	Nil	Nil	Nil	Nil	Nil	Nil
	Total	49	24	73	31	29	60
	Grand Total	541	473	1014	571	471	1042

The student strength of the institution reveals that inspite of the rural background more number of girls are seeking higher education. There is an overall increase of backward class students pursuing education for the basic degree.

5.2. Student Progression:

1. What percentage of the students on average progress to further studies? Give details for the last three years.

YEAR	Percentage
2003-04	53.67
2004-05	53.77
2005-06	62.40

2. What proportions of the graduating students have been employed for the last five years ? Provide placement record for the last three years.

Employment for the last three years.

YEAR	Percentage
2003-04	24.38
2004-05	25.60
2005-06	26.50

3. How many students appeared / qualified in UGC-CSIR-NET, SLET, ICS, GATE, CAT, GRE, TOFEL, GMAT, Central /State services through Competitive Examinations(last five years)?

Name of the Examination	2001-02		2002-03		2003-04		2004-05		2005-06	
	A	Q	A	Q	A	Q	A	Q	A	Q
UGC-CSIR										
SLET/NET										01
GATE										
ICS										
GRE										
TOEFL										
G MAT										
CAT										
Others	52%	48%	49.5%	47.5%	53.67%	46.47%	53.77%	49.26%	68.40%	59.57%

*A-Appeared, Q-Qualified

5.3. Student Support System

1. Does the institution publish its updated prospectus and handbooks annually ? If yes, what are the information contents disseminated to students ?

Yes.

The institution publishes its updated prospectus and hand book annually. The college prospectus contains the details of programme options, rules of admission, fee structure and rules of discipline. The handbook contains list of holidays, tutorial, half-yearly and hope examination schedule. It also contains information regarding seminars, and guest lectures.

2. **Does the institution provide financial aid to students? If yes, specify the type and number of scholarships /free ships given to the students last year.**

Yes.

The disbursement of Government of India scholarships for SCs and STs, Andhra Pradesh State scholarships for BCs and EPCs is streamlined by the institution besides extending financial assistance to poor boys.

Particulars for the year 2005-06

S.No	Type of scholarship	No.of Scholarships
1	SC (Central Government Assistance)	286
2	ST (Central Government Assistance)	1
3	BC (State Government Assistance)	177
4	EPC (State Government Assistance)	160
5	Poor Boys Fund (College Assistance)	37
6	Financial Assistance by Management and Alumni	3

3. **What types of support services are available to overseas students?**

Not applicable.

4. **What support services are available to SC /ST students?**

- ❖ Remedial coaching for SC/ST students under the financial support from U.G.C. has been running regularly since 1985.
- ❖ Free coaching is given to AUCET appearing students
- ❖ Academic text books are purchased separately for the benefit of SC/ST students under U.G.C. Book -Bank scheme .The books are issued exclusively to SC/ST students.

5. Does the institution offer placement and counselling services to students?

Yes.

- ❖ The eligible students are identified and informed the off-campus recruitments.
- ❖ The curriculum vitae of the eligible students are forwarded to the industries and companies on request. The prospecting candidates are helped and assisted in preparing their resume.

6. Does the faculty participate in academic and personal counselling ? If yes, how many have participated last year? Is there counselling centre for women students?

Yes.

- ❖ The faculty offers academic and personal counselling to the students. They also offer help to the students in character building, career progress and training in communication skills.
- ❖ Every lecturer is in-charge of 30-35 students.
- ❖ Personal care is taken in case of average students and remedial measures are undertaken to improve their academic performance.
- ❖ There is a counselling centre for women students.

7. Has the employment cell encouraged students to be self-employed? If yes, what are its activities?

Yes.

The employment cell has been encouraging students to be self-employed by

- ❖ Organizing guest lectures pertaining to self-employment schemes.
- ❖ Motivating students for self-employment by way of exposure through field visits to weavers' societies, coir industries, DWACRA groups, bio-fertilizer plants.

8. Does the institution have an alumni association? If yes, what are its activities?

Yes.

Alumni association has been formed during the year 2006-07. Its activities are:

- ❖ To strive for the development of Alma mater
- ❖ To promote curricular and co-curricular activities of the institution
- ❖ To promote healthy practices like honouring retired teaching and non-teaching staff on teachers' day on 5th September
- ❖ To extend financial assistance to the economically poor and needy students.
- ❖ To take up any other incidental activity to fulfill the objectives of the association.

9. List the names of top 10 most renowned alumni of the Institution along with their designation.

S.No	Name	Designation
1.	Sri. J.V.Ranga Raju	Secretary, Director, Nagarjuna Educational Trust, Nagarjuna Construction Company Ltd., Bangalore
2.	Dr. V.Padmaji Rao	Clinical Psychologist, Los Angeles, USA
3.	Sri D.V.V.S.Ramavatharam	Professor, Medical College Surat, Gujarat
4.	Sri. A.Srinivasa Rao	Consultant Diamonds company, USA
5.	Sri. K.Venkateswara Rao	Asst. Director ISI, Trivendram
6.	Sri. M.Narayanappa	Commissioner PF, Visakhapatnam.
7.	Dr. K.Kumarratnam	Ophthalmologist , Srikakulam, AP
8.	Sri Ch. Santhi Sekhar	Oil Refinery, UAE
9.	Dr. K.Satti Raju	Scientist, USA

10.	Dr. Appaji Rao	Scientist, USA
11.	Sri. O.Elisha Raju	Scientist,Canada
12.	Sri M.Suvarna Raju	Magistrate, Palakol, AP
13	Smt. J.Bharata Lakshmi	Magistrate, Eluru, AP
14	Dr. M.Prasada Rao	Gynecologist, Government Hospital, Razole
15	Sri B.Srinivasa Rao	Consultant, Germany
16.	Sri. Y.K.M.Prasad	Chartered Accountant, Visakhapatnam
17.	Sri A.Satyanarayana	Chartered Accountant, Amalapuram
18.	Sri. R.C.V.Raju	Dy.Personal Manager, The Singareni Collieries Company Ltd.

10. How does the alumni contribute to the development of the institution?

- ❖ Alumni contribute to the infrastructure development of the institution
- ❖ They have subscribed to various journals and books for the college library
- ❖ They have provided funds for organizing seminars and guest lectures.
- ❖ Necessary feedback on academic programmes is provided.

11. Does the institution have a grievance redressal cell ? If yes ,what are its functions? List the number of grievances redressed during the last two years.

Yes.

The institution has two grievance redressal cells one for the staff and other for the students.

- ❖ Grievance redressal cell for staff consists of
 1. Sri M.V.Satyanarayana Murthy, Secretary & Correspondent of the college.
 2. Sri. M.Veerawamy, Vice-president of the college.

3. Sri. J.Nagamallaiah, Treasurer of the college
4. Dr. V.Narayana Rao, Principal of the college
5. Sri. R.V.Subbarayudu, Director of PG courses.

Its functions include:

- ❖ To look after welfare of the staff.
- ❖ To work for redressal of anomalies with respect to pay scales and promotions.
- ❖ To work for redressal of grievances related to service matters of teaching and non-teaching staff.
- ❖ Grievance redressal cell for students consists of
 1. Dr. V.Narayana Rao, Principal of the college.
 2. Sri P.P.V.Dhanraj, Head, department of Politics & Public Administration and IQO.
 3. Dr. K.Surapa Raju, Reader and Head, department of Economics.
 4. Dr. G.Swami Naidu, Reader and Head, department of Commerce
 5. Sri. M.Venkateswara Rao, Head, department of Botany and Secretary, Staff council.

Its functions include:

- ❖ Redressal of grievances related to basic amenities on the campus
- ❖ Redressal of grievances related to affiliating University

During the past two years the office staff assisted students in redressing grievances related to the affiliating University matters.

During 2005-06 academic year 69 evaluation grievances, 30 grievances related to mistakes in marks memorandum and 20 grievances related to provisional certificates redressed through college correspondence.

12. Is there a provision for welfare schemes for students ? If yes, specify.

Yes.

- ❖ Economically backward students are given aid from poor boys' fund.

- ❖ SC, ST and BC scholarships are disbursed promptly.
- ❖ Model entrance tests are conducted in coordination with other institutions.
- ❖ Some of the staff members are sponsoring scholarships to poor boys that are not getting any scholarship.
- ❖ Hostel facility is provided for PG students.
- ❖ Free periodical medical check up is provided to the students under the guidance of the two doctors on the Governing body - Dr. Y.Prabhakara Rao and Dr. R.Padma Raju.

13. What specific measures has the institution taken to enhance the quality of education with reference to student support and progression?

- ❖ Endowment prizes are instituted to encourage merit students.
- ❖ Scholarships for poor and merit students are given by alumni.
- ❖ Free coaching is given to students taking up AUCET, Ed.CET.
- ❖ Bringing home the avenues of employment through placement agencies.
- ❖ Training in the preparation of resume.

14. Is there a cell to prevent sexual harassment? How effective is the cell ?

Yes.

Prevention of sexual harassment cell of the college consists of:

Sri M.V.Satyanarayana Murthy, Secretary & Correspondent.

Dr. V.Narayana Rao, Principal

Sri. P.Hanumantha Rao, Part-time Lecturer in Business Laws

Smt. K.B.V.Vijayalakshmi, Lecturer in Economics.

Because of the rural ambience of the college there have been no instances of sexual harassment in the history of the institution.

15. What efforts are made to provide legal literacy to women ?

- ❖ The college conducts classes periodically to provide legal literacy to girl students and members of the DWACRA groups of the surrounding villages.
- ❖ Sri P.Hanumantha Rao, a noted public prosecutor and Part time lecturer in Business Laws, provides legal literacy.
- ❖ Sri N.Raju, Lecturer in English of our college, being a Post Graduate in Law enlightens the girl students on legal literacy.

16. What support services are made available to differently abled students?

- ❖ One Mr. K.Simhachalm of First year BA class is visually disabled and a team of students from NSS and Youth Red Cross organizations is helping him.
- ❖ The management of our college offers free education to differently abled students.
- ❖ The scholarships sanctioned by the disabled welfare department are disbursed by the institution.

5.4. Student Activities:

1. What incentives are given to students who are proficient in sports?

- ❖ Incentives are provided to students who are proficient in sports, at the time of admission as per the admission rules.
- ❖ The institution encourages students who are proficient in sports by giving mementoes at college level.

2. Give details of the participation of the students in sports and its outcome, at the state, regional, national and international levels, during the last five years ?

Students have been participating in inter collegiate competitions in sports and games.

- ❖ Meera Saheb, B.Com was selected for inter Collegiate South Zone Shuttle Badminton Tournaments
- ❖ T. Uma Maheswara Rao was selected for A.P. Weight Lifting Championship.
- ❖ Students have been gone up to semi finals in various events like Cricket, Khabaddi and Ball Badminton.

3. Does the institution collect feedback from students for improving the support services ?

Yes.

- ❖ The institution collects feedback with regard to the necessary material for improving the support services
- ❖ The necessary material like kits, nets, balls, bats, mats, shuttle rackets, shuttle birds and ball badminton bats are provided to the students.
- ❖ There is provision for indoor games like table tennis, chess and carroms.
- ❖ Based on the feed back from the students the necessary playing courts are laid and playing material is supplied.

4. Does the institution collect feedback from employers ? If yes , how is the feedback used ? Illustrate the outcome.

The mechanism is not in place at present. However the institution plans to collect the feed back from employers.

5. Furnish information regarding the participation of students in extra curricular activities and recreational activities ?

- ❖ Though our college is situated in the interior corner of the Konaseema our students participated in all the cultural competitions and won many prizes.
- ❖ Our college students participated in Andhra University Inter Collegiate Youth Festivals held at various places like Eluru, Bhimavaram, Narasapuram, Kakinada, Rajahmundry, Srikakulam and Anakapalli.

- ❖ Our college students also participated in the state level cultural competitions held at Amalapuram. Our college NSS students also participated in NSS Youth Festivals and won many prizes every year.

The list of some of the winners in Andhra University Inter Collegiate Youth Festival, NSS youth festivals, State Level. (Appendix :5.1)

Criterion –VI: Organisation and Management

6.1. Leadership, Goal Orientation and Decision Making

1. What are the leadership functions of the Head of the Institution?

The Principal is the head of the institution and he is the leader of the team to look after the smooth conduct of the college office as well as all the departments of the institution. The governing is based on the principles of participation and transparency. The academic and administrative wings are planned in such a way that there will be no hindrance, and the institution works smoothly moving hand in hand. In each and every aspect the principal contacts the academic and administrative staff and provides appropriate suggestions and accept suggestions from the staff.

The Principals who worked since the inception of the college have been very dynamic, with values and demonstrated effectiveness through participative decision-making process to achieve the vision, mission and to reach the goals of the institution. Naturally the Principal is the tie-up bond between the Management, Staff, Students, Parents, and the General Public.

Under the Leadership and guidance of the Principals, our college has been striving hard to impart quality education to get good results, to maintain excellent campus discipline and moral values.

The Staff Council consisting of the Principal and all Heads of the Departments assist the Principal in the allround administration of the college.

The Principal in consultation with the management constituted some committees with staff to look into various aspects of the organization and management of the institution.

The Principal has also constituted Internal Quality Assurance Cell to discuss several measurers to be undertaken and to maintain quality in the academic front as well as to promote research activities in the college.

In each and every aspect the Principal as the leader of the team, encourages participative style of administration.

2. Does the institution have mission statement and goals reflecting quality?

Yes.

The Management is well known in the surrounding areas for promoting high quality education. The Management has translated its mission statement into multiple goals and objectives as described in the goal orientation section and closely monitors the day-to-day functioning of the college in order to achieve those goals and objectives. The Secretary and Correspondent as a representative of the Management Committee visits the college daily. Committees are constituted with staff members while the senior faculty members are the conveners of the committees.

Even though our college is situated in a rural area where more than 70% of the students belong to SC and BC communities, it has been striving hard to educate them with quality standards. Our management and staff always stand in the front line in imparting quality education and conducting University examinations on sound lines.

The University Examination Results of our college reflected the endeavour of the management and staff. The well placed Alumni in different walks of life is proof of quality achievement

3. What measures has the institution taken to translate quality to its various administrative and academic units?

- ❖ Well planned instruction and guidance is provided to mould the students as informed citizens in the contemporary competitive society.
- ❖ Necessary infrastructure such as classroom accommodation, laboratories and library for UG and PG courses, and necessary teaching aids are provided to students
- ❖ Competent faculty is provided to impart quality education.
- ❖ To provide intellectual stimulation to students, elocution competitions, debates, essay writing and quiz programmes are arranged.
- ❖ Facilities for cultural activities and NSS for extension activities are provided.

- ❖ The college has good facilities for sports and games with 9-stationed gym
- ❖ For administrative units specific duties are assigned to each and every administrative staff member and they are instructed to complete the same in the stipulated time
- ❖ The principal assisted by the office superintendent regularly monitors the efficiency of the work done by the administrative staff and gives suitable instructions to them
- ❖ The administrative staff are encouraged to acquire and develop qualification in computer skills so that the office records are completely translated into E-administration.
- ❖ The students' charter of collegiate education formulated by the Government of Andhra Pradesh is implemented in letter and spirit. The charter is exhibited at the entrance of the office for the convenience of the students.

4. Is the faculty involved in decision-making process? If yes how?

Yes.

Various committees are formed with senior faculty as conveners and other staff as members. The internal coordinating and monitoring machinery helps in the smooth functioning of the college. Thus, involvement of the faculty is a must in decision-making and implementation. The following are various committees involved in decision- making process.

- a. College Admission Committee
- b. College Building Committee
- c. College Equipment Committee
- d. College Library Committee
- e. College Poor boy's fund Committee
- f. College Special fee Committee
- g. College Physical Education Committee
- h. College Academic Advisory Committee

- i. College Discipline Committee
- j. College Cultural and Fine Arts Committee
- k. College Attendance Committee.
- l. College NSS Advisory Committee.

6.2. Organization Structure, Powers and Functions of the Functionaries

1. Give the organizational structure and the details of various statutory bodies.

- ❖ Trust Working Committee
- ❖ College Governing Body:

In the governing body as well as the working committee one of the faculty members by rotation will be a member of the committee.
- ❖ Staff Selection Committee: for teaching and non-teaching separately constituted as per the orders of the Government of Andhra Pradesh
- ❖ College Development Council: for infrastructure, construction and building work funded by UGC or Government. The resolutions for construction and the approvals are routed in the college development council in which one senior faculty member and senior accountant from the office are the members.
- ❖ Staff council consisting of Principal and senior faculty members administers the college and coordinates the functioning of different activities like teaching-learning activity, obtaining feedback from various stakeholders on academic, curricular and extra curricular activities.
- ❖ Internal Quality Assurance Cell is constituted as per the guidelines of the NAAC and it meets once in every three months. The cell monitors the teaching and learning and innovative methods practised in the institution. Suitable remedial measures are initiated whenever necessary.
- ❖ Some other committees such as campus discipline committee, campus cleanliness committee, students' grievance redressal cell, employees'

grievance redressal cell, students and staff welfare committee are also been formed and these committees assist the principal in the allround administration of the college.

2. Give details of the meetings held, and the decisions made, regarding finance, infrastructure, faculty, academic research, extension and linkages and examinations during the last year.

Finance: 14-06-2005 – Accounts approved up to May,2005

Infrastructure: 14-06-2005 – to provide furniture such as benches and tables.

Faculty: 19-02-2006 – Sri. C.Satyanarayana Rao, SG lecturer in Chemistry has given Fully Additional Charge as principal consequent on the retirement of Sri. P.Sri Rama Rao, permission from Director, Collegiate Education sought.

Academic Research: 18-06-2005 – Kum. Jayasri Nalli selected for the post of substitute lecturer in Social Work in the FIP vacancy in the place of Sri. G.Venkata Rao on FIP during X plan.

Examinations:

18-07-2005 – Conduction of Tutorials

10-10-2005 – Half Yearly examinations- time table

6-02-2006 – Pre-public examinations – time table

3. How frequently are the meetings of the different statutory bodies held?

Generally all the statutory bodies' meetings are held once in three months.

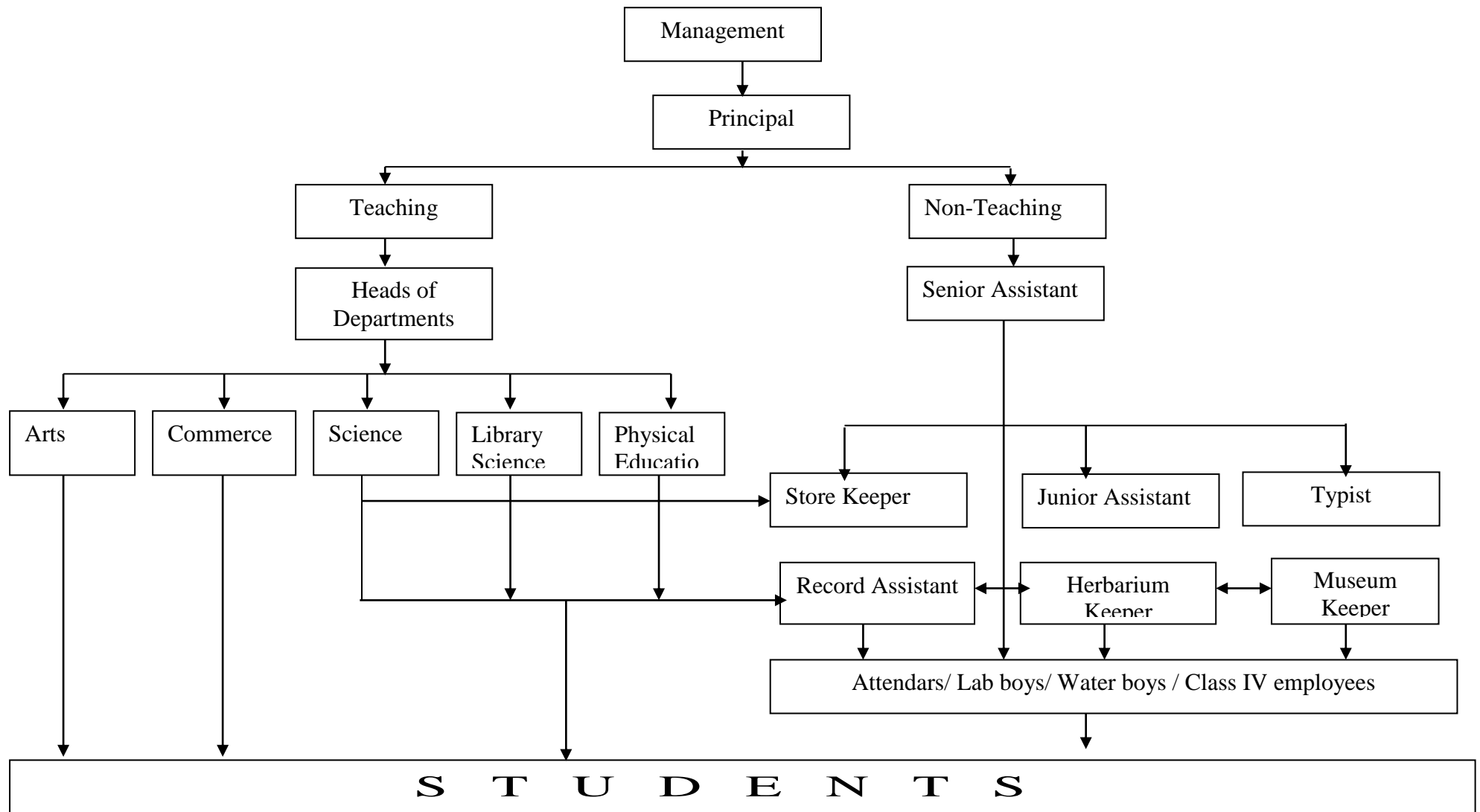
4. How many of the management council resolutions are implemented?

Five Management council resolutions are implemented without any deviation.

5. How is the administration decentralized? Illustrate the organization chart.

The administration is decentralized through delegation of authority to the heads of the departments and conveners of the respective committees besides the office superintendent.

ORGANIZATION CHART



6. Does the institution have effective internal co-ordination and monitoring mechanism? If yes, specify.

Yes.

The college has an efficient internal coordination and monitoring mechanism consisting of Principal, Director- MA English course, Heads of departments and Office superintendent.

There are different committees to coordinate and monitor specific assignments given to them. Various committees monitor do academic and administrative work.

7. How many times does the management meet the staff in an academic year?

Three times.

8. What are the major issues discussed in the last meeting?

- ❖ About the policy of the Government in not according permission to fill up the existing aided vacancies by issuing, G.O. Ms. No.35, dated 27-03-2006.
- ❖ Measures to be taken to go for assessment of the NAAC.
- ❖ Enhancement of salaries to Adhoc lecturers and un-aided non-teaching staff.
- ❖ Renovation of dining halls for boys and girls; and provision of protected water.

6.3. Perspective Planning:

1. Does the institution have a perspective plan for institutional development? How the various constituencies are involved in the process of planning?

Yes.

The perspective plan of the college involves an element of continuous expansion. The expansion centres round the academic programmes,

infrastructure development and individual enrichment. Accordingly it is proposed to start new courses such as Oil technology, Bio-chemistry, Coir technology, Dairy technology, B.Ed at UG level; Bio-chemistry, Aquaculture, Environmental Science at PG level. It is proposed to improve infrastructure facilities by constructing new buildings for chemistry laboratory, staff room, guest room, management office, indoor stadium, women's hostel and canteen. The management will take care of resources generation for funding all these expansion programmes.

The management of the college has healthy rapport with the public and the Alumni association in drafting and implementing the perspective plan for institutional development. The staff and students are involved in various committees related to expansion programmes and infrastructural development. In this regard the perspective plan envisages the intervention of funding agencies like the UGC, AP State Government, ONGC and District Administration. It has been the healthy practice of our institution to involve the people's representatives in the expansion programmes of the college.

2. Does the institution follow an academic calendar? How effectively is it prepared?

Yes.

A committee is constituted to prepare calendar taking into consideration the University academic schedule and Government holidays. It provides information regarding staff, academic programmes, fee structure, working days, examination days and rules of discipline. It is comprehensive and scrupulously followed without any deviation.

3. Specify the number of plan proposals (a) initiated and (b) implemented during the last five years.

S. No	Year	No of Plan Proposals Initiated	No. of Proposal Implemented
1.	2001-2002	---	
2.	2002-2003		
3.	2003-2004	4	Nil
4.	2004-2005		
5.	2005-2006		

6.4. Manpower Planning and Recruitment

1. How is the staff recruited ? Illustrate the process.

The recruitment of staff for the under graduate courses is through a selection committee constituted by the Government in accordance with the communal roster.

The staff of the aided colleges are recruited as per the G.Os, guidelines and rules framed by the Government getting prior permission from the Directorate of Collegiate Education. The selection committee has the following as members.

For teaching staff recruitment:

1. The Secretary and Correspondent of the college.
2. The Principal of the college.
3. The Regional Joint Director of Collegiate Education (Government nominee)
4. The Dean, College Development Council, Andhra University (University nominee)
5. Subject expert in the concerned subject.(To be nominated by the University)

For Non-Teaching Staff:

1. The Secretary and Correspondent of the college.
2. The Principal of the college.
3. The nearest Government degree college Principal.(For our college the Principal, Government degree college, Razole is the member).

After obtaining the prior permission from the Commissioner of Collegiate Education to fill vacancies, the vacancies are notified in two daily newspapers- one in English and the other in Telugu. The same is also intimated to the Regional Employment Exchange, Hyderabad who sponsors a list of candidates, as for the compulsory notification act. After waiting 15 days all the

applications received in response to the notification and the list of candidates received from the Employment Exchange will be taken as a complete list.

The required number of candidates are selected by the board on the basis of the merit and rules of reservations and it will be ratified by the Governing Body / Commissioner of Collegiate Education, Government of Andhra Pradesh, Hyderabad.

2. How is the need for staff recruitment assessed?

New teaching positions are created whenever the incumbent teacher retires from service, workload increases, new programmes are introduced and there is a change in the staff pattern calling for additional teaching personnel.

As far as the need for non-teaching staff recruitment is concerned the assessment is made subject to the staff pattern prescribed by the Government, basing on the strength of the college.

3. What percentage of faculty who are qualified from other institutions and other states are recruited?

From Andhra Pradesh		Other States
From Andhra University	Other Universities	
36 (92.5%)	1 (2.5 %)	2 (5%)

4. What is the ratio of teachers to non-teaching staff?

1.2 : 1

6.5. Performance Appraisal

1. Does the college have a ‘self-appraisal method’ to evaluate the performance of the faculty in teaching, research and extension programmes? How far has it motivated the teachers ?

Yes.

- ❖ As per U.G.C. norms, self-appraisal forms are duly filled and submitted by the teachers at the time of pay fixation.

- ❖ Filled in self-appraisal forms circulated by the Commissioner of Collegiate Education, Andhra Pradesh, Hyderabad are also obtained from the faculty.
- ❖ A well designed format “Job satisfaction among college lecturers” was prepared and all the staff members submitted the same.
- ❖ The outcome is analyzed, discussed and suitable remedial measures are initiated by the management and Principal.
- ❖ The teacher is motivated to get benefited through self counselling and self correction.

2. Does the institution appraise the performance of the teaching staff? If yes, specify.

Yes.

- ❖ A feedback from the students is collected and analyzed by the Principal and the management and teachers are given suitable instructions periodically regarding areas of improvement. Teachers are also instructed to devise innovative teaching methods and teach the students accordingly.

3. Does the institution appraise the performance of the non-teaching staff ? If yes, specify.

Yes.

- ❖ The performance of the non-teaching staff is periodically appraised.
- ❖ Periodical verification of files by the principal is a routine and necessary recommendations are given to the non-teaching staff.
- ❖ They will be given suitable suggestions whenever necessary.
- ❖ They are advised to take the help of departments of Commerce, English and Computer Science in developing their skills in book keeping and management, writing and drafting skills in English and E-office.

- ❖ The Principal, in-charge of the PG course and office superintendent have been appraising the performance of non-teaching staff periodically. Moreover the administrative office is provided with computer facilities and Internet (E-mail) to facilitate its performance.

4. Has there been any study conducted during the last five years by the institution or by any other external agency on the functioning of any aspect of academic and administrative management? If yes, give the details and enclose a copy of the report.

- ❖ The institution has been visited by Regional Joint Director for Higher Education periodically to study the functioning of academic and administrative management.
- ❖ The administrative records of the institution are regularly verified and audited by the staff of the A.G. office , Directorate of Collegiate Education, and Social Welfare department.
- ❖ University authorities observe the conduction of examinations at the year end in the college.

6.6. Staff Development Programmes

1. Has the institution conducted any programme for skill upgradation and training of the non-teaching staff, based on the performance appraisal? Give details.

Yes.

Some of the non-teaching staff members attended the skill upgradation classes conducted by the Directorate of Collegiate Education and Regional Joint Director of Collegiate Education.

Under the guidance of the Computer Science department, the members of non-teaching staff acquired proficiency in operating computers and data entry work.

2. Does the institution conduct staff development programme for the teaching staff and non-teaching staff? Illustrate.

- ❖ The teaching staff are encouraged to do M.Phil and Ph.D in order to get promoted as Selection Grade Lecturers and Readers.
- ❖ The management grants permission to the teaching staff to attend Orientation and Refresher courses so as to enable them to secure CAS scales.
- ❖ The non-teaching staff are encouraged to take departmental test to get promoted to higher posts.
- ❖ Contingency staff and class IV employees are encouraged to pursue higher studies under distance mode to secure promotions.

3. How are the faculty encouraged to use computers, internet, audio- visual aids, computer-aided packages etc.?

- ❖ The faculty is encouraged to develop skills in computer usage. They are trained to make use of the internet facility for downloading subject materials and E-mailing.
- ❖ The faculty concerned is involved in developing computer aided packages for conducting necessary practicals.
- ❖ The faculty is given training to use LCD and OHP as teaching aids.

6.7. Resource Mobilization

1. What are the current tuition and other fees?

		Tuition Fee (Rs.)	Special fee (Rs.)	Lab fee (Rs.)	Admission fee(Rs.)	Other fee(Rs.)
BA	HEP	1000.00	200.00			505.00
	PEPA	1000.00	200.00			505.00
	SEP	1000.00	200.00			505.00
B.Sc	MPC	1000.00	200.00			505.00
	BZC	1000.00	200.00			505.00
	MPC	1000.00	200.00			505.00
	MPCs	1000.00	200.00			505.00
B.Com (Computers)		1000.00	200.00	2500.00		505.00
MA ENGLISH		6600.00	1000.00	---	200.00	1965.00

2. How often is the fee revised?

Revision in fee system has been implemented as per the instructions of Andhra University and Commissionarate of Collegiate Education, Government of Andhra Pradesh, Hyderabad.

3. What is the quantum of resources mobilized through donations. (other than block grants)? Give details.

The quantum of resources mobilized through donations is shown in (Appendix:6.1)

6.8. Finance Management

1. Provide Income / Expenditure statement of the last Financial year.

Income/Expenditure statement for the year 2005-06.

Income Rs.		Expenditure Rs.	
Opening Balance		Salaries-Teaching Staff	10003152.00
General Fee A/c.	25448.16	Salaries - Non-Teaching Staff	2928140.00
Special Fee Account	256080.3	Un-Aided Staff Salaries	698105.00
Scholarship A/c.	20845.07	Special Fee Fund Account	896279.00
UGC Account	21867.70	Scholarships A/c	1298203.00
Tuition fee BC's reimbursement A/c.	500.00	UGC Account	20808.00
Tuition Fee Collection at Management Rate	922000	Statutory Deductions	1805799.00
Actual Receipts	12623.00	Contingencies	155688.00
Scholarship A/c	1383794.00	Management Account	138940.00
Special Fee Fund A/c.	937964	Other Items	233782.00
UGC A/c	21854.69	Closing Balances	
Statutory Deductions	1969168.00	General Fee A/c.	18899.16
Teaching Grant	12550092.00	Special Fee Fund A/c.	297765.30
Management Account	365537.00	Scholarship A/c.	106436.07
Other Items	810516.00	UGC Account	22914.39
		Tuition fee component of BC's reimbursement A/c	673379.00
Grand Total:	19298289.92	Grand Total	19298289.92

2. Is the operating budget of the institution adequate to cover the day-to-day expenses? If not, how is it managed?

Normally the budget of the institution is adequate (Appendix: 6.2 & 6.2A)

3. Is the maintenance budget of the institution adequate with reference to its infrastructure and learning resources?

Adequate

4. Does the institution have a mechanism for internal and external audit?

Yes.

The college has internal check system where the work done by one assistant is automatically checked by another one. The office superintendent and the Principal verify the entire work. The auditors from the Office of the Commissionerate of Collegiate Education, Andhra Pradesh, Hyderabad and auditors from the Office of the Accountant General, Andhra Pradesh, Hyderabad conduct external audit once a year.

Laboratory and general stock verification, library books and its stock verification are being conducted annually by senior faculty.

5. Have the accounts been audited regularly?

Yes.

The accounts of the college have been audited regularly.

6. What are major audit objections? How are they complied with? Give details.

The college has no major audit objections. However the suggestions given by external auditors are followed for compliance.

Criterion-VII: Healthy Practices

Total Quality Management

1. How does the institution gear itself to achieve the specific goals and objectives?

- ❖ The institution gears itself to achieve the specific goals and objectives by providing the necessary infrastructure facilities like spacious classrooms, well equipped laboratories, well established library with its own building and vast play ground. Keeping in view the man-power requirement in Information Technology Sector, Computer Science was introduced at the UG level. OHP, LCD and Slide Projector are used as teaching aids.
- ❖ To cater to the needs of the growing strength of students new buildings— Sir Arthor Cotton Building, Sri. Mangena Satyanarayana Murthy Kalasala Bhavanam and Sri Sagi Suryanarayana Raju Library Building— have been constructed between 1990 and 2004. Computer Laboratory was established in 1993. A 9-stationed gym was installed in 2000 with U.G.C. assistance.
- ❖ The college has competent faculty and it strives to impart quality education and equips the students with skills and moral values. Among the faculty four have obtained Ph.D degree and seven M.Phil degree. One staff member is doing Ph.D under FDP. The college has been conducting remedial coaching classes successfully for SC and ST students since 1997-98, helping them to achieve good results. To conduct practicals in English the college has established “IBM Think Centre Series Desktop Network Laboratory” during the current academic year.
- ❖ The three NSS units, The Youth Red Cross Society and The Red Ribbon Club of our institution have been actively participating in the community orientation programmes and service activities. The college organized

Zonal level NSS youth festival during 2003-04 and 2004-05. The District level NSS youth festival was conducted during 2005-06. These festivals enabled our students to develop leadership qualities. In order to create awareness among the staff and students on the importance of rural industrialization, a regional level UGC sponsored seminar was conducted successfully on 11th and 12th September 2004. It provided a flat-form for healthy interaction among the faculty from different Universities. A U.G.C. sponsored seminar in telugu entitled “Andhra Sahityamlo Svarnayugam – Prabandha Kavita Vaibhavam” is proposed to be organized in December,2006 by the department of Telugu. It provides a flat-form to render the glory of Prabandha Kavityam. The college organizes cultural programmes and seminars for the students.

- ❖ The Alumni of the college who are well placed in different walks of life offer their valuable suggestions for the development of the institution.

2. Has the institution adopted any mechanism/ process for internal quality checks? Give details.

Yes.

The college management will make quality checks with the involvement of specialists in the field on the infrastructure maintenance and overall campus development. It also invites suggestions from faculty and students.

The college conducts academic audit which involves:

- ❖ Paper wise review of examination results in each department.
- ❖ Self appraisal by the teachers.
- ❖ Student feedback on teaching.
- ❖ Periodical evaluation of teachers’ performance by the academic committee.
- ❖ General observation by the Secretary & Correspondent, Principal and Heads.
- ❖ Suggestions for self improvement.

3. How does the institution ensure the quality of its academic programmes?

The quality of academic programme is ensured through the efforts of the committed teachers of the college, which involve conduction of classroom seminars and workshops, organization of field visits and observation visits. Extension lectures and seminars are organized for the students to keep them abreast of latest developments in subjects and to improve their communication skills.

The quality of academic programmes is enriched by adopting to the changing in needs and new challenges in the competitive environment. Accordingly, computer based practicals are being conducted by the department of English for BA., B.Sc. and B.Com. students. Computer Applications in Accounting has been introduced as one of the elective papers in B.Com course. Similarly 'Aquaculture' has been introduced as the elective paper for the Zoology students.

4. How does the institution ensure the quality of its administration ?

The quality of administration is ensured through the participative style of functioning. There are different committees appointed to look after the specific assignments given to them. The committees formulate the parameters of performance and evaluate the performance in terms of intra and inter-personal relations, academic progress and campus discipline.

The Principal and Heads of various committees guide and motivate the administrative staff and help in solving their problems and grievances.

7.2. Innovations:

1. What are the innovative courses planned during the last five years? How do you promote innovations in the curriculum?

- ❖ Accounting with Computers was introduced as an optional subject for B.Com students at the third year.

- ❖ MA English course was started during 2004-05.
- ❖ One year diploma in Computer Methods and Programming course and six month course in Computer Programming of Andhra Pradesh Productivity Council, Hyderabad were conducted by the department of Computer Science. Innovations in the curriculum are promoted at the instance of the feedback given by the stakeholders. Some U.G.C. sponsored career oriented programmes are proposed to be organized. (Appendix: 7.1)
- ❖ Management, Principal and Faculty are very keen to promote new courses.

2. Describe the strategies evolved in promoting innovations in teaching, learning and evaluation.

- ❖ The involvement of faculty members, students parents and Alumni would be strengthen.
- ❖ Widening the base of outreach activity of the institution related to different subject areas.
- ❖ Student evaluation of the teachers will be made more extensive.
- ❖ Use of computers, Audio-Visual Aids and Internet facility widened.
- ❖ Faculty is encouraged to take up FDP programmes to develop their academic competency.
- ❖ The institution encourages the teaching staff to participate in Orientation and Refresher courses, Seminars and Workshops to know the latest trends in the subject area. Faculty are encouraged to take up FIP programmes to develop their skills.
- ❖ The college encourages the staff to organize relevant field visits and study tours.
- ❖ Seminars and Group Discussions by students, Guest Lectures by eminent persons and observation visits are conducted.
- ❖ Use of OHP, Computers, Slides and LCD is encouraged while imparting knowledge to students.

- ❖ Evaluation is a continuous process in the institution which is done by conducting:
 - Tutorial tests
 - Terminal Examinations
 - Practicals with Record work and Seminars by students
 - Project work and field works
 - Quiz programmes.

3. Elucidate some of the innovations in research and extension initiatives taken by the institution to give a significant thrust to research and development in the programmes.

‘Innovations in research’ is not applicable.

Though it is not a research centre the institution encourages the research bent of mind by encouraging the teaching staff and students to take up case studies relevant to their academic programmes.

- ❖ B.Com final year students have collected secondary data on deposits from Bank of Baroda of Tekisettipalem branch to analyze the trend of deposits.
- ❖ Students of Social Work department have conducted studies on the ‘Old Age Home’ at Visweswarayapuram village and the social welfare programmes of the NGO, Marymatha Home For Aged at Lakkavaram village.
- ❖ The students of Environmental Studies have conducted a study on pollution hazards at weekly market place in Malikipuram.

4. What strategies have been adopted in governance?

The institution adopts the following strategies in governance:

- ❖ Promotion of interaction among the constituents of the institution through open door policy.

- ❖ Participative style of decision making involving the staff
- ❖ , Management and Students.
- ❖ Handling grievances and complaints in all fairness with an element of transparency.
- ❖ Adopting familiar out-look in administration.
- ❖ Systematic appraisal, timely counselling and necessary coaching.

Value Based Education

1. What are the practices of the institution to impart value based education?

It is the practice of the institution to begin day's work with prayer bell reminding the Vedic hymn "Tejaswinavadhitamastu".

- ❖ The institution is committed to discipline and adhered to time schedule.
- ❖ The management periodically reviews the performance of the staff in discharging their duties and commitment of the students in learning.
- ❖ The institution encourages the students to cultivate social responsibility, civic sense and philanthropic attitude by participating in NSS, Red Ribbon Club and Youth Red Cross programmes as a consequence of which healthy rapport with society is established.
- ❖ The college provides opportunities for students to exhibit their talents by participating in various cultural and literary activities.
- ❖ Games and sports are duly encouraged. Yoga classes are organized to improve physical and mental abilities of the students.

2. What are the exclusive courses on value education ? Or is it integrated into the existing courses appropriately?

'Indian Heritage and Culture' at the first year level; 'Science and Civilization' and 'Environmental Studies' at the second year level are the subjects integrated into the existing courses as prescribed by the affiliating University.

7.4. Social Responsibilities and Citizenship Roles

1. How does the institution promote social responsibilities and citizenship roles among the students ?

The institution promotes social responsibilities and citizenship roles among students:

- ❖ By motivating the students to participate in NSS, Physical Education, Fine Arts, Literary Activities and Career Guidance sessions.
- ❖ By involving them in health education programmes like AIDS awareness campaign, Immunization, Blood donation camps and Clean & Green..
- ❖ By encouraging the students to volunteer their services during the Godavari Pushkarams near Pushkarghats at Antervedi, Sakhinetipalli and Sompalli villages. In this regard our NSS and student volunteers won the appreciation of both Pilgrims and Government Officials by their exemplary services.
- ❖ The institution celebrates Independence Day, National Education Day, Republic Day and Gandhi Jayanthi.
- ❖ It is customary for the students of the institution to honour their teachers on Teachers' Day.
- ❖ By encouraging students to participate in Janmabhoomi programmes.
- ❖ The institution has adopted three villages – Gudimellanka, Visweswarayapuram and Lakkavaram for extension services like pulse polio, literary awareness, HIV/AIDS awareness programme, veterinary and medical camps, blood grouping activity, adult education programmes through NSS.
- ❖ The birth anniversary of the founders of the institution is celebrated by the management, staff and students.

Some of the prominent activities conducted by the NSS units of our college are shown in the Appendix—7.2

2. What are the institutional efforts to bring in ‘Community Orientation’s in its activities?

- ❖ The NSS units conducted special camp from 9.12.2005 to 11.12.2005 at Marripeta, Gudimellanka, on HIV/AIDS awareness. The Sarpanch, ward members, local elders and the youth participated in the camp and conducted rallies, door to door campaign and cultural programmes to enlighten the villagers on deadly disease.
- ❖ Student volunteers assisted the PHC staff of Sakhinetipalli and Lakkavaram in conducting medical camp for flood victims at Ramarajulanka badava, chlorination of wells, health and hygiene awareness campaign.
- ❖ Blankets and clothes were distributed to the flood victims in the village Ramarajulanka. Clothes and provisions were distributed in Appanaramunilanka village with the assistance of the village Sarpanch and ward members.
- ❖ Student volunteers assisted the team of doctors from KIMS, Amalapuram at Pallipalem near Razole in lending medical help and distributing medicines to the needy.
- ❖ Homeo medicines distributed for the prevention of Chikun Gunya and Diarrhoea with the assistance of villagers and teachers in the surrounding schools and colleges, during the special camp organized from 08.08.2006 to 17.8.2006.
- ❖ The institution organized Kargil rally as an expression of solidarity with soldiers and collected donations to help the families of the martyrs.
- ❖ Staff and students liberally contributed to Gujarat earthquake fund and to the victims of Orissa tidal wave.
- ❖ Free eye camp was conducted in the college with the assistance of Rotary Club of Malikipuram. 300 people were checked by a team of doctors from the Palakol Eye Charitable Trust. Some of the patients were taken to Palakol for Eye operations.

- ❖ Students of our college organized a free blood grouping camp to the community and students of intermediate and degree classes.
- ❖ The college was given as shelter to the people of surrounding villages when heavy rains slashed, submerging many areas.
- ❖ Our college hosted many conferences and meetings regarding DWACRA, and loan melas.

3. Does the institution have any exclusive programme under extra-mural/enrichment wing, to promote social responsibilities and citizenship roles?

The college extra mural/ enrichment wing is headed by the cultural coordinator to promote social responsibilities and citizenship roles and the students are encouraged to participate in the following programmes:

- ❖ Affiliating University Youth Festivals.
- ❖ NSS Youth Festivals.
- ❖ Inter collegiate Games and Sports.
- ❖ Inter collegiate competitions in literary and cultural activities.

7.5. Overall development

1. How does the institution involve all its stakeholders in planning, implementing and evaluating the academic programmes ?

- ❖ Computer Science in B.Sc. programme was introduced in 1993-94 academic year based on the suggestions of stakeholders.
- ❖ DCP and One year Diploma in Computer Methodology and Programming course of Andhra Pradesh Productivity Council were introduced in 1997-98. These courses were planned and continued upto 2000-01. The courses provided opportunity to students to get additional qualification. A programme on communication skills was planned and classes were conducted in the evening at the instance of parents.
- ❖ The implementation of the academic programmes is supervised by the senior faculty and the Principal. The teachers maintain teaching diaries

and synopsis of lessons. Students are involved in classroom seminars, guest lectures, group discussions and quiz programmes. Teacher in-charge of the batch of students gathers personal and academic information and offers necessary counselling.

- ❖ Evaluation is done through results review meetings of the departments.
- ❖ The above programmes are successfully conducted to the satisfaction of parents, old students and beneficiaries.

2. What strategies are adopted for the effective management of human, financial, and other learning resources for the overall development of the students?

- ❖ Our faculty insists discipline and fair play among the students. The staff motivate the students for the committed learning. The faculty take up to remedial coaching classes for SC and ST students. Students are encouraged to participate in extra curricular activities besides attending to academic work.
- ❖ The institution's financial resources are meticulously targeted by the management to yield maximum infrastructural facilities and learning resources to students. Amounts are allotted to various departments to purchase equipment and materials based on the resolutions of the special fee committees.
- ❖ The learning resources like library and laboratories are adequately equipped and efficiently managed.

3. How does the institution ensure overall development of the students considering the curricular and co-curricular activities, research-development community orientation, and the personal and spiritual development of the students?

- ❖ In order to ensure overall development of students, well equipped laboratories, spacious classrooms for UG and PG separately, are provided for learners.

- ❖ Literary and Cultural activities are organized to promote innate talents.(Appendix : 5.1)
- ❖ The institution has three N.S.S. units which offer avenues to inculcate team spirit , social harmony and community orientation.
- ❖ Yoga and meditation classes, lectures on ethical and spiritual values are organized.
- ❖ A good number of periodicals and magazines are subscribed for the library.
- ❖ Career guidance lectures are organized to help the students in choosing the right career.
- ❖ The infrastructural facilities are lent to other agencies for conducting model entrance tests like ICET, for the benefit of students.

7.6. Institutional Ambience and Initiatives

1. What measures have been taken by the institution to create the institutional ambience for teaching and learning?

- ❖ The institution creates necessary ambience for teaching and learning by continuously striving for positive educational gains.
- ❖ The main thrust of teaching learning process is ‘living with the subject’.
- ❖ Conceptual learning process is encouraged in the classrooms. Charts, models, specimens, field visits, CD’s are helpful in the process of ‘learning to learn’.
- ❖ ‘Indian Heritage and Culture’, ‘Science and Civilization’ and ‘Environmental Studies’ are made compulsory subjects by the affiliating University for all the students of First and Second year degree classes respectively.
- ❖ The institution adopts holistic approach in implementing its education package, to make the students intellectually competent , morally upright and socially committed.

2. Has the institution made any initiative to have a technologically advanced infrastructure to make 'learning' an effective process?

- ❖ Computer facilities are made available to students of different academic programmes.
- ❖ Internet facilities, LCD, Reprography and Epidiascope are made available.
- ❖ Department of Computer Science imparts Visual Basic and Visual C++
- ❖ Department of Commerce is guiding students with latest computer packages like TALLY 7.2.
- ❖ Department of English, Commerce and Computer Science conduct computer based practicals.

3. Has the institution done a gender audit and / or any gender related sensitizing courses for the staff / students?

No.

4. Are there any other measures taken by the institution to make it a learner friendly system ?

Yes.

- ❖ The institution promotes healthy human relations, by imparting human values through conducting classroom seminars for the purpose.
- ❖ The institution promotes healthy relationship between the teacher and the taught.
- ❖ Students are free to approach the staff for guidance, counselling and clarification of doubts.
- ❖ The institution promotes good inter personnel relationship among the management, the Principal, staff and students.
- ❖ Group insurance scheme for MA students is implemented from the current academic year.
- ❖ Academic and personal counselling is done periodically by teacher in-charge of students.

- ❖ The Principal and management are ready to listen to any grievance and are ready to redress the same.
- ❖ The Management and staff honour those students who receive prizes, awards and accolades in recognition of their achievements.
- ❖ Computer department spreads computer literacy among non computer students of the college free of cost.
- ❖ The Management and faculty provide necessary financial assistance to poor students.
- ❖ The faculty and management has introduced endowment prizes to encourage students of merit. (Appendix: 7.3)
- ❖ Library timings are student friendly.

Department of English

1. Faculty profile, adequacy and competency of faculty

The Department of English was established in 1972. Then the Head of the Department was Sri N.Venkat Rao who retired from Government service and was appointed in the institution. The Second & Third members of the department were Sri .R.V.Subbarayudu, Sri. Y.A.V.R. Narayana Murthy . Mr. Narayana Murthy later opted for Principal ship at Veeravasaram, West Godavari Dist . and the vacancy was filled by Sri. S.Prabhakar. Mr. N.Raju joined the Department in 1997. Mr. N.Rahel Babu & Mr. M.Vijaya Kumar joined the department as Lecturers on Adhoc basis. Sri. M.Srinivas was appointed as programmer in the year 2005.

English language and literature as optional subject (Special English) for degree students was introduced in 1983. Since its inception the success rate had been ever high (around 95%). The staff constantly tried to better their qualifications and improve their competency. Sri R.V.Subbarayudu got his M.Phil degree under FIP from Andhra University. Mr S.Prabhakar registered for Ph.D (part-time) at Andhra University. He is at present continuing his research work under the guidance of Prof Manjula Davidson. The faculty attended to state and national seminars to acquaint themselves with recent trends in English literature. They attended to the required number of Orientation and Refresher courses to keep themselves abreast of trends and changes in teaching English as second language. They attended to Train the Trainers Programme conducted by APSCHE, Hyderabad to achieve competency in spoken English and language managements skills.

The competency of the faculty is reflected in the glorious achievements of placements by a large number of its students through the District Selection Committee examinations.

Post Graduate course in English was introduced in the college in the year 2003. Dr K.Ramesh from Narsapur headed the department. To the credit of the department the success rate of the first batch of PG students was 99%.

Name and Qualifications	Designation
1. Sri S.Prabhakar , M.A;	Head, Sr Lecturer
2. Sri. N.Raju, M.A; M.L;	Lecturer
3. Sri. N.Rahel Babu, M.A;	Adhoc- Lecturer
4. Sri. M.Vijaya Kumar, M.A;	Adhoc-Lecturer
5. Smt. G.Aruna, MA	Adhoc Lecturer
6. M.Srinivas, DME,BCA,(M.Sc(IT))	Programmer

2. Student profile according to programmes of study, gender, region etc.,

Students were from Arts, Commerce and Science groups. They had different programmes of study like bridge courses, special classes for backward students, periodical examinations, tutorials, besides weekly seminars and competitions in essay writing, elocution debate etc.

A noteworthy feature is that the number of girl students is a little more than the number of boys. The students are from nearby hamlets of Malikipuram. Hence a majority of students are with rural background. It makes the department's efforts imperative to guide the students for their success with extra interest and efforts.

Gender particulars of the students:

Class		2002-03			2003-04			2004-05			2005-06			2006-07		
		M	F	T	M	F	T	M	F	T	M	F	T	M	F	T
I.B.Sc	A	29	28	57	15	34	49	37	30	67	34	48	82	31	37	68
	B	36	29	65	29	27	56	32	39	71	32	20	52	45	24	69
II.B.Sc	A	26	29	55	31	28	59	17	32	49	28	30	58	34	26	60
	B	43	23	66	36	29	65	30	24	54	36	30	66	30	18	48
I.B.A	A	24	44	68	26	39	65	31	49	80	35	43	78	27	40	67
	B	29	28	57	15	34	49	36	44	80	30	48	78	31	27	58
II. BA	A	30	26	56	24	37	61	26	38	64	32	44	76	45	30	75
	B	30	31	61	21	34	55	32	25	57	30	44	74	30	45	75
III BA	Spl	6	9	15	12	6	18	5	11	16	12	12	24	15	20	35
I B.Com		46	24	70	42	28	70	55	15	70	45	16	61	61	15	76
II B.Com		52	27	79	45	23	68	42	27	69	50	13	63	45	13	58

3. Changes made in the courses or programmes during the past five years and the contribution of the faculty to those changes

Since the college is Affiliated to Andhra University, Visakhapatnam the department follows syllabi prescribed by the University according to the needs of industry and society. The board of studies (U.G) of the University revised the syllabi in the year 2005-2006 and introduced new curriculum including computer-based practicals.

Besides the above changes by the University, the department has made some changes to suit the needs of the students.

- a) Besides lecturing method, participative listening is encouraged among students.
- b) Question and answer method is followed to make teaching interesting and useful.

- c) In the beginning of the academic year it has been taken up as a programme to teach basic skills in reading and speaking in English.
- d) Every lesson is taken as a unit. The students response is evaluated after the completion of each unit. Comprehension and multiple choice questions, paraphrasing, oral communication are the evaluation methods
- e) Faculty conducted weekly tutorials to study the grasping and presentation skills of the students.
- f) Weekly seminars are conducted to encourage the students in developing their skills in spoken English and language management.
- g) Keeping the difficulties of students with rural background in mind the faculty constantly aimed at involving the students in the learning process during the course of teaching the lesson. They are encouraged to speak a few sentences of their own in every hour.
- h) During the summer vacation special coaching classes for AUCET, Ed.CET are conducted every year and the efforts paid rich dividends. Students got admissions into PG courses at AU, AU PG centers and other affiliated PG colleges.
- i) In compliance of the latest changes in syllabus in English, practical classes are conducted by the faculty with the help of recorded lessons provided by the university.
- j) In order to help the backward students special classes are conducted by the faculty before the annual examinations in which students are given assignments and written exercises. It helped in increasing the pass percentage.

4. Trends in success rate and drop out rate of students during the past five years

The trends in success rate reveal the successful efforts of the faculty of the department. The drop-out rate is nil. The necessary table is given below in this regard.

Year	No. of Students – II BA			No. of Students - II B.Sc			No. of Students II B.Com			No. of Students III BA (Spl.Eng)		
	App	Pas	Per	App	Pass	Per	App	Pass	Per	App	Pass	Per
2001-02	118	95	80.5	120	101	84.1	69	59	85.5	10	9	90
2002-03	113	87	96.9	118	108	91.5	75	65	86.6	15	13	86.6
2003-04	117	94	83.3	120	108	90	67	62	92.5	18	14	77.8
2004-05	113	89	78.7	100	99	99	65	54	83	16	16	100
2005-06	142	13	95.7	121	114	94.2	63	54	85.7	24	22	91.6

5. Learning resources of the department like library, computers, laboratories and other such resources

The learning resources are provided to the students. The library has 1183 titles to cater the needs of the students. Computer lab is established with 30 computers in the year 2005 to equip the students with computer practical knowledge. The department conducted practical examination (the college being the center of practical examination for the near by colleges) for 1200 students and the practical is computer based.

6. Enhancement of the learning resources during the past five years:

Besides class room teaching there has been enhancement of learning resources like Library, Computers and LCD. During the past five years 1853 volumes have been acquired for the Library at the cost of Rs.90,000/-. To impart computer based practical training 30 new computer systems are acquired for the department at the cost of Rs.12.69 Lakhs.

7. Modern teaching methods in practice other than the lecture method

Besides chalk and talk, faculty of the department encouraging the students to perform their practicals effectively by providing one computer system to each student. The students are benefited by performing these practicals and thus they are getting an in-Department understanding of their

theoretical knowledge. The faculty are using LCD, Overhead projector and the cassettes containing recorded lessons by CIEFL.

8. Participation of teachers in academic and personal counselling of students

The faculty is conducting personal counselling of students based on their evaluation of students' performance in periodical examinations and tutorials. The department conducts SC and ST remedial classes and special classes for backward students. Model interviews and group discussions are conducted to assist the students to overcome their fear in facing the interviews.

9. Details of faculty development programmes and teachers who benefited during the past five years

Under FIP Sri R.V.Subbbarayudu first member of the department got his M.Phil degree from Andhra University, Mr.S.Prabhakar, registered for Ph.D at Andhra University, Mr.Rahel Babu registered for M.Phil at Madhurai Kamaraj University.

10. Participation of teachers in academic activities other than teaching and research

The faculty attended to state and national level seminars and submitted papers. They attended to refresher courses and 'Train Trainers programme' and attended to extension lectures to the staff of the nearby colleges. They participated in College Talk AIDS Programme by giving extension lectures in its awareness.

11. Collaboration with other departments and institutions at the National and International levels their outcome during the past five years

The faculty are the paper setters and examiners for various autonomous colleges. The faculty regularly attend to spot valuation as examiners conducted by Andhra University.

12. Details of the ongoing projects and projects completed during the last five years

There is no Project work on hand.

13. Publications of the faculty, for the past five years

Nil

14. Participation of the department in the extension activities of the college

- ❖ Mr S.Prabhakar is the programme officer of the NSS Unit of the college.
- ❖ He is also appointed by the University as Nodal Lecturer to deliver lectures on AIDS Awareness in the surrounding colleges.
- ❖ Mr. S.Prabhakar won the fourth place in the APCTB Tournament at Vuyyuru.
- ❖ The faculty are the Team Leaders of Janmabhoomi Programmes for three consecutive years.

15. Methods of continuous students assessment

The faculty has been conducting tutorials , weekly tests, quarterly, half yearly and pre-public examinations to assess the improvement in the learning process. To assess the all-round development of the personality , seminars and competitions in essay writing , elocution and quiz are conducted.

16. Placement Record of the past students and the contribution of the department to the student placement

The past students of the institution have been getting placement as teachers in government schools and also as lecturers in and around the surrounding institutions. It is because of the training imparted by the department during their stay in the college . Special classes are conducted to prepare students for DSC exam. Students have been getting placements in DSC regularly.

17. Significant achievements of the Department, Faculty and Students during the past Five years.

The department has been achieving remarkable success rate, though it is in rural area. The students have been getting good ranks (Vth rank in AUCET) and getting admissions in AU and PG centers. The faculty lent their services for successful conduction of District Level NSS Youth Festival in the college. The

first batch PG students have already been appointed as lecturers in the surrounding colleges.

18. Plan of action of the department for the next five years

- ❖ Keeping in view the recent changes in the syllabus it is planned to improve the established computer lab in order to give the necessary training in language skills and conduct exams as well.
- ❖ It is planned to establish the language laboratory which is the need of the hour. Apt training in spoken English with necessary pronunciation, tone, intonation and rhythm can only be imparted in a language lab.
- ❖ It is planned to encourage students by conducting regular seminars which will be organized by students themselves.
- ❖ It is planned to conduct special classes in spoken English by giving training in basic skills.
- ❖ It is planned to encourage the concept of 'Earn While Learning'. The final year students in particular may be encouraged and guided in taking classes in schools to gain experience and get monetary benefit.
- ❖ It is the thrust of the department to give practical oriented education as the outgoing students have ample job opportunities.
- ❖ It is planned to conduct coaching classes for examinations like AUCET, Ed.CET, DSC and other competitive examinations.

19. Any other highlights

The efforts of the faculty have been encouraged with the establishment of post graduate study in English in an area with rural background. The first batch of students secured the highest success rate i.e. 99%. The good result is possible because of the continuous efforts at UG level, where English is one of the optional subjects (Special English).

Department of Telugu

Established in 1972, the same year of inception of our Degree College, the history of 35 years of department of Telugu is the history of 35 years of our college itself. The remote village ambience of greenery and traditional values is best suited for learning and teaching conventional and orthodox subjects like Telugu literature and language.

1. Faculty profile - adequacy and competency of faculty

- ❖ Sri P. Sri Ramarao was the Head of the Department of Telugu from 1972 to 2000. He was promoted to the post of Principal and worked as principal from 2001 to 2006 till retired from service. He got Post Graduation Degree from A.U, PG Centre, Guntur during 1969 –1971.
- ❖ Sri K Ramachandra Murthy, worked as junior lecturer took Degree work from 1972 to 1982.
- ❖ Sri. G S Viswanatha Raju, worked as junior lecturer took Degree work from 1973 to 1982.
- ❖ Late Sri M. Samba Siva Rao, worked as P.T lecturer from 1986 to 88.
- ❖ Sri G. Dhanvantari, worked as P.T lecturer in Telugu during 1985-94.
- ❖ Sri N. Narasimha Raju, has been working as Adhoc lecturer and the senior member of Department of Telugu Degree college, Malikipuram.

M.A - D N R college PG centre; Bhimavaram , W.G .Dt 1987.

T.P.T - Government Comprehensive College, Rajahmundry 1987

D C A - APPC - 1999.

B L - DNR Law College, Bhimavaram, W.G .Dt 2003

- ❖ Sri T Vasu, has been working as Adhoc lecturer since 2001.

M.A - Distance Mode, AU, 1998-2000

T.P.T - St Mary's College, Kakinada

n»²n»s'p¾ P¿WÆ] - n»²n»'sp¾ fÁá¿ c»ñTÀW¼

n»gÄ,ç, oîÁ`¼WÀeÁ`Ü

M.A Sanskrit -Telugu University Hyderabad

Registered for part time Ph.D Telugu Andhra University, Visakhapatnam

Experience:

1. Vidya Volunteer –Chintalapalli
2. PT Teacher, Z P H Sschool, Katrenipaadu
3. PT Teacher, Saraswathi Sisumandir, Lakkavaram
4. PT Teacher, Seven Hills Public School, Viswesarayapuram
5. PT Teacher, Viswakavi Vihar , Bhimavaram
6. Adhoc Lecturer in Telugu & Sanskrit, Vamsi & Francis College Malikipuram.
7. Adhoc lecturer in Telugu, MVN JS & RVR College of Arts and Science, Malikipuram.

The department won the accolades and applauds of the students and the public as well.

2. Student profile according to programmes of study, gender, region etc.,

The student profile for the previous five years was as shown below:-

	I-BA	II-BA	I-B.Sc	II-B.Sc	I-B.Com	II-B.Com	G.T
	B + G = T	B + G = T	B + G = T	B + G = T	B + G = T	B + G = T	B + G
2001-02	63+61=124	48+76=124	73+69=142	68+60=128	54+26=80	54+21=75	360+313=673
2002-03	45+82=127	60+57=117	65+57=122	69+52=121	46+24=70	52+27=79	337+299=636
2003-04	67+93=160	56+60=116	66+61=127	48+54=102	54+15=69	42+25=67	333+308=641
2004-05	67+93=160	58+63=121	69+69=138	47+56=103	55+15=70	42+27=69	338+323=661
2005-06	65+91=156	62+88=150	66+48=114	64+60=124	45+16=61	50+13=63	352+316=668
2006-07	61+64=125	60+90=150	90+58=137	60+48=108	61+15=76	45+13=58	366+288=654

*B-Boys, G-Girls, T-Total, GT-Grand Total

Most of the students of our college hail from a very poor(financially) and rural background from the sea-shore villages – Antervedi, Pallipalem,

Kesavadasupalem, Sakhinetipalli, Chintalamori, Sankaraguptam, Mori, Srungavarappadu all backward areas. The people, in general are very hard working labour. Hand loom, Cashew business, Aqua culture and Cultivation are the main sources of income for the these people. The students in their leisure time ought to work for their families and their livelihood.

3. Changes made in the courses or programmes during the past five years and the contribution of the faculty to those changes:

We follow Board of studies syllabi pattern of Andhra University strictly and hence no changes can be effected.

4. Trends in success rate and drop out rate of students during the past five years:

Success - Rate:

	I B.A			II B.A			I B.Sc			II B.Sc			I B.Com			II B.Com		
	R	P	%	R	P	%	R	P	%	R	P	%	R	P	%	R	P	%
2001-02	117	116	99.14	118	95	80.5	120	119	99.16	120	119	99.16	79	76	96.2	69	67	97.1
2002-03	124	123	99	112	109	97.32	122	122	100	118	118	100	70	69	98.6	75	65	86.61
2003-04	119	118	99.15	115	115	100	101	101	100	120	120	100	70	68	97.14	67	67	100
2004-05	156	152	97.4	113	113	100	126	124	98.41	100	98	99	67	66	98.5	65	64	98.45
2005-06	152	144	94.47	142	141	99.20	105	105	100	121	121	100	57	54	94.73	63	61	96.82

*R: Registered, P: Presented

5. Learning resources of the department like library, computers, laboratories and other such resources:

Register to maintain issue and return of books is being kept. Sri T.Vasu, Adhoc lecturer is in-charge of the Departmental library Reference Books, CDs (Audio), material (Online) and latest magazines are kept in the Departmental Library.

6. Enhancement of the learning resources during the past five years:

- ❖ All the faculty members are in touch with literary scholars of our area to have a lively discussion and to clear off their doubts.

"fÁQ¼k¼p¾ OÕOÄj fÁW¼p¾ a¼W¼i g¼, W¼iV|"

- ❖ Sri Jatavallabhula Jagannatham garu, Mahasahasravadhani Sri Garikapati Narsimham garu
- ❖ Sri Kadimilla and Sri Kota are the main resource persons of our faculty.
- ❖ Sri Aripirala Narayana Rao, Head of the Department of Telugu, Sri Y.N.College, Narasapuram, W.G.Dt.
- ❖ Dr. Paidipala, Head of the Department of Telugu, S.K.B.R.College Amalapuram.
- ❖ Dr K. Lakshmipathi Rao, Head of the Department of Telugu, Rajahmundry.
- ❖ Dr M.C.Kanakaiah, Department of Telugu, Rajahmundry are the resource persons for our faculty.

7. Modern teaching methods in practice other than the lecture method

- ❖ Usual chalk & talk method is adopted normally
- ❖ Visits of literary stalwarts (like Prof Korlapati Sri RamaMurthy Andhra University, Visakhapatnam, Dr.N.Ramakrishnaharya, Retd. Chairman OLC Hyderabad are always a shot in the arm for the faculty.
- ❖ Use of LCD on special occasions.
- ❖ Teaching aides like the one prepared by T.Vasu.
- ❖ Chart preparation by students.

8. Participation of teachers in academic and personal counselling of students

The Department feel proud of its students who got Counselling from faculty and placed in nice jobs of their aptitude. To name a few, who sought advice from our faculty:

- ❖ Sri Goparaju Narayana Rao- Sub Editor, Andhra jyothis
- ❖ Sri G. Radha Krishna –Sub Editor, Eenadu
- ❖ Sri P. Sessa Prasad-Principal, Telugu Lecturer.
- ❖ Sri P.Subrahmanyam-Telugu Lecturer.
- ❖ Sri R.Ramakrishna Raju-Telugu Lecturer.

- ❖ Sri K. Suresh-Telugu Lecturer.
- ❖ Sri T.Hanumanth Rao-Telugu Lecturer.
- ❖ Sri Ch.Syambabu-(NET Qualified) Teacher.
- ❖ Sri A.Durga Bhavani-Lecturer in politics.
- ❖ Smt A.Gowri Lakshmi-Steno, APSSI Corporation, Hyd.
- ❖ Smt G.Parvathi-Telugu Lecturer.
- ❖ Smt B.Sailaja-Telugu Pandit.
- ❖ Sri T.Vasu-Telugu Lecturer.

The department conducts remedial coaching classes for SC and ST students.

The department conducts special classes for backward students in Telugu Department.

9. Details of faculty development programmes and teachers who benefited during the past five years

- ❖ Sri P.Sri RamaRao 4 refresher Courses.(Certificate Enclosed)
- ❖ Sri T.Vasu-Orientation Courses Conducted by $\text{R}^1\text{g}^1, \text{A}^2\text{W}^2$
 $\text{c}\text{»}\text{n}\text{V}\text{A}\text{f}\text{A}\text{W}^1\text{C}, \text{Rjy.}$

10. Participation of teachers in academic activities other than teaching and research:

Sri P.SriRama Rao:

- ❖ $\text{p}\text{E}\text{j}\text{Q}^1\text{Q}^1\text{K}\text{E}\text{j}\text{Q}^1\text{Q}^1$: Regular yearly seminar conducted by Y.N. College , Narasapuram
- ❖ $\text{r}\text{A}\text{d}\text{n}\text{»}\text{1}\text{n}\text{»}\text{Q}\text{ö}$ -Sri Y.N.College, Narasapuram
- ❖ $\text{g}^1, \text{p}^3\text{4}^2\text{T}^3\text{W}^1\text{x}$ -Sakhinetipalli
- ❖ $\text{E}\text{p}\text{z}\text{a}\text{A}\text{d}\text{h}^3\text{4}, \text{n}\text{»}\text{1}\text{n}\text{»}\text{Q}\text{ö}$ -Irusumanda
- ❖ $\text{E}\text{p}\text{z}\text{a}\text{A}\text{d}\text{h}^3\text{4}, \text{n}\text{»}\text{1}\text{n}\text{»}\text{Q}\text{ö}$ -Malikipuram.
- ❖ $\text{f}\text{A}\text{W}^1\text{h}^3\text{4}, \text{R}\text{q}\text{A}\text{g}^1, \text{2}\text{[}\text{1}\text{a}\text{n}\text{»}\text{1}\text{n}\text{»}\text{Q}\text{ö}$ -Amalapuram.
- ❖ $\text{r}\text{1}\text{ó}\text{b}\text{A}\text{a}\text{1}\text{à}\text{z}\text{o}\text{A}\text{A}\text{p}^3\text{4}\text{d}\text{n}\text{»}\text{1}\text{n}\text{»}\text{Q}\text{ö}$ - Anakapalli.
(National Seminar)
- ❖ Staff Seminar – S.K.B.R. College, Amalapuram. (World- Vikas- Diwas)

Sri T.Vasu

- ❖ $\text{r}\text{1}\text{ó}\text{b}\text{A}\text{1}\text{à}\text{z}\text{o}\text{A}\text{A}\text{h}\text{k}\text{f}\text{1}\text{k}\text{1}\text{2}$, National Seminar, Amalapuram College

- ❖ Anakapalli- 'B²a¹/₄ñ c»ñl¹/₄nÂæ' kÀðn»²
- ❖ Ideal College, Kakinada- Ba¹/₄¶αOÖ`¹/₄ðg¹/₄, Áj¶
- ❖ Ideal College, Kakinada- `l¹/₄f¹/₄OÄæ E`¹/₄ðg¹/₄,²
- ❖ B`¹/₄¶αO¹/₄ O¹/₄-þ³/₄ó² TPT St. Mary's College, Kakinada
- ❖ jqÇi bÀWÀh³/₄, ¥h³/₄,² n»gÇ, q¹/₄ National Ayurvedic Conference – KKD
- ❖ à¿oÂÁ£ oËÁg¹/₄,²þ³/₄² (Ba¹/₄ðq¹/₄²) Razole
- ❖ `Ák¹/₄ð VÀ|b¹/₄ n»g¹/₄, ÁV²- Q¹/₄¶W¹/₄¶ ®m»¶ðj e²a¹/₄², b¹/₄W¹/₄à¿c»·W¹/₄²
- ❖ VÀm»¶kÀ Vh³/₄,²ç n»`¹/₄n»¶ö –, b¹/₄W¹/₄à¿c»·W¹/₄²
- ❖ UGC State level Commerce Seminar Ba¹/₄ðq¹/₄² - Malikipuram

Sri. N. Narasimha Raju:

Participated in cultural programmes, held at Gudivada, Vijayawada, Bhimavaram, and Eluru.

11. Collaboration with other departments and institutions at the national and international levels and their outcome during the past five years

The faculty of the department have academic contacts with the staff of the neighbouring colleges in conducting seminars and arranging guest lecturers

12. Details of the ongoing projects and projects completed during the last five years

This year 10 students are working on two small projects

- i. þÉj¶Q¹/₄¶ fÁm» Þ¿ñæb¹/₄þ³/₄
- ii. 29 Aq¹/₄WÀj þÉj¶Q¹/₄¶ fÁm»

13. Publications of the faculty, for the past five years

- i. SPANDANA : Editorial
- ii. PRANUTHI : Editorial and article on secretary of our college
- iii VARI VASYA : Editorials
- iv MANEESHI : Article on founder secretary of our college
- v Books of Mata Amritha Anandamayi

- vi APPSC Syllabus – B²a¹/₄ñ b^Àh³/₄, O¹/₄ l¹/₄p³/₄O¹/₄²
- vii ATA AgÉ, WÃOÀ fÁW¹/₄ç - kÀñ»g¹/₄, ¶
- viii c»ñçfÁ àxW¹/₄f¹/₄² by Sri T.Vasu, Adhoc Lecturer

14. Participation of the department in the extension activities of the college

Apart from the academic work, the activity and agility of our faculty is evident from the multifaceted work of our members in the Extension programmes of our college.

- ❖ NSS Activities
- ❖ Games and Sports
- ❖ Blood donation camps
- ❖ Clean & Green
- ❖ Admission process work
- ❖ Functions in our college : VIP visits-
 - Freshers' Day
 - Valedictory Function
 - Education Day
 - Teachers' Day
 - Independence Day
 - Annual Day
- ❖ Election Work
- ❖ Janmabhoomi
- ❖ Valuation of Examination papers
- ❖ Disciplinary committee
- ❖ Youth Festival-Preparation of teams
- ❖ Cultural programmes(Songs, Drama, Mono action)
- ❖ Meetings and Seminars (including class seminar)
- ❖ Album (CD of college profile)

15. Methods of continuous student assessment :

Continuous student assessment is made by conducting tutorials, assignments, seminars, group discussions, quarterly, half-yrly and hope examinations.

16. Placement record of the past students and the contribution of the department to the student placement

The Department feels proud of its students who got Counselling from faculty and placed in nice jobs of their aptitude. To name a few, who sought advice from our faculty:

- ❖ Sri Goparaju Narayana Rao- Sub Editor, Andhra jyothi
- ❖ Sri G. Radha Krishna –Sub Editor, Eenadu
- ❖ Sri P. Sesa Prasad-Principal, Telugu Lecturer.
- ❖ Sri P.Subrahmanyam-Telugu Lecturer.
- ❖ Sri R.Ramakrishna Raju-Telugu Lecturer.
- ❖ Sri K. Suresh-Telugu Lecturer.
- ❖ Sri T.Hanumanth Rao-Telugu Lecturer.
- ❖ Sri Ch.Syambabu-(NET Qualified) Teacher.
- ❖ Sri A.Durga Bhavani-Lecturer in politics.
- ❖ Smt A.Gowri Lakshmi-Steno, APSSI Corporation, Hyd.
- ❖ Smt G.Parvathi-Telugu Lecturer.
- ❖ Smt B.Sailaja-Telugu Pandit.
- ❖ Sri T.Vasu-Telugu Lecturer.

17. Significant achievements of the department, faculty and students during the past five years

- ❖ Promotion of its senior member Mr.P.Sri Rama Rao to the post of Principal for the college in the year 2001.
- ❖ Kum.A..Durga Bhavani- I prize in the state level Telugu Essay competition.
- ❖ Kum. Priyamvada-I prize in missions essay contest

18. Plan of action of the department for the next five years

- ❖ Proposes to conduct $g^{1/4}, \acute{A}p^{3/4} f\acute{A}á\grave{z} \grave{A}b\tilde{O}p^{3/4}ök^{1/4}2$ every year

- ❖ Journalism in Telugu -certificate course
- ❖ Radio, T.V –Youth programme
- ❖ **29 Aq¼WÀj pÉj¶Q¼¶ fÁm»**
- ❖ UGC –seminar- B²a¼ñ c»ñe²`¼ O¼-þÀ klf¼k¼²
- ❖ Sanskrit Certificate course

19. Any Other Highlights

n»²šp¾ -fÁk¼WÃ To support Kargil Soldier of India.
 o»Á-n»ð `¼WÀíWÜ (Gemini T.V) I prize.
 g¼, ÁþÀ Ag¼, `þÀb¼²`¼g¼, h, Á c»·n»æOÀj
 p¾W¼¶zg¼, Á
 APPSC Group I & II Exams notes material (B²a¼ñ bÀh¾, O¼
 l¼p¾O¼²)
 AgÉ, WÃOÀ fÁW¼ç (ATA Publication) “O¼´ç
 T¾g¼, p¾s´ç ‘
 AW¼]ð ®l¼¶WÕa¼b¼ (O¼-þ¾) (ATA Publication)
 “O¼´ç T¾g¼, p¾s´ç ‘
 kÉbÉêj kÀb¼, `¼h¾, gl, R» , g¼, j÷WÃ,
 àç, h, WÀg¼, Á l¼p¾O¼², c»·n»æOÀ-m»sW¼]
 n»gÇ, q¼j¶
 TPT , AUCET Exams OÄ ®q¼]

Radio Speeches

Sri. P.Sri Rama Rao – 4 programmes
 Sri T.Vasu - 3 programmes

- A. Games & Sports –selection committee member.
- B. N.S.S camps ‘Inspiring speech’
- C. English Essays

W¼n»V| fÁW¼ç, àçoÂÁ£
 oËÁg¼, ²p¾², ®l¼¶g¼, ²`ÃW¼², WÕYWÆ O¼òeÝ
 n»²n»éjO¼¶ àçoÂÁ£ k¼WÃk¼n»ð
 O¼a¼j workshop & O¼a¼j n»`¼n»¶ö (n»W¼n»ó£
 -`ÀðcÁZ¼²)
 k`¼ n»f¼- g¼, p¾² T¾W¼x, Eg¼, WÀ«áç ,
 Ag¼, `þÀb¼²`¼g¼, h, Á books

Spiritual Programmes

- ❖ Q¼¶W¼¶c»°VÖp¾ök¼² A.F.D.T Junior College (High School)
- ❖ Helped the local library in conducting Q¼ñ²aÀjh¾, kÄWÖp¾ökÄj¶ (November every year)

Donations:

- ❖ The Department. donated books to the college library
- ❖ Donated photos, 3-charts to the college
- ❖ Donated n»¶jf¼ c»ñ`¼W¼ôb¼g¼,Áj to local library of Malikipuram

Department of Environmental Studies

1. Faculty profile, adequacy and competency of faculty:

Name and Qualifications	Designation
1. Sri. N.Ramesh Babu, MA	Lecturer in Politics & Environmental Studies (Adhoc)
2. Sri. M.V.V.S. N. Murthy, MA, LLB	Lecturer (Adhoc)

The subject Environmental studies was introduced to the second year UG students of the University in the 2005-06. The Department is headed by Sri N.Ramesh Babu, Lecturer in Politics & Environmental Studies. The second member of the department is Sri M.V.S.N. Murthy.

2. Student profile according to programmes of study, gender, region etc.,

The students of this department belong to science, Arts and Commerce faculty. These students hail from rural areas – the hamlets of Malikipuram Mandal.

Gender particulars of the students:

Year	II B.A			II B.Sc			II B.Com			Total		Grand Total
	M	F	T	M	F	T	M	F	T	M	F	
2005-06	62	88	150	63	60	123	50	13	63	175	161	337
2006-07	60	90	150	62	60	122	45	13	58	167	163	330

* M-Male, F-Female, T-Total

3. Changes made in the courses or programmes during the past five years and the contribution of the faculty to those changes

The subject was introduced only during the last year i.e 2005-06. It is aimed at creating awareness on the necessity of healthy environment.

4. Trends in success rate and drop out rate of students during the past five years

The success rate of students is excellent. The drop out rate is Nil. The following table shows success rate of the students.

Students' results:

Year		No. of Students		
		Appeared	Passed	Per-cent
2005-2006	II BA	142	140	98.59 %
	II B.Sc	121	117	96.69 %
	II B.Com	63	62	98.41 %

5. Learning resources of the department like library, computers, laboratories and other such resources

The departmental library has 20 books. The students use central library for enriching their knowledge.

6. Enhancement of the learning resources during the past five years

The subject environmental studies is introduced in 2005-06.

7. Modern teaching methods in practice other than the lecture method:

The department makes use of LCD and OHP for teaching lessons. Seminars are conducted by the department Dr. M.Satyanarayana, KGRL College, Bhimavaram gave an extension lecture on Environmental studies. The class room seminars are also conducted.

8. Participation of teachers in academic and personal counselling of students:

The academically backward students are given extra coaching after the regular classes. The students are given personal counselling.

9. Details of faculty development programmes and teachers who benefited during the past five years

The faculty has not attended any development programmes as this is a newly introduced course.

10. Participation of teachers in academic activities other than teaching and research

The staff have actively involved in giving extension lectures in neighbouring colleges. Sri N.Ramesh Babu gave two extension lectures on Environmental Studies in Sri Deepthi Mahila College, Malikipuram.

The staff are actively involved in NSS, YRC and Eco club activities and cultural activities.

11. Collaboration with other departments and institutions at the national and international levels and their outcome during the past five years

The department and students visited weavers colony, Mori and Gandhinagar and enlightened the members of the society on environmental hazards.

12. Details of the ongoing projects and projects completed during the last five years

No project works are going on present.

13. Publications of the faculty, for the past five years

No Publications

14. Participation of the department in the extension activities of the college

The department members actively involved in NSS programmes. They are in the panel of judges for competitions like singing and elocution etc.

15. Methods of continuous student assessment

The department assess the students by periodical examinations like tutorials, Half-yearly and pre-public examinations. The students are given assignments and seminar work.

Recording of field work and observations by students are continuously assessed by the faculty.

16. Placement record of the past students and the contribution of the department to the student placement

Nil

17. Significant achievements of the department, faculty and students during the past five years

Nil

18. Plan of action of the department for the next five years

The department plans to create public awareness on healthy environment by campaigning through students. The department plans to send students to field work. The department plans to conduct seminars and guest lectures.

19. Any other highlights

The staff of the department are participating as resource persons in seminars. They have been the Anchors for many meetings and programmes.

Department of Mathematics

1. Faculty Profile Adequacy and competency of faculty

Department of Mathematics in MVN JS & RVR College was established in the year of inception of the college, 1972. Department was started with two faculty members Sri. M.B.Avadhanulu and Sri. K.S.Sarma with Mathematics, Physics & Chemistry (MPC) and Mathematics, Physics & Statistics(MPS) combinations. Later Sri K.S.Sarma left the department in the year 1974. and Sri. A.Krishnam Raju joined as a lecturer in the department in the year 1974. The department along with other departments of the college admitted into the grant-in-aid in the year 1978.

Due to increase in local demand another section in MPC (self financed) was started along with other combinations in the year 1983-84. To facilitate

computer based education in this remote area, another course with Mathematics, Physics and Computers Science (MPCs) (self financed) was offered in the year 1993-94 for B.Sc students.

Particulars of the present faculty in the department of Mathematics of our college is given below.

Sr.No	Name and Designation	Educational Qualifications	Date of appointment
1.	Dr. K.Venkatanandam, Reader	M.Sc, Ph.D, PGDCA	10-1-1986
2	K.V.K.H.Vijaya Kumar, Lecturer (Adhoc)	M.Sc	10-11-1999
3	M.R.L.Uma Sirisha, Lecturer (Adhoc)	M.Sc	7-8-2006

2. Student Profile according to program of study gender, region etc.,

Particulars of the students strength in groups with Mathematics combinations of B.Sc course is given below.

Class		2001-02			2002-03			2003-04			2004-05			2005-06			2006-07		
		M	F	T	M	F	T	M	F	T	M	F	T	M	F	T	M	F	T
I.B.Sc	A	17	13	30	17	10	27	14	10	24	12	8	20	16	8	24	17	13	30
	B	21	15	36	20	16	36	21	14	35	19	23	42	22	13	35	14	16	30
	C	25	11	36	16	13	29	11	12	23	16	8	24	10	7	17	31	8	39
II.B.Sc	A	15	9	24	16	10	26	20	10	30	12	10	22	11	7	18	14	7	21
	B	21	10	31	18	13	31	20	16	36	22	11	33	21	22	43	19	12	31
	C	23	14	37	25	10	35	17	13	30	8	12	20	16	7	23	11	7	18
III.B.Sc	A	11	13	24	14	9	23	16	10	26	19	10	29	11	10	21	11	7	18
	B	20	7	27	20	9	29	12	12	24	19	16	35	21	10	31	21	21	42
	C	29	6	35	22	14	36	24	10	34	15	14	29	9	11	20	15	8	23

*M-Male, F-Female, T-Total

3. Changes made in the courses or programmes during the past five years and contribution of the faculty to those changes

The college is affiliated to Andhra University, Visakhapatnam. We have been following the Mathematics syllabus designed and circulated by the Andhra University. At University level 'Board of Studies' is constituted with senior academic experts from various affiliated colleges of Andhra University.

In the academic year 2004-05 syllabus and examinations pattern of the subject in I.B.Sc and BA courses was re-organized. Practiclas were introduced in I.B.Sc and BA Mathematics papers to improve the problem solving ability among the students. The weightage of practical marks in the examination is 50 out of 150 marks. To continue the new methodology, syllabus in Mathematics Paper-II and III year B.Sc and BA students is also changed during the year 2005-06 and 2006-07 respectively. For Third year students new elective papers are also introduced from the present academic year i.e. 2006-07. Following is the list of elective papers for Third year students from which students have to select one paper.

1. Numerical Analysis
2. Integral Transformations
3. Number Theory
4. Linear programming
5. Topology
6. Theory of probability

4. Trends in Success Rate and Drop Out rate

The statistics given in the following table reveals the trends in the success rate and dropping rate of Mathematics students during the last five years.

Academic Year	No. of students admitted in the course	No. of students appeared for the examination	No. of students passed the examination	Pass Percentage	Drop out percentage
2001-02	86	81	74	91.35	5.8
2002-03	88	87	85	97.7	1.1
2003-04	88	87	81	93.1	1.1
2004-05	93	92	82	89.13	1
2005-06	71	70	53	75.7	1.4

5. Learning Resources and Enhancement of learning resources like Library, Computers, Laboratories and other such resources

The college has well-equipped central Library which serves well to the academic needs of under graduate mathematics students. There are good number 100 of mathematics books ranging from elementary books to advanced books. Four mathematical journals a) Mathematics Today b) Ganitha Chandrika c) Ganitha Vahini, are available in the library. Two more journals a) Mathematics Education b) Mathematics News letter are available the teaching faculty. In addition, our department is maintaining departmental library with 100 books, question banks and old papers to help the academic needs of faculty and students of the department.

Mathematics models and charts of mathematical figures are available as learning resources.

6. Enhancement of learning resources during last five years

- ❖ No. of prescribed text books for each paper in mathematics is increased in the central library according to the demand of students.
- ❖ New text books in mathematics are added in the library according to the changes made by the university in the syllabus of mathematics.
- ❖ Teaching aids and charts are purchased to improve the learning resources.

7. Modern Teaching Methods practice other than the lecture method

All degree level papers in mathematics consist of two parts a) Theoretical b) Practical with weightage ratio 2:1. Suitable techniques depending on the paper are adopted to deal theoretical part and practicals. Mathematical models and charts are used to explain the concepts in “Three Dimensional Geometry” which is a part of paper-II in mathematics. Depending upon the average I.Q of the students of a class the information gathered on a particular topic is divided into three parts.

- i) Pre-requisite information related to the topic
- ii) Actual topic given in the syllabus
- iii) Advanced information related to the topic.

At the end of each lecture the comprehensive picture of the topic is given to the students. Seminars, on the topics taught in the class, are being organized quarterly. Students participate and present their prepared topics in the seminars. Guest lectures by eminent resource persons on various important and advanced topics in mathematics are being arranged.

8. Participation of Teachers in academic and personal counselling of students

Teaching staff of the department guide the students in general and B.Sc students in particular in the selective job oriented fields in the pursuit of their further studies.

9. Details of Faculty Development Programmes and teachers who benefited during the past five years:

Nil

10. Participation of teachers in academic activities other than teaching and research

The teachers of the mathematics department are participating in various academic activities other than teaching . Dr K.V.Anandam, Reader in Mathematics participated in the following academic activities.

- ❖ Participating as a resource person in the orientation courses organized for the High School level mathematics teachers.
- ❖ Participated in the Science Fair as an organizer and as a judge.
- ❖ Participated in the organization of Mathematics talent tests by Ramanujam Mathematics Academy and delivered guest lectures.
- ❖ Participated as a resource person at Govt. College, Palakol and delivered guest lecture on the topic “ Applications of Differential Equations”.

Teaching staff members of the department are participating in the following academic activities other than teaching .

- ❖ Conduction and evaluation of internal examinations.
- ❖ Participating in invigilation duty in the conduction of yearend and University examinations.
- ❖ Participation in spot valuation duty to evaluate answer scripts in A.U. spot camp.
- ❖ Remedial coaching classes are conducted for S.C , S.T students.
- ❖ Sri Srinivasa Ramanujam birthday celebrations are conducted and guest lectures arranged on various topics for the benefit of students and staff in the department
- ❖ Conducting coaching classes for AUCET and central University entrance tests for PG courses every year. As a result every year 10 students on an average getting admission into PG courses in various Universities and PG centers.
- ❖ The faculty of the department are paper setters for year end examinations and semester examinations of neighbouring autonomous colleges.
- ❖ Model ICET, AUCET, Ed.CET examinations are conducted for the benefit of students.

11. Collaboration with other Departments and institution at the National and International levels and their outcome during the past five years

The department is maintaining linkage with department of Mathematics of Andhra University, Visakhapatnam, DNR College, Bhimavaram, Sri Y.N.College, Narsapuram to organize seminars and guest lectures. This interaction is helping the students and staff of the department to enrich their knowledge.

12. Details of the on-going projects and projects completed during the last five years

Nil

13. Publications of the faculty for the past five years

Nil

14. Participation of the faculty in the extension activities of the college

Teaching staff members of the department are participating in various socially useful extension activities like clean and green, Janmabhoomi, Sramdhanam, Pulse polio, Aids Awareness programmes, Relief activities during natural calamities like floods and cyclones.

- ❖ Sri. K.V.K.H.Vijayakumar, Lecturer is a member on advisory committee of NSS unit-II of college. He participated in clean and Green programmes in our college, Janmabhoomi Programmes, Aids Awareness rallies and Blood grouping camps.
- ❖ Dr. K.V.Anandam, Reader in the department, participated in the following academic and service oriented extension activities.

Service Activities:

He has been NSS Programme Officer since 1996 and conducting various service activities during last 10 years.

- ❖ Conducted NSS special camps during 1998, 2004 and 2006 at Sankaraguptam, Lakkavaram, Ramarajulanka.
- ❖ Conducted major Eye camp in coordination with Rotary Club, Malikipuram, in the college campus and in adopted village Lakkavaram during the year 1999 and 2004.
- ❖ Conducted Blood testing and donation camp in the college with Chiranjeevi service Association.
- ❖ Conducted Literary Training camp for NSS volunteers in the year 2003 with the help of Mandal Literacy Officer and Mandal Development Officer.
- ❖ Rendered service as a state Resource Person (SRP) for college Talk AIDS Programme since 2003.
- ❖ Rendered service as Mandal Resource Person (MRP).

- ❖ Conducted Zonal Level, District Level NSS youth Festivals in the college during the years 2003-04, 2004-05 and 2005-06.
- ❖ Rendering voluntary service as a secretary to Saraswathi Vidyapeetam (A state level service organization in the field of education, affiliated to Vidyabharathi at National level in maintaining 30 schools in our zone).
- ❖ Rendering service as coordinator in maintaining 24 single teacher schools in remote areas in Srikakulam, E.G.Dt., W.G.Dt to promote value based education.
- ❖ Worked as MRP, DRP in the conduction of various Janmabhoomi service activities.

15. Methods of continuous students assessment

- ❖ In the curriculum of B.Sc degree course all Mathematics papers consist of two parts i) Theory ii) Practicals. To assess students progress in theory part, we are conducting periodical tests (6 per year). Assignments are given on various important topics to improve understanding level of the students.
- ❖ We conduct model viva-voice to the students in the practical classes to assess their understanding level in the theory.
- ❖ Model practical examination in each paper is conducted to prepare the students for year end practical exams.

16. Placement Record of the past students and the contribution of the department to the student placement

1. K. Timmarusu Sastry, Head of Maths, Aditya Degree College,
2. Dr. Appaji Rao, M.Tech. Ph.D, System Analyst , USA
3. V.Vasanth Rao
4. Dr. M.V.Rama Rao, Ph.D
5. Ch. Bangaram, B.Sc, B.Ed, Head Master
6. B.D.K.N.Veerraju, M.Sc, Officer, LIC
7. K.S Raju, USA
8. K.Murali Krishna, USA

9. N.R.N.S.V.Subba Rao, M.Sc, B.Ed, Teacher

10. M.V.Subba Rao, M.Sc, B.Ed

11. Venkateswarulu, M.Sc

17. Significant achievements of the Department, Faculty and Students during the past Five years

- ❖ Department is progressing well in obtaining good pass percentage and in attracting students to opt MPC and MPCs combinations.
- ❖ Faculty of the department strive to improve their knowledge base and teaching skills by attending refresher courses and workshops.
- ❖ Most of the students after completion of the course are seeking higher studies in Mathematics. Some of them settled well in India and abroad.

18. Plan of Action for the next Five years

- ❖ It is proposed to start self-financed job oriented new combinations MPS (Mathematics, Physics, Statistics), MPE (Mathematics, Physics, Electronics) in the coming years for B.Sc students.
- ❖ It is proposed to start two certificate courses in
 - i. Vedic Mathematics.
 - ii. Computer applications in Mathematics in collaboration with Computer Science Department.

19. Any other highlights

- ❖ Apart from the academic work Dr. K.V.Anandam has been rendering services as a State Resource Person (SRP) in organizing College Talk AIDS Programme, creating awareness against the deadly evil HIV/AIDS, since 2003.

Department of Physics

1. Faculty Profile Adequacy and competency of faculty

Department of Physics in MVN JS & RVR College was established in 1972. Sri.K.Venkatapathi Raju was then Head of the department. Later Sri V.Pardhasaradhi joined as a lecturer in 1974 and he retired in July 2006.

The following is the list of present faculty:

Name And Qualifications	Designation
1. Sri. Y.Ramachandra Raju, M.Sc (Tech)	Head & Lecturer
2. Sri. R.V.R.Srinivas, M.Sc	Lecturer (Adhoc)
3. Sri. K.S.Sarma, M.Sc, B.Ed	Lecturer (Adhoc)

--	--

2. Student Profile according to programme of study gender, region etc.,:

Particulars of the students' strength in groups with Mathematics combinations of B.Sc course is given below.

Class		2001-02			2002-03			2003-04			2004-05			2005-06			2006-07		
		M	F	T	M	F	T	M	F	T	M	F	T	M	F	T	M	F	T
I.B.Sc	A	17	13	30	17	10	27	14	10	24	12	8	20	16	8	24	17	13	30
	B	21	15	36	20	16	36	21	14	35	19	23	42	22	13	35	14	16	30
	Cs	25	11	36	16	13	29	11	12	23	16	8	24	10	7	17	31	8	39
II.B.Sc	A	15	9	24	16	10	26	20	10	30	12	10	22	11	7	18	14	7	21
	B	21	10	31	18	13	31	20	16	36	22	11	33	21	22	43	19	12	31
	Cs	23	14	37	25	10	35	17	13	30	8	12	20	16	7	23	11	7	18
III.B.Sc	A	11	13	24	14	9	23	16	10	26	19	10	29	11	10	21	11	7	18
	B	20	7	27	20	9	29	12	12	24	19	16	35	21	10	31	21	21	42
	Cs	29	6	35	22	14	36	24	10	34	15	14	29	9	11	20	15	8	23

*M-Male, F-Female, T-Total

3. Changes made in the courses or programmes during the past five years and contribution of the faculty to those changes

Revised syllabus is introduced for the students of I.B.Sc from the academic year 2004-05. For II year from 2005-06 and for the III year 2006-07. New syllabus includes introduction of new practicals also. So laboratories are equipped to cope up with the new syllabus. Reference books are also ordered through the department of Library science in accordance with the revised syllabus.

4. Trends in success rate and dropout rate of students during the past five years

Results and classes obtained

The following trends in success rate express the efficiency of the faculty of the department.

Year	No.of students		Percentage
	Appeared	Passed	
2001-02	81	67	82.7
2002-03	87	86	98.8
2003-04	87	76	81.35
2004-05	92	82	89.13
2005-06	71	58	81.69

5. Learning Resources and Enhancement of learning resources like Library, Computers, Laboratories and other such resources

Learning resources are departmental library and central library. The department has fully equipped laboratories. The facilities provide an opportunity to students to understand the objectives of every experiment. The departmental Library is equipped with 25 books.

6. Enhancement of learning resources during the last five years

Department has acquired teaching models like charts and crystal models which are very useful in teaching. Some CDs are collected to enhance the understanding ability of the student.

Students are encouraged by staff members by conducting extra curricular and co-curricular activities such as Essay writing, Elocution, quiz and group discussions, Cultural programmes are also conducted. Students are encouraged to participate in sports and games.

Lecturers encourage the students in presenting seminars in classrooms and submitting their seminar papers. Assignments are given to the students. Question banks are provided to the students.

7. Modern Teaching Methods in practice other than the lecture method

The faculty follows modern teaching methods in the class. The staff conduct seminars in the class with LCD, Over Head Projector besides chalk and talk teaching methods.

8. Participation of Teachers in academic and personal counselling of students

The staff give personal counselling to each student. There is a cordial relationship between students and staff .

9. Details of Faculty Development Programmes and teachers who benefited during the past five years

Sri. V.Pardhasaradhy, Head of the department who retired recently, attended five refresher courses to acquaint himself with recent trends in Physics.

10. Participation of teachers in academic activities other than teaching and research

Apart from regular teaching the teachers involve in academic activities like conducting SC & ST remedial classes and AUCET, DSC, Ed.CET coaching classes. Teaching staff members of the department are paper setters for the year end examinations and semester examinations of neighbouring autonomous colleges.

11. Collaboration with other Departments and institution at the National and International levels and their outcome during the past five years

Nil

12. Details of the on-going projects and projects completed during the last five years

Nil

13. Publications of the faculty for the past five years

Nil

14. Participation of the faculty in the extension activities of the college

One of the faculty members Sri. V.Parthasaradhy was the programme officer of NSS unit for four years. The faculty always extend their services in

organizing social activities. Sri. Y.Ramachandra Raju is one of the NSS advisory committee members for NSS unit-II. Sri K.S.Sarma has actively participated in the recent flood relief special camp of NSS during the floods in 2006. The department actively involved in cultural activities conducted in the college.

15. Methods of continuous students assessment

The faculty has assessment of the students with the interaction by the staff concerned in all subjects. They motivate the students to set goals in their career.

16. Placement Record of the past students and the contribution of the department to the student placement

The students of this department got placement in Public and private sector organizations. Many students settled as lecturers in various colleges.

Placement Record of the past students.

1. Dr. D.Ram Sita, Ph.D, USA
2. Dr. Appaji Rao, M.Tech. Ph.D, System Analyst , USA
3. V.Vasanth Rao
4. Dr. M.V.Rama Rao, Ph.D
5. Ch. Bangaram, B.Sc, B.Ed, Head Master
6. B.D.K.N.Veerraju, M.Sc, Officer, LIC
7. K.S Raju, USA
8. K.Murali Krishna, USA
9. N.R.N.S.V.Subba Rao, M.Sc, B.Ed, Teacher
10. M.V.Subba Rao, M.Sc, B.Ed
11. Venkateswarulu, M.Sc
12. A.Gowri Lakshmi, APIIC, Writer and Novelist
13. Dr. M.Satyanaryana, M.Sc, Ph.D
14. V.Ranganadh, M.Tech, IIT Kharagpur
15. Dr. M.Rama Rao, M.Sc, Ph.D, New Delhi

17. Significant achievements of the Department, Faculty and Students during the past five years

Students got good achievements in their life during the past five years. Students got good results not only in academic career but also CSIR, AUCET, Ed.CET ,DSC and Engineering and IIT..

18. Plan of Action for the next Five years

It is the plan of the department to conduct classes with the aid of computer and CD's. Latest developments in physics are available in CD's. Special lectures will be arranged in order to attain the advancement in learning.

19. Any other highlights

It is planned to conduct more guest lectures and seminars to improve the standards of the students. Special coaching will be given to students in order to achieve good ranks in entrance examinations like CSIR, AUCET, Ed.CET ,DSC, Engineering and IIT tests.

Department of Chemistry

1. Faculty profile, adequacy and competency of Faculty

Name And Qualification	Designation
1. Sri V. Narasimha Raju M.Sc;	Head of the Department
2. Sri.T.V.V.Satyanarayana, M.Sc	Lecturer Adhoc
3. Sri B.Satish, M.Sc	Lecturer Adhoc

In the year 1972, the year of inception of M.V.N J.S. & R.V.R college of Arts & Science, Sri. C.Satyanayana Rao was appointed as lecturer and as the first member of the department. He took interest in equipping the lab with apparatus, glassware and chemicals of both recurring and nonrecurring nature.

Working tables with running water facilities and gas connections were provided. Sri. Y. Satyanarayana was appointed in the year 1974 as lecturer. The work load further increased with many students opting for chemistry, V.Narasiha Raju joined the Faculty in December, 1983. Sri. C. Satyanarayana Rao, Head of the department was promoted as Principal and retired from service on 31-June-2006. An adhoc Lecturer was appointed in his place. The staff are highly competitive and dedicated and hence the departments is acclaimed as one of the best departments of the college.

2. Student profile according to the programmes of study, gender, region etc.,

In the first year of starting the B.Sc courses only 5 MPC students and 12 B.Z.C students joined the course in the year 1972. In the subsequent years the student strength increased to 80 and 112. As the Institution is located in the rural area local students are studying in the college.

Gender Particulars of the Students

YEAR	I B.Sc						II B.Sc						III B.Sc						TOTAL		Grand Total
	MPC			BZC			MPC			BZC			MPC			BZC			M	F	
	M	F	T	M	F	T	M	F	T	M	F	T	M	F	T	M	F	T	M	F	
2002-03	37	26	63	12	18	30	34	23	57	10	19	29	34	18	52	09	23	32	136	127	263
2003-04	32	23	55	06	23	29	38	26	64	11	17	28	34	21	55	11	18	29	132	128	250
2004-05	37	32	69	23	20	43	33	21	54	05	22	27	38	26	64	11	18	29	147	139	286
2005-06	37	22	59	19	19	38	33	28	61	17	23	40	32	20	52	05	22	27	143	134	277
2006-07	31	29	60	14	24	38	33	18	51	16	23	39	31	29	60	18	21	39	143	144	287

3. Changes made in the courses or programmes during the past five years and the contribution of the faculty to those changes

Since the college is affiliated to Andhra University, Visakhapatnam the department follows syllabi prescribed by the university. The Board of studies

(U.G) of the university revised the syllabi of paper –I of I B.Sc in the year 2004-05, paper –II of II B.Sc in the year 2005-06 and paper –III & paper –IV of III B.Sc in the year 2006-07. Sri. C. Satyanarayana Rao former Head of the Department worked as a member of Board of studies of the Andhra University during the years 2004-05 & 2005-06.

4. Trends in the success rate and drop out rate of students during the past five years

Year	No. Students			First class		Second class		Third class	
	Appeared	Passed	Percent	No. of Students	Percent	No. of Student	Percen	No. of Student	Percent
2001-02	76	67	88.2	31	46	11	16	25	37
2002-03	82	72	87.8	67	93	05	7	-	-
2003-04	82	73	89	32	43	41	56	-	-
2004-05	87	82	90.1	57	69	02	2	23	28
2005-06	78	68	87.17	36	52	15	22	17	25

The above table indicates success rate of the students. It can be inferred from the table that students appeared for final examinations in the respective years, passed either in first class or second class.

There are no dropouts in the department for the last five years but some students left the college to join in some other colleges in the university Area.

5. Learning resources of the department like library, computers, laboratories and other such resources

We had several resource books of foreign and Indian authors and of latest editions for the use of staff as well as students who want to update their knowledge. Departmental library is maintained with a lecturer in-charge to distribute the books among the students. We have three fully equipped labs.

6. Enhancement of the learning resources during the past five years

During the past five years the department staff identified slow learners in the subject in all the three years. The staff conducted special classes in the

evenings and also during holidays to bring them on par with other students. The department organized two guest lectures by eminent resource persons from neighbouring colleges during the current academic year 2006-07.

7. Modern teaching methods in practice other than the lecture method

The faculty exhibits different molecular models and charts, to students to have a clear idea about the molecular structures. We also display CDs on LCD player for effective teaching. Overhead projector is used to render teaching effective.

8. Participation of teachers in academic and personal counselling of students

The Department is motivating the students to settle well in their real life by conducting Extra-curricular and Co-curricular activities such as essay writing, Elocution etc. In order to identify the personal skills of the students the department is conducting the cultural and literary programmes. It is a regular feature of the department to conduct these competition on two occasions for Inaugural and Valedictory functions. The students are encouraged to participate in games and sports conducted by the college.

Students, Parents and teachers meetings are regular feature in the College. The faculty is well utilizing these meetings and solving the personal problems of the students.

9. Details of faculty development programmes and the teachers who benefited during the past five years

All the permanent staff members of the department participated each in four refresher courses conducted by academic staff colleges of various universities under U.G.C scheme to update their knowledge.

10. Participation of teachers in academic activities other than teaching and research

The staff are encouraging students to present seminar papers in the classes. Assignments are given to the students on certain topics and they are

corrected. University old question papers are discussed in the classroom. The faculty is encouraging the students in the communication skills and giving guidance to prepare for competitive examinations like B.Ed and AUCET.

11. Collaboration with other departments and the institutions at the national and international levels and their outcome during the past five years

Nil

12. Details of the ongoing projects and projects completed during the last five years

Nil

13. Publication of the faculty , for the past five years

Nil

14. Participation of the department in the extension activities of the college

The students and faculty of the chemistry department participated in the Janmabhoomi programmes of Andhra Pradesh Government and also participated in the flood relief activities, campus clean and green programmes

15. Methods of continuous students assessment

The students are continuously assessed by the faculty by conducting monthly tests in each paper for six times in an academic year and terminal examinations i.e. Half-yearly and pre-public examinations. Academically backward students are identified and special classes are being conducted by the department. The department staff are regularly handling the U.G.C sponsored S.C & S.T remedial coaching. The students are encouraged to answer university old question papers so that the students take University examinations with confidence and time managements skills. The department is also conducting model practical examinations at the end of the academic year to make the students face the University practical examinations confidently.

16. Placement record of the past students and the contribution of the department to the student placement

Some of our past students are placed in high positions both on academic and executive lines. They are pride and glory of the department. We keep a close rapport with them by inviting them on important occasions like those of seminars and association functions.

17. Significant achievement of the department, faculty and students during the past five years

Students secured good ranks in CSIR, AUCET, Ed.CET, DSC, Engineering and I.I.T.

18. Plan of action of the department for the next five years

We plan to conduct more seminars, arrange more extension lectures by inviting subject specialists and industrialists for interaction with the students.

19. Any other highlights

The faculty members are involved in paper setting for autonomous colleges and attending to University paper valuation work and practical examination work.

Department of Computer Science

1. Faculty profile, adequacy and competency of faculty

Name and Qualifications	Designation
1. Sri D.S.V. Suryanarayana, M.Sc (Cs), M.Sc(Maths), PGDCA	Adhoc Lecturer
2. Sri. M.Srinivas, D.M.E, BCA,	Programmer

Sri.D.S.V.Suryanarayana, M.Sc(Cs),M.Sc(Maths),P.G.D.C.A is the first member of the department of Computer Science. He was appointed in the year 1994. Mr. M.Srinivas, DME, B.C.A was appointed as Programmer in the department in the year 1997.

2. Student profile according to programmes to study , gender region etc.,

In the first year of starting of the Computer Science course i.e. B.Sc (M.P.Cs) only 5 students joined the course. In the subsequent years the student strength rose to 39. The institution has been located in rural area and local students are studying in the college. So far 302 students have been benefited during the last 13 years from the departmental programme i.e B.Sc(Computer Science).

Year	I B.Sc			II B.Sc			III B.Sc			Total		Grand Total
	Male	Female	Total	Male	Female	Total	Male	Female	Total	Male	Female	
2002-03	16	13	29	25	11	36	23	13	36	64	37	101
2003-04	12	11	23	16	13	29	25	11	36	53	35	88
2004-05	17	9	26	10	12	22	16	13	29	43	34	77
2005-06	10	7	17	15	8	23	10	12	23	35	27	72
2006-07	31	8	39	10	8	18	15	8	23	56	24	80

3. Changes made in the courses or programmes during the past five years and the contribution of the faculty to those changes

The college is affiliated to Andhra University, Visakhapatnam. The department follows syllabi prescribed by the university according to the needs of IT industry and society. The board of studies (U.G) of the University revised the syllabi in the year 2001-02 and introduced RDBMS, VB, MS-OFFICE, C++ and C language.

4. Trends in success rate and drop out rate of students during the past five years

Year	Ist Year			II Year			III Year		
	No. of students Appeared	Passed	Pass %	No. of students Appeared	Passed	Pass %	No. of students Appeared	Passed	Pass %
1998-99	27	24	88.9	21	7	33.3	13	10	76.9
1999-2000	32	28	87.5	28	17	60.7	18	13	72.2

2000-01	35	33	94.3	35	24	68.6	28	26	92.9
2001-02	32	31	96.9	36	34	94.4	34	25	73.5
2002-03	29	16	55.2	34	27	79.4	36	36	100
2003-04	22	6	27.3	28	20	71.4	33	25	75.8
2004-05	25	18	72	21	21	100	29	25	86.2
2005-06	17	13	76.3	22	17	77.3	19	16	84.21

The above table indicates success rate of the students. More over a majority of students appeared for the examinations in the respective years passed either in First class or Second class. Very few of them secured Third class.

There are no dropouts from the department for the last five years. But some students opted to join Engineering colleges.

5. Learning resources of the departments like library, computers, laboratories and other such resources

The department acquired 100 books for its library with the introduction of new syllabi; the department established its computer laboratory by purchasing twenty Computer Systems, two Printers, two Stabilizers, two Air conditioners.

6. Enhancement of the learning resources during the past five years

The department acquired LCD Projector along with Screen at a cost of Rs.95, 000 in the year 2004.

7. Modern teaching methods in practice other than the lecture method

The department is encouraging the students by conducting practicals and providing one computer system to each student and thus enriching their comprehension on theoretical knowledge by doing practicals. All the computer lessons are taught on LCD by the faculty. Staff also use Overhead Projector for teaching lessons.

8. Participation of teachers in academic and personal counselling of students

The department is motivating the students to settle well in their real life by conducting extra-curricular and co-curricular activities such as Essay Writing, Elocution, Model Interviews and Group Discussions. In order to identify the personal skills of the student the department is conducting Cultural programmes such as Group Dance, Classical Dance, Singing competitions and Playlet competitions. It is a regular feature of the department to conduct these events annually on two occasions i.e. for Inaugural and Valedictory functions. The students are encouraged to participate in games and sports conducted by college and a number of students from the department represented the college in Inter collegiate games and sports meet and won Medals for the college.

Our department students are enlightened through extension lectures given by eminent persons in respective fields such as IT industries.

9. Details of faculty development programmes and teachers who benefited during the past five years

Registered for M.Phil

10. Participation of teachers in academic activities other than teaching and research

Faculty members are encouraging the students to present seminar papers in the classes and giving assignments to the student on certain topics, University old question papers are discussed in the classroom. The faculty members are conducting quiz to the students in their respective subjects so as to provide in-Department understanding in the subject. Faculty are encouraging the students in computation skill and giving guidance to prepare for competitive examination (I-CET, AUCET.Etc) and DSC for teacher selection.

11. Collaboration with other departments and institutions at the national and international levels and their outcome during the past five years

In collaboration with “Andhra Pradesh Productivity Council”, Hyderabad and the department conducted job oriented courses such as DCA and PGDCA. Our students are motivated and they started their own computer centers. We invited Mr K.Satya Krishna B.E from U.S.A to give extension lecture to our students on “**Computer Application on Retail Business**”.

12. Details of the ongoing projects and projects completed during the last five years

There is no Project work.

13. Publications of the faculty, for the past five years

There is no publication of the faculty for the past five years.

14. Participation of the department in the extension activities of the college

The students and faculty of the department are involved in various activities like NSS, Red cross , blood donation, blood grouping, flood relief, campus clean and green.

The faculty member Mr. M.Srinivas represented the college in the AP Intercollegiate staff tournament in Shuttle Badminton and was a key member in winning rolling shield to college on many times.

15. Methods of continuous student assessment

The department has been conducting bridge courses to the students from other groups who are admitted in B.Sc course in the commencement of academic year to enable them to understand the Technical terms of computer. The faculty continuously assesses the students. The department is conducting six tutorial tests, two assignments in each subject and two terminal examinations i.e. Half yearly and Pre public examinations. The department is conducting special classes for academically backward students regularly. The UGC Sponsored SC & ST remedial classes are being regularly conducted by the department. The students are encouraged in answering one or two university old question papers to prepare the students for University

examination with confidence and with time management skills. The department is conducting two model viva tests in each paper to the students who are taking the computer practical examinations. These efforts infuse confidence among students in facing practical examination viva at the year-end.

16.Placement record of the past students and the contribution of the department to the student placement

Almost 20% of our students are settled in jobs and 50% percent are opting for further studies such as M.C.A, M.B.A and a few of them are doing B.Ed. The department is maintaining good relationship with our old students who established their own business concerns and requesting them to use their good offices in providing employment to our students.

17. Significant achievements of the department, faculty and students during the past five years

The department is providing the staff and students of the institution with computer literacy. The department is helping English and Commerce departments in conducting practical examinations.

18.Plan of action of the department for the next five years

The department is planning to continue certificate courses of DCA and PGDCA sponsored by “Andhra Pradesh Productivity Council”, Hyderabad.

19.Any other highlights

The faculty are actively involved in paper setting for nearby autonomous colleges and in University paper valuation work.

Department of Botany

1. Faculty profile, adequacy and competency of faculty

A. F. D. T. Junior College, Malikipuram was established by A .F .D. Trust during 1970-72. As the then Government Policy did not permit the upgradation of the junior college into a degree college, the present MVN.,JS & RVR College had come into existence in 1972 as a separate entity under the same management. It is a venture to start the Degree College besides starting Science Courses at a stretch with MPC and BZC groups. In a rural setup, where Malikipuram is a major panchayat netted with several villages, sciences were

no attraction to the village student folk. Girls shunned sciences and they clamoured for arts. Science groups were limping for adequate numbers and a drive was taken for mobilising students for offering sciences. As years rolled on the young, energetic, enthusiastic and committed staff of science departments had put up brilliant efforts with high tone of discipline, students turned up, seeking admission into sciences. Here we appreciate the vision and the foresight of the management for its preparedness to bear the financial strain for launching science stream and whose efforts were fruited.

In the year of the inception of the college Botany main, with Zoology and Chemistry as ancillaries was introduced in BSc under new scheme (NS) syllabus of Andhra University. Botany was preferred as main in the first instance as the Botany Department in the junior college had already an experienced lecturer with Doctorate degree by name Dr. M.G.K.Murthy. He was promoted as lecturer to the degree college in December, 1972 and in the following year

Sri .S.B.Bhaskara Rao joined in the Department as Assistant lecturer. Dr. M.G.K. Murthy who was the head of the Department of Botany before being appointed as the principal of this college in 1978 shouldered the responsibility of equipping and developing the laboratory. After his promotion Sri S B Bhaskara Rao took over the charge as Head of the Department. Dr.M.G.K.Murthy and Sri.S.B.B.Rao both the persons played an important role in making the department full pledged.

In the year 1978 Sri M Venkateswara Rao joined in the Department as Assistant Lecturer. Sri S.B.Bhaskara Rao and Sri. M.Venkateswara Rao took the pains to develop the department. Museum mounts of rare plants were ordered from scientific companies, while the mounts of local plants were prepared by themselves. Sufficient number of reference books of foreign and Indian authors of latest editions were made available in the General Library. Departmental Library was also maintained by procuring academy books from old students in sufficient numbers, and also specimen copies from publishers

obtained and provided to the poor and needy students all through the academic year.

After the retirement of Sri.S.B.Bhaskara Rao from services in December, 1999. Sri. C. Satyanarayana who is the student of this college joined as Adhoc lecturer in the Department, and he served for the Department up to 2004. In 2004 Kum. K.Sujatha joined in the Department and she worked for one year. Sri.M .Ranganadha Rao who is working in the A.F.D.T Junior college, Malikipuram, run by the same management in the same campus, was promoted to the Botany department as lecturer.

It is the pleasure to say that the faculty of Botany Department from the inception of the college is hard working and encourages the students in reaching their goal and as such earned a good name out of all the Departments.

Name and Qualifications	Designation
1. Sri. M.Venkateswara Rao, M.Sc;	Selection Grade Lecturer
2. Sri. M. Ranganadha Rao, M.Sc.	Lecturer

2. Student Profile According to programmes of study, Gender, Region etc.,

The institution is rurally located; only local students are studying in this college. So far a total number 1030 students are benefited by the Department for the last 34 years.

Year	I B.Sc			II B.Sc			III B.Sc			Total		Grand Total
	M	F	Total	M	F	Total	M	F	Total	M	F	
2002-03	12	18	30	10	19	29	9	23	32	31	60	91
2003-04	5	24	29	11	18	29	10	19	29	26	61	87

2004-05	23	20	43	5	22	27	11	18	29	39	60	99
2005-06	19	19	38	17	23	40	5	22	27	41	64	105
2006-07	14	24	38	16	23	39	17	22	39	47	69	116
	73	105	178	59	105	164	52	104	156	184	314	498

3. Changes made in the courses or programmes during the past five years and the contribution of the faculty to those changes

The syllabus pattern was totally changed in the year 2004 to B.Sc I year students. The Department has already procured and developed the required items for those new changes. The reference books already purchased earlier for the use of the staff and students were sufficient to the new syllabus.

4. Trends in success rate and dropout rate of students during the past five years.

YEAR	I YEAR			II YEAR			III YEAR		
	Appeared	Passed	Percent	Appeared	Passed	Percent	Appeared	Passed	Percent
2001-02	28	18	64.23	31	30	96.77	29	28	96.55
2002-03	30	27	90.00	29	28	96.55	31	31	100
2003-04	27	16	59.25	29	29	100	29	28	96.55
2004-05	41	33	80.48	27	25	92.59	28	27	96.42
2005-06	34	34	100	38	38	100	27	26	96.29

The above table indicates the success of the students. There are no dropouts from the department for the last five years, but some of the students left the college to join in some other colleges in university area.

5. Learning resources of the departments like library, computers, laboratories and other resources

Right from the inception of the college, Botany as main was offered under new scheme (NS) and there were no paucity of funds for the purchase of reference books of foreign authors and Indian Authors of latest additions for all branches of Botany. There are more than sufficient number of books in the General library to cater to the needs of teachers as well as students.

Departmental library is being maintained with lecturer as in-charge by collecting academy books from old students and specimen copies sufficient in number provided to poor and needy students.

Laboratories are fully equipped with all the equipment necessary for conducting experiments individually by students. Compound microscopes of high quality (Olympus make) are made available to the students. Weswox make projection microscope was also purchased and it is more useful to the students as well as lecturers in explaining the permanent slides. Mounts of all possible plants and class work materials are made available. No experiment shall suffer for want of equipment. High quality Bio-Visual charts are displayed for the benefit of the students.

6. Enhancement of the learning resources during the past five years

Long tours to study the flora, field trips to collect the local plants are being conducted to make the students theoretical learning more effective and realistic. Class wise debates and discussions were arranged for the active participation and exchange of views by the students. Subject experts were invited for updating the knowledge of the students.

7. Modern teaching methods in practice other than lecture method

The Department has Over Head Projector to expose charts and schematic representation of various topics. Compact Discs on specific topics like Carpel theory, Heterospory and seed habit, evolutionary development of gametophytes and sporophytes are displayed. U.G.C programmes on T.V channels are recorded and displayed to students to arouse interest of the students. Different models were procured from the companies which are very much useful to students to study the internal characters.

8. Participation of teachers in academic and personal counselling of students

The Department is encouraging the students to settle well in their life by conducting extra curricular activities. The Department is also conducting cultural programmes to students to find out hidden talents of the students. The Department is conducting these events every year on two occasions. Besides this the Department is organizing Botanical trips to various places to study flora of different places. Department also encouraged the students to collect various plants for the preparation of herbarium.

9. Details of faculty development programmes and teachers who benefited during the past five years

Sri M. Venkateswara Rao participated in refresher courses arranged by Academic Staff College of various Universities under U.G.C scheme in order to up-to-date the knowledge and also teaching skills. He also participated in U.G.C. State Level conference on medicinal plants organized by Department of Botany, Smt. Kandukuri Rajyalakshmi College for women, Rajahmundry.

Sri. M.Ranganadh Rao also participated in refresher course conducted by Department of Botany, S.V. University, Tirupati in the year 1979.

10. Participation of teachers in academic activities other than teaching and research

The Staff members of the Department are encouraging the students to present seminar papers on particular topics and assignments are given to the students on certain topics. Old papers are discussed in the classrooms. The faculty members are giving guidance to students to prepare for competitive examinations like B.Ed and AUCET Examinations.

11. Collaboration with other departments and institutions at the national and international levels and their outcome during the past five years

Senior lecturers from surrounding colleges are invited to give extension lectures to our students. Ours is a rural area where cultivation is the major occupation of the parents. The department is maintaining good relations with Director, Coconut Research Centre, Ambajipeta.

12. Details of the ongoing projects and projects completed during the last five years

There is no project work on hand

13. Publications of the faculty for the past five years

Nil

14. Participation of the department in the extension activities of the college

- a) The Department members participated in CLEAN AND GREEN, JANMABHOOMI PROGRAMMES in which micro economic survey was conducted.
- b) Promoting eco-friendly measures in the society by discouraging the usage of biodegradable pollutants like polythene bags.
- c) We are advising the farmers to cut down the heavy usage of urea and encouraging leguminous crops, which enrich the nitrate contents in the soil.

15. Methods of continuous student assessment

The students are continuously assessed by the department faculty. The department is conducting monthly tests in each paper for six times in an academic year. Half-yearly examinations and Hope examinations are conducted by the college. The staff members are handling the remedial coaching classes to **S.C** and **S.T** students. Special classes for academically backward students are being conducted by the faculty. The department is conducting practical model examinations in each paper to the students.

16. Placement record of the past students and the contribution of the department to the student placement

With good student counselling most of the students were absorbed as B.Ed teachers, some as Lecturers, and some had gone to U.S.A also.

17. Significant achievements of the department, faculty and students during the past five years

The department has launched a project for the cultivation of bio-fertilizers such as blue green algae, Azolla, Salvinia for improving Nitrogen fixation among the crops as the over use of chemical fertilizers, pesticides and fungicides polluted the water, soil and air. Vermi culture is also practised for the improvement of the soil fertility. We are giving free coaching for the students who wish to appear for AUCET. Department faculty members are attending the seminars and workshops conducted by other colleges.

- a. Sri.M.Venkateswara Rao participated in the U.G.C. State Level conference on medicinal Plants- Traditional Cure (13,14 March, 1999) Organized by Department of Botany Smt K.R.College for women Rajahmundry.
- b. Participated in U.G.C Sponsored Regional Seminar on “Rural Industrialization Problems & Prospects” held at MVN., JS & RVR College, Malikipuram on 11th & 12th September,2004.
- c. Participated in Standardization of curriculum at U.G and P.G Level courses held jointly by ACTA and APSCHE on 12-11-2005 at Andhra Loyola College, Vijayawada .
- d. Participated in workshop on “Stress Management –A holistic Approach” on 08-09-2006.
- e. Most of the plants in the campus are labelled with their Botanical names and vernacular names adding medicinal importance if any .The department students are also involved in this activity.

- f. The Staff members of the department cautioned the village people about the ground water pollution due to Aqua culture.
- g. Ireofide Disease is prevalent in Konaseema area caused by Eryophyde mite. This resulted in low yield and size of the nuts decreased. To combat this menace the staff and students conducted awareness camps at various villages. We suggest the farmers to spray the Neem oil on coconut bunches and also to supply the oil through the roots as it reduces the severity of the disease. We demonstrated this process to the farmers.

18. Plan of the department for the next five years

A Student of ours joined in Botanical Survey of India and we want him to guide our students. We have regular contacts with the Director, Coconut research centre Ambajipeta and Andhra Pradesh Rice Research Institute, Maruteru for the interaction with the experts and for imparting practical skills to students. The department is gearing up for providing facilities to introduce applied sciences like Bio-technology, Micro Biology as self financial courses.

19. Any other highlights

The department is known for its high tone of discipline, commitment and devotion to duty. Vocational guidance is arranged for helping students in getting relevant information about higher studies and placement in job opportunities.

Department of Zoology

1. Faculty profile, adequacy and competency of faculty

Name and Qualifications	Designation
1. Sri. V.KrishnaMurthy, M.Sc; P.G.D.C.A	Selection Grade Lecturer
2. Sri. S.Venkatratnam, M.Sc	Lecturer

The department came into existence in 1972 under the eminent and able leadership of Sri Cherukuri Satyanarayana who took pains and pleasures in giving the endurance and appearance to the department. Under his stewardship the department took new vistas and developed a lot. He happened to be a specialist in Ichthyology and he took the “Fishery Biology” as a Specilization for B.Sc III year students. He collected locally a number of specimens. Sri .V.Krishnamurthy had joined as lecturer in 1975 and helped a lot in the crusade of development of the Department. He has the best teaching abilities that strike the gross root levels of the students in solving the doubts related to the subject. Later in 2005 Sri. S.Venkataratnam, student of the department was promoted from Junior College and joined the faculty with a vast experience of nearly 25years.

2. Student profile according to programmes of study, gender, region etc.,

The college is in the rural area where a majority in population is with financial and educational backwardness. The department is achieving a pass percentage of nearly 95%, some times 100% in the subject. This region generally girls out number boys. The Socio- Economic condition of our students is very poor. The following is the gender particulars of the students.

Gender particulars of the students

Year	I B.Sc			II B.Sc			III B.Sc			Total		Grand Total
	Male	Female	Total	Male	Female	Total	Male	Female	Total	Male	Female	
2002-03	12	15	27	12	17	29	13	18	31	37	51	88
2003-04	4	21	25	12	17	29	8	21	29	24	59	83
2004-05	19	24	43	5	22	27	11	18	29	35	64	99

2005-06	19	19	38	17	23	40	5	22	27	31	64	95
2006-07	16	22	38	19	20	39	14	25	39	50	66	106

3. Changes made in the courses or programmes during the past five years and the contribution of the faculty to those changes

The curriculum was brought under common core system following the same model of question papers in every faculty. Recently during the academic year 2006-07 the fourth paper was changed to Aqua Culture. Our faculty encouraged and supported the change of practical syllabus.

4. Trends in success rate and drop out rate of students during the past five years

The pass percentage speaks a lot on the success rate of the students. The dropout rate is nil.

Students Results And Class Obtained

Year	No. of Students			First class		Second class		Third class	
	A	P	Percent	No. of Students	Percent	No of Students	Percent	No of Students	Percent
2001-02	28	28	100	21	75	5	18	2	7
2002-03	31	31	100	24	78	5	16	2	6
2003-04	28	28	100	26	93	2	7	--	--
2004-05	29	27	97	23	85	4	15	--	--
2005-06	27	27	100	20	74	7	26	--	--

*A-Appeared, P-Passed

5. Learning resources of the department like library, computers, laboratories and other such resources

The laboratories of the department are well equipped, Museum specimens are added when and where necessary. Every year the department supplements the addition in tune with the changed pattern of the curriculum. Latest additions are purchased for college library.

6. Enhancement of the learning resources during the past five years

L.C.D was purchased for Seminar purposes. With the help of scientific CDs the students are educated.

7. Modern teaching methods in practice other than the lecture method

Scientifically and neatly drawn Zoological Charts by “Bio-Visual Company” which is internationally accredited company, are purchased and they are 110 in number. The students are benefited by the legitimately and neatly drawn charts. The department has Over Head Projector. Aquaculture is one of the subjects for study . So the students are periodically taken to near by local ponds for field study. They study various specimens, their structures, and various aspects related to diseases. Various physiological and biological factors are discussed during the field visits.

8. Participation of teachers in academic and personal counselling of students

Every class itself is a source of counselling to the students for higher studies, placements, and self Employment Schemes.

9. Details of faculty development programmes and teachers who benefited during the past five years

Refresher courses

10. Participation of teachers in academic activities other than teaching and research

The students are encouraged through quiz, debates, essay writing, student seminars, and cultural activities. The students are encouraged to participate in HIV/AIDS awareness programmes, BLOOD Donation and Flood relief activities. The students of the college won State Level Awards in singing and essay writing.

11. Collaboration with other departments and institutions at the national and international levels their outcome during the past five years

Not Applicable

12. Details of the ongoing projects and projects completed during the last five years

Not Applicable

13. Publications of the faculty, for the past five years

Two papers are prepared by Sri.V.Krishnam Murthy by surveying the local ponds. One paper on “Fish-Diseases” another “Aqua Culture –Composite culture”.

14. Participation of the department in the extension activities of the college

The department takes interest with their participation and support in smooth conduct of NSS Blood Donation camp, Blood group testing, Youth Red Cross Programmes and Clean & Green activities.

15. Methods of continuous student assessment

The students are continuously assessed by conducting monthly tests, Quarterly, Half-yearly and Pre-public Examinations. Remedial Classes are conducted for SC, ST and economically backward students.

16. Placement record of the past students and the contribution of the department to the student placement

As a result of good student counseling most of the students were absorbed as B.Ed teachers, Some as Lecturers, and some had gone to U.S.A also.

17. Significant achievements of the department, faculty and students during the past five years

The department has been conducting AUCET coaching in Zoology since 2003-2004. The first batch (comprising seven students) got ranks

3,36,48,65,120. Three of them got campus seats. In the second batch during 2004-2005 10 members are given coaching and 8 members got seats in M.Sc. In third Batch out of 9 members 5 got M.Sc seats.

18. Plan of action of the department for the next five years

Our department recommends the certificate courses like Lab- Technicians, Aqua –Technicians and Eco-Technicians in the next five years.

19. Any other highlights

The department thrives for the betterment of the pure science in the race for technological sciences.

Department of History

1. Faculty profile, adequacy and competency of faculty

Department of History in MVN; JS & RVR COLLEGE, Malikipuram was established in the year 1972. The department was started with one faculty member Smt. M.Sitaramam. Later Sri N.Subbarao and Sri Simon joined the department as associate lecturers Sri. B.V.Subrahmanyam joined as Associate lecturer on 25-2-1977. Sri T.Esubabulu was promoted and joined the

department in 2005. Thus the department is manned with experienced competent and well-qualified faculty members.

Particulars of faculty in the department.

Name of the Faculty Member	Date of Joining
1.Sri B.V.Subrahmanyam, M.A	25-02-1977
2.Sri T.Esubabulu, M.A;	01-02-2005

2. Student profile according to programmes of study, gender, region etc.,

BA course was started in 1972 with 3 students. In subsequent years the student strength rose to 110. Because the institution is located in rural area, only local students are studying in the college.

Gender Particulars of the Students

I B.A			II B.A			III B.A			Grand Total	
Year	M	F	Total	M	F	Total	M	F	Total	
2004-05	46	54	100	42	50	93	31	64	95	298
2005-06	42	65	107	41	60	101	39	54	93	301
2006-07	31	58	99	43	62	105	48	49	97	301

* M-Male, F-Female

3. Changes made in the courses during the past five years and the contribution of faculty to the courses

The college is affiliated to A.U, Visakapatnam. Hence the Department follows syllabus prescribed by the University. The syllabus of History Paper II was changed in 2005-2006.

4. Trends in success rate and drop out rate of students during the past five years

Year	No. of Students		
	Appeared	Passed	Percent

2001-2002	81	75	92.59
2002-2003	83	83	100
2003-2004	79	78	98.73
2004-2005	109	99	90.8
2005-2006	105	86	81.9

There are no dropouts in the department for the last five years. But students left the college to join in some other colleges in the university area.

5. Learning resources of the department like library, computers, laboratories and other such resources

The department of History has a good number of books in our college library and also sufficient books in department library. The department has got the latest publications from time to time in the concerned subject.

6. Enhancement of the learning resources during the past five years

The department conducted a seminar on “Freedom Movement in India From 1857 to 1947”. A seminar was conducted on 12-09-06 the topic being “Centenary Of Vandemataram”; Sri K.V. Ramana Murthy was the resource person. A seminar on “The Role of Press in Freedom Movement of India” was conducted on 22-09-06 . Dr. G.Narayana rao was the resource person.

7. Modern teaching methods practice other than the lecture method

Modern teaching methods like power point presentation and CDs are adopted. Field visits to historical places like Adurru are conducted. Participative listening is encouraged in the classroom.

8. Participation of teachers in academic and personal counselling of students

The faculty has been conducting guest lectures by the eminent persons. Up-to-date information is provided to the students by documenting press

clippings. The department is regularly conducting group discussions among the students. In order to identify the personal skills of students the department is conducting cultural programmes such as group dance, classical dance and singing competitions. Meetings with students and parents are regular feature in the college. The staff provide the necessary guidance to students.

9. Details of faculty development programmes and teachers who benefited during the past five years

The following is the list of faculty development programmes attended by the faculty members in the department

- ❖ Refresher course on “Politics Economy (Inter Disciplinary Course) organized by Academic Staff College, Andhra University, Visakhapatnam during 07-01-1991 to 02-02-1991.
- ❖ Refresher course on “Politics Economy (Inter Disciplinary Course) organized by Academic Staff College, Andhra University, Visakhapatnam during 06-03-1996 to 27-03-1996.
- ❖ Refresher course in “History”, organized by Academic Staff College, University of Hyderabad during 11-09-2001 to 01-10-2001.
- ❖ Refresher course on “Social Science”, organized by Academic Staff College, Andhra University, Visakhapatnam during 18-01-2002 to 07-02-2002.

10. Participation of teachers in academic activities other than teaching and research

Faculty are encouraging the students to present seminar papers in the classes. Assignments are given to the students on certain topics and question banks prepared by staff are provided to the students. University old question papers are discussed in the classroom. The faculty members conduct quiz in their respective subjects so as to provide an in-Department understanding in the subject. Faculty are encouraging the students in communication skills and giving guidance to prepare for competitive examinations like Ed.CET and

D.S.C Examinations. The academic activities are discussed in the departmental meetings. In each quarter of the year, a departmental meeting is convened and the plan of action and performance are assessed.

11. Collaboration with other departments and institutions at the national and international levels and their outcome during the past five years

Nil

12. Details of the ongoing projects and projects completed during the last five years

Nil

13. Publications of the faculty, for the past five years

Sri T.Esubabulu contributed articles to our college magazine “SPANDANA”

14. Participation of the department in the extension activities of the college

The faculty and students involved in Janmabhoomi, N.S.S activities, Blood donations, Blood grouping, flood relief activity and campus clean and green. The staff members participated in the library fund mobilization programme of our college during 1975-76 Mr.T.Esubabulu participated in cyclone victims relief programme in 1996. He motivated and assisted the team of student volunteers in the collection of clothes and rice to help flood victims at Pedapatnam Lanka. Mr. B.V.Subrahmanyam distributed homeo medicines with the help of NSS volunteers for the prevention of Chickun- Gunya fever and Diarrhoea to nearly ten thousand people of flood effected areas of Ramarajulanka and Appanramunilanka.

15. Methods of continuous students assessment

The students have been continuously assessed by the faculty. The department has been conducting six tutorial tests in each of the subject and two terminal examinations i.e. Half yearly and pre public examinations during the academic year. The department is conducting special classes for academically backward students. The department has been handling the U.G.C sponsored SC and ST remedial coaching. The students are encouraged to answer university

old question papers to enable them take up university examinations with confidence and time management.

16. Placement record of the past students and the contribution of the department to the student placements

Nearly 50 percent of our students settled with jobs and majority of the jobholders are teachers. The department is maintaining a good relations with our old students who have established their own business.

17. Significant achievements of the department, faculty and students during the past five years

The students secured good ranks in AUCET, Ed.CET and DSC.

18. Plan of action of the department for the next five years

- ❖ The department proposed to conduct industrial tours.
- ❖ It is proposed to visit museums of historical importance.
- ❖ It is planned to conduct seminars and guest lectures.

The department plans to take up programmes related to community awareness programmes like AIDS, Health and hygiene. It is planned to take up extensive study related to the backward and the disadvantaged groups.

19. Any other highlights

The department members are actively involved in paper setting for autonomous colleges and University paper valuation work. As members of Affiliated Colleges Teacher Association our members are trying to achieve betterment in the standards of education.

Department of Economics

1. Faculty profile, adequacy and competency of faculty

The Department of Economics was started in the year 1972. Sri J.G.K.Raju was the first and only member in the department . Later Sri D.Narayana Raju was appointed as the second member.

Dr. K.Surapa Raju was appointed in the year 1977. At present he is the first member having completed service for 32 years and elevated to the position as Reader in the department in the year 1991.

Smt. K.B.V.Vijayalakshmi, second member of the department was appointed as lecturer in the year 1998.

The department has 48 hours of workload at present. The thrust subjects are Micro Economics, Macro Economics, Indian Economics and Environmental Economics, International Economics and Public Finance and Quantitative techniques.

The results in the department are encouraging in which the percentage varies from 90% to 100% since the very inception of the department. At present the total number of students is 395.

2. Student profile according to programmes of study, gender, region etc.,

There are four groups in the department namely HEP (History, Economics and Politics), PEPA(Politics, Economics and Public Administration), SEP (Social Work, Economics and Politics) and EHE (History, Economics and English). The strength of the girl students is equal to that of boys. The college is located in the rural region. The students come from Antervedi, Antervedipalem, Lakkavaram, Appanaramunilanka, Chintalamori, Moripodu, Kesanaplli, Chintalapalli, Razole, Mamidkuduru and other surrounding villages in and around Malikipuram.

Gender Particulars of the students are

Year	I B.A			II B.A			III B.A			I.B.COM			Total		Grand Total
	M	F	T	M	F	T	M	F	T	M	F	T	M	F	
2002-03	29	56	85	43	33	76	30	47	77	46	24	70	148	160	308
2003-04	49	69	118	41	52	93	29	48	77	54	15	69	173	184	357
2004-05	49	89	138	41	52	93	29	48	76	55	15	70	174	204	378
2005-06	51	67	118	37	65	102	36	47	83	45	16	61	169	195	364
2006-07	45	56	101	61	54	115	47	56	103	61	15	76	214	181	395

3. Changes made in the courses or programmes during the past five years and the contribution of the faculty to those changes

The college is affiliated to Andhra University, Visakhapatnam. The department strictly followed the syllabus prescribed by the University. A paper in “Quantitative Techniques” is the latest introduction. The department accepted the paper as one of the ancillaries. It has mathematical approach in Economics.

4. Trends in success rate and drop out rate of students during the past five years

Year	No. of Students		
	Appeared	Passed	Per-cent
2001-2002	62	61	98.63%
2002-2003	77	77	100%
2003-2004	71	71	100%
2004-2005	75	75	100%
2005-2006	82	82	100%

The success rate is good in the department and the drop out rate is nil.

5. Learning resources of the department like library, computers, laboratories and other such resources

The department of Economics is having good number of books in general library and sufficient books in the departmental library. The department has got the latest publications from time to time in the concerned subject.

6. Enhancement of the learning resources during the past five years

Classroom seminars and group discussions are conducted regularly. The faculty is ready to clarify doubts of the students.

7. Modern teaching methods in practice other than the lecture method

Teaching aids like charts and paper clippings are carried to the classroom and shown to the students in addition to the traditional lecturing in the classrooms.

8. Participation of teachers in academic and personal counselling of students.

Students are at liberty to approach the staff of the department. AUCET and Ed.CET aspirants take advice from the staff of the department. Career guidance is given to the students whenever necessary.

9. Details of faculty development programmes and teachers who benefited during the past five years

The staff members of the department attended refresher courses organized by the Academic Staff College, Andhra University, Visakhapatnam

10. Participation of teachers in academic activities other than teaching and research

The staff members of the department are members in various committees like Library, Games and Discipline.

11. Collaboration with other departments and institutions at the national and international levels and their outcome during the past five years

Nil

12. Details of the ongoing projects and projects completed during the last five years

Nil

13. Publications of the faculty, for the past five years

Nil

14. Participation of the department in the extension activities of the college

The faculty members of the department actively participated in Janmabhoomi, Sramadanam and HIV/AIDS awareness programmes.

15. Methods of continuous student assessment

The department has been regularly conducting monthly tests to assess the students' performance in the subjects. Remedial coaching classes are regularly conducted for academically backward students.

16. Placement record of the past students and the contribution of the department to the student placement

Most of our students are well settled in life, some of them are in teaching profession. Some have settled as editors, bank employees and Lawyers. Some of our students maintain their own establishments.

17. Significant achievements of the department, faculty and students during the past five years

The significant achievement of the department is that it has been achieving cent percent pass of the students in the University examinations. Some of our students got admissions in Post Graduation at Andhra University, Visakhapatnam every year.

18. Plan of action of the department for the next five years

It is planned to conduct guest lectures, seminars and group discussions to improve the general standards among students. It is planned to impart practical oriented knowledge and for this purpose the department plans to undertake projects involving students with the financial assistance provided by the University Grants Commission.

19. Any other highlights

Dr. K.Surapa Raju, was winner in many tournaments conducted by Andhra Pradesh State College Teachers' Badminton Association.

Department of Politics & Public Administration

1. Faculty profile, adequacy and competency of faculty

Name and Qualifications	Designation
1. Sri. P.P.V.Dhanraj, MA	Lecturer in Politics
2. N.Ramesh Babu, MA	Lecturer (Adhoc)
3. Sri. Y.Mallikarjuna Rao, MA, MBA	Lecturer (Adhoc)
4. Sri. R.Venkata Ratnam, MA	Lecturer (Adhoc)

MVN JS & RVR College of arts and science was started under the management of AFD.Trust, Malikipuram in 1972. Department of Politics and Public Administrations was started in the same year with History,. Economics, Politics group in which 3 students were admitted. There was only one member in the department, Sri. C.Subba Raju. In due course along with HEP (History Economics, and Politics), PEPA (Politics, Economics and Public Administration, Politics), SEP (Economics and Social Work) were started. Later on along with the above said groups second section was sanctioned with HPS (History, Politics and Sociology). Sri C.Subba Raju, Sri. P.P.V.Dhanraj and G.Krishnam Raju taught Politics and Public Administration. Sri. N.Ramesh Babu joined the Department as the fourth member. After the retirement of Sri. C.Subba Raju and G.Krishnam Raju, PPV.Dhanraj became the first member. N.Ramesh Babu, Y.Mallikarjuna Rao, R.Venkata Ratnam as Adhoc lecturers. The department has 71 hours of workload at present in both Politics and Public Administration. The thrust subjects are – Principles of Political Science, Indian Government and Politics, Indian Administration Political Thought, International Relations, Management Resources, Public Enterprises and Principles of Public Administration.

The department of Politics and Public Administration is growing day by day. The results are good the pass percentage is from 90 to 100% since the very inception of the department. At present the total no.of students is 317. The faculty in the department is four, one aided post and the rest are Adhoc appointments. The syllabus and the curriculum is in good progress and the academic sincerity is attaining good standards.

2. Student profile according to programmes of study, gender, region etc.,

There are 4 groups in the department namely History, Economics and Politics (HEP), Politics, Economics and Public Administration (PEPA), Social Work, Economics and Politics (SEP) and History, Politics and Sociology (HPS). Girl students are almost all 50% in every class. The results are good.

The staff gives brief summaries and make the students prepare the essays. Students come from Antervedi, Pallipalem. Sakhinetipalli, Lakkavaram, Chintalapalli, Chintala Mori, Mori Podu, Mori, Kesanapalli, Razole, Appanapalli, Tatipaka, Adurru, Ponnamanda, Kunavarm, Nagaram, Mamidikuduru and other surrounding villages in and around Malikipuram.

Gender particulars of the students

Year	I B.A			II B.A			III B.A			Total		Grand Total
	Male	Female	Total	Male	Female	Total	Male	Female	Total	Male	Female	
2002-03	40	70	110	47	50	97	33	72	105	120	192	312
2003-04	54	15	69	48	54	102	44	69	113	146	138	284
2004-05	49	73	122	43	49	92	40	60	100	132	182	314
2005-06	49	67	116	47	71	118	41	45	86	137	183	320
2006-07	61	64	125	60	90	150	62	81	143	183	235	418

3. Changes made in the courses or programmes during the past five years and the contribution of the faculty to those changes

The Department of Politics and Public administration is following the syllabus prescribed by the Andhra University for the last Five years. As the head of the department Sri. P.P.V.Dhanraj is a member of Board of Studies, Andhra University. He contributed to the changes in the syllabus and new pattern of question paper. The faculty is fully equipped with new pattern of question papers. In Politics and Public Administration there are three papers in common and one special Subject. They are Principles of Political Science, Indian Government and Politics, Political Thought. International Relations is the special Subject for Public Administration students where as Principles of Public Administration is taught to politics students. In Public Administration, the papers are – Principles of Public Administration, Indian Government, Management Resources and Public enterprises.

4. Trends in success rate and drop out rate of students during the past five years

Politics

Year	No. of Students		
	Appeared	Passed	Percent
2001-2002	110	106	98
2002-2003	105	97	95
2003-2004	94	93	98
2004-2005	97	97	100
2005-2006	86	86	100

Public Administration

Year	No. of Students		
	Appeared	Passed	Per-cent
2001-2002	22	21	95
2002-2003	20	20	100
2003-2004	17	17	100
2004-2005	15	15	100
2005-2006	18	18	100

The success rate is very good. The dropouts are nil.

5. Learning resources of the department like library, computers, laboratories and other such resources

Students avail college library, departmental library regularly. The faculty members are ready to give any details to the students whenever required.

6. Enhancement of the learning resources during the past five years

Classroom seminars and group discussions are conducted regularly. The faculty is ready to clarify the doubts of the students.

7. Modern teaching methods in practice other than the lecture method

Mock Assembly is conducted every year. With the help of CDs the Assembly and Parliament sessions are shown to the students for the practical exposure .

8. Participation of teachers in academic and personal counselling of students

Students are at liberty to approach the staff. AUCET and EdCET aspirants take advice from the staff. Career guidance is given to the students whenever necessary. Parents meetings are conducted.

9. Details of faculty development programmes and teachers who benefited during the past five years

Almost all the faculty members attended refresher courses and National, State and Regional Level seminars held at Vijayawada, Narsapur, Tanuku, Penugonda, Palakol and Malikipuram.

10. Participation of teachers in academic activities other than teaching and research

The staff of the department are members in various advisory committees like Physical Education, Library and NSS. PPV.Dhanraj is the cultural coordinator of the college. N.Ramesh Babu and R.Venkata Ratnam, participate in all the activities of the college both academic and cultural.

11. Collaboration with other departments and institutions at the national and international levels their outcome during the past five years

Nil

12. Details of the ongoing projects and projects completed during the last five years

Nil

13. Publications of the faculty, for the past five years

- ❖ Short stories in the college magazine SPANDANA

- ❖ Paper- Seminar conducted by SKSD Womens college, Tanuku in 2003
- ❖ Paper- Seminar conducted by Liola College, Vijayawada.
- ❖ Short stories in TELUGU VELUGU, Australia
Andhraprabha (Weekly)
- ❖ Short story in AIR, Vijayawada and Visakhapatnam

14. Participation of the department in the extension activities of the college

The faculty actively participate in NSS, preparing the students for Youth Festivals and College literary activities.

15. Methods of continuous student assessment

The Department holds six tutorial tests, half-yearly and pre-public examinations. Assignments are given to the students and there is coaching for the backward students. Faculty conducts classroom seminars, Quiz, Debate.

16. Placement record of the past students and the contribution of the department to the student placement

Many students are B.Ed. teachers. Many are in Government service and other good academic positions.

17. Significant achievements of the department, faculty and students during the past five years

- ❖ 2003 DSC District First Rank – AVV.Swamy Naidu,
- ❖ District Third Rank- Y.Ratna Kumari,
- ❖ District Fifth Rank – AVRaghavulu , 2006-
- ❖ AUCET Fifth Rank – T.Ramesh

18. Plan of action of the department for the next five years

- ❖ The department plans to conduct MOCK Parliament and MOCK Assembly.

- ❖ Proposals are submitted to conduct a State level seminar.
- ❖ The department plans to conduct during 2006-07 workshops for the newly elected Panchayat presidents, MPTCs, ZPTCs and ward members of the panchayats

19. Any other highlights

Many of our old students are working as lecturers in the neighbouring colleges. Our faculty members as resource persons and anchors for many meetings organized by various associations.

- ❖ Sri P.P.V.Dhanaraj was a sportsman. He won many tournaments conducted by Andhra Pradesh State Teachers Shuttle Badminton Association (APSTBA).
- ❖ He is now vice-president of above organization, APSTBA.
- ❖ Sri P.P.V.Dhanraj is short story writer, many of his articles, short stories were published in weeklies, magazines and some stories relayed in AIR, Vijayawada and AIR Visakhapatnam.

Department of Social Work

1. Faculty profile, adequacy and competency of faculty

The department of Social Work was established in the year 1974. Sri R.Lakshma Rao, MA,B.Ed was the head of the department and he was the first NSS programme officer of the college NSS unit. He identified the Non Governmental Organizations (NGOs) in the area and conducted the Social Work field work activities; while taking up community orientation programmes.

Faculty members at present

1. Mr. D.Ramachandra Varma, M.A.
2. Mr. G.Venkata Rao, M.A., M.Phil (Ph.D)
3. Kum. N.Jayasree, M.A.

Mr.D.Ramachandra Varma, now first member of the department of Social Work, was appointed in the year 1977.Having completed service for 29 years he was elevated to the position as selection grade lecturer in the Department in the year 1996.

Mr.G. Venkata Rao, second member of the Department was appointed as lecturer in the year 1997. He was elevated to the position as senior lecturer in the department in the year 2003. He acquired M.Phil degree under FIP scheme in the year 2000. Now he is doing Ph.D at Andhra University, Visakhapatnam under FIP.

Kum N. Jayasree was appointed as lecturer through selection committee (substitute to G.Venkata Rao) in August 2006.

The above facts reveal that the faculty in the department has been serving for the last 30 years and acquiring additional qualifications and competency.

2. Student profile according to programmes of study, gender, region etc.

The first year B.A (S.E.P)combination started in the year 1974 with ten students. In the subsequent years the student strength rose to 20 to 25. The institution is located in the rural region. The strength of the girl students is equal to that of boys. The students come from Antervedi, Sakhinetipalli, Lakkavaram, Chintalamori, Kesanapalli, and other surrounding villages in and around Malikipuram.

Gender particulars of the students

Year	I.B.A			II.B.A			III.B.A			Total		Grand total
	Male	Female	Total	Male	Female	Total	Male	Female	Total	Male	Female	
2002-03	9	11	20	10	7	17	10	9	19	29	27	56
2003-04	9	11	20	9	11	20	11	6	17	29	28	57
2004-05	12	14	26	9	11	20	9	11	20	30	36	66
2005-06	13	11	24	12	12	24	8	11	19	33	34	67
2006-07	9	7	16	13	11	24	12	12	24	34	30	64

3. Changes made in the courses or programmes during the past five years and the contribution of the faculty to these changes

The college is affiliated to Andhra University, Visakhapatnam. The Department followed syllabus prescribed by the University. In the academic year 2003-2004 examination pattern of Social Work subject in B.A course was reorganized. D.Ramachandra Varma, Head of the Department of Social Work, is Chairman, Board of studies, Social work & Sociology, Andhra University and he has contributed to the changes occurred in the syllabus.

4. Trends in success rate and drop out rate of students during the past five years.

Students Results Social Work

Year	No.of students					
	Appeared	Passed	I class	II class	III Class	Percentage
2001-02	15	15	5	6	4	100%
2002-03	19	19	7	9	3	100%
2003-04	16	16	7	7	2	100%

2004-05	19	19	6	8	5	100%
2005-06	19	19	7	9	3	100%

The success rate is excellent in the department during the last five years. The dropouts are nil.

5. Learning resources of the department like library, computers, laboratories and other such resources

The Department Library has sufficient number of volumes for the benefit of the students and staff. Magazines are available in the department.

6. Enhancement of the learning resources during the past five years

The department imparts practical oriented training to the students. Regular fieldwork visits are conducted to orphan homes, hospitals, old age homes to study social and psychological problems of different sections of the people in the surrounding areas.

Guest lectures by eminent resource persons from neighbouring colleges on various important and present social problems are being arranged. The department organized one guest lecture on “Crime and Penology” during the last academic year by Sri P. Hanumanta Rao, Advocate, Razole. Two guest lectures are organized during the current year- Dr G. Ganga Raju, Psychiatrist, Amalapuram on “Mental Hygiene” and Dr. T.Satyanarayana, Dy. Director, Population Research Centre, Visakhapatnam on “Population and Development in India”.

7. Modern teaching methods in practice other than the lecture method

Modern teaching methods like power point presentation and C.Ds are adopted other than traditional lecturing method.

8. Participation of teachers in academic and personal counselling of students

The Faculty have been conducting coaching classes for AUCET, Ed.CET and DSC Entrance exams. Personal Counselling is offered to students

in matters of employment. Six students secured employment in Integrated Child Development Service (ICDS) as supervisors in the year 2004. The department has been motivating the students to settle well in real life.

The Department has conducted extra curricular activities such as essay writing, Elocution, Model Interviews and Group Discussions in order to identify the personal skills of the students

9. Details of faculty development programmes and teachers who benefited during the past five years.

Mr. G.Venkatarao, second member of the department, has acquired M.Phil under F.I.P from Andhra University, Visakhapatnam in the year 2003. Now he is doing Ph.D. under F.I.P at Andhra University, Visakhapatnam.

10. Participation of teachers in academic activities other than teaching and research

Teaching staff members of the department are participating in other than teaching like conduction and evaluation of internal examinations, acting as practical examiners conducted by the university and conducting coaching classes for AUCET, Ed.CET entrance exams.

11. Collaboration with other departments and institutions at the national and international levels and their out come during the past five years

The department of Social Work, in our college is maintaining linkage with department. of Social work, Andhra University and D.N.R college (UG&PG center) Bhimavaram, in organising seminars and guest lectures. This interaction is helping the students and staff of the department to enrich their knowledge.

12. Details of the ongoing projects and projects completed during last five years

Nil.

13. Publications of the faculty, for the past five years

Articles published in the college magazine SPANDANA in the year 2004.

14. Participation of the department in the extension activities of the college

The staff members are participating in socially useful extension activities like Clean & Green, Janmabhoomi, Sramadanam, Pulse polio and HIV/AIDS awareness programmes.

15. Methods of continuous student assessment

The department has been regularly conducting monthly tests to assess the students' performance in the subjects. Remedial coaching classes are regularly conducted for academically backward students and conducting classroom seminars, quiz and debates among the students.

16. Placement record of the past students and the contribution of the department to the student placement.

Six students secured employment in ICDS as supervisors in the year 2004 June. Some of the students are working as B.Ed teachers.

1. Subbalakshmi. K
2. Sujatha M
3. Nuthana Lakshmi Ch
4. Barathi P
5. Mahmmad Munthaj Begham
6. Lakshmi Kumari D

17. Significant achievements of the department, faculty and students during the past five years.

- ❖ The significant achievement of the department is that it has been achieving cent percent pass of the students in University exams.

- ❖ The Faculty member Sri. G. Venkata Rao did his M.Phil, and qualified himself in SLET. Now he is doing Ph.D at Andhra University, Visakhapatnam under FIP.
- ❖ During the last five years students achieved good ranks in AUCET and got admission at A.U and P.G centers.

18. Plan of action of the department for the next five years

The department plans to take up programmes related to community awareness, HIV/AIDS awareness and Health and hygiene. The department desires to conduct more educational tours. The students will have practical oriented learning by visiting to social welfare organisations. It is planned to take up the rural problems related to the socially disadvantaged groups and make extensive study during field visits.

19. Any other highlights

The head of the department of faculty has been Chairman of the Board of studies, Social Work and Sociology for the last five years. The faculty has actively participated in the revision and restructuring of syllabus at U.G level. The faculty has its contribution in drafting model question papers for University examinations in accordance with syllabi prescribed for fieldwork.

Department of Sociology

1. Faculty profile adequacy and competency of faculty

The Department was established in 1983 with History, Politics as ancillary subjects. Sri M.V.Subbarayan appointed as lecturer in the department of Social Work & Sociology in 1982. He headed the department of Sociology right from the inception of the department in 1983. Right from the beginning of the department the success rate had been very high (95%).

The faculty constantly tried to better their qualifications and improve their competency. Sri M.V.Subbarayan got his M.Phil degree in 2002 under FIP from AU. He also registered for Ph.D (part time) at AU. The faculty attended Orientation and Refresher courses at A.U to keep themselves abreast of trends and changes in teaching.

The students of the department got placements in public sector as well as private sector as group II officers, Teachers and Lecturers. These placements reflect the competency of the faculty.

2. Student Profile according to programme of study gender, region etc.,

Year	I B.A			II B.A			III B.A			Total		Grand Total
	M	F	T	M	F	T	M	F	T	M	F	
2004-05	18	24	42	17	11	28	16	23	39	51	58	109
2005-06	14	24	38	15	23	38	17	10	27	46	57	103
2006-07	13	11	24	14	24	38	15	23	38	42	58	100

*M-Male, F-Female, T-Total

3. Changes made in the courses or programs during the past five years and contribution of the faculty to those changes

As the college is affiliated to Andhra University, the department follows the curriculum designed by the University. Besides the curriculum the department follows various methods in teaching.

- a) Question and Answer method is followed to make teaching interesting and useful.
- b) Every topic is taken as a unit and the students' response is evaluated through multiple choice questions and comprehension questions.
- c) Faculty conducts weekly tutorials to study the grasping power of the students.
- d) Coaching classes for AUCET, Ed.CET are conducted every year in summer vacation.

4. Trends in success rate and drop out rate

The trends in success rate reveal the successful efforts of the faculty of the department. The dropout rate is zero. The table of success rate for the past five years is given below.

Year	No. of Students		
	Appeared	Passed	Per-cent
2001-2002	40	39	97.5%
2002-2003	41	39	95.12%
2003-2004	38	36	94.73%
2004-2005	21	21	100%
2005-2006	24	24	100%

5. Learning Resources of the department like Library, Computers, Laboratories and other such resources .

The library has sufficient number of books to cater to the needs of students. The department library has 20 books of sociology.

6. Enhancement of learning resources during the last five years

The students are encouraged to make use of the library extensively. Students are given assignments and class room seminars are conducted.

7. Modern Teaching Methods in practice other than the lecture method

The department is using LCD to present some topics. The students are encouraged to develop their skills in expression by teaching a complete lesson in the class room.

8. Participation of Teachers in academic and personal counselling of students

The faculty conducted personnel counselling of students based on their performance in periodical examinations. Special classes are conducted for the students who are academically backward. The remedial coaching classes are conducted for the SC and ST students by the faculty members.

9. Details of Faculty Development Programmes and teachers who benefited during the past five years

Under FIP Sri. M.V.Subbarayan got his M.Phil degree in 2002 from Andhra University. Mr. Subbarayan registered for Ph.D at Andhra University.

10. Participation of teachers in academic activities other than teaching and research

The faculty attended state level seminar and submitted papers. Mr. Subbarayan of the department published, a paper on Crime against children and Juvenile Crime in India in “Facet of Crime and Violence”. The faculty also attended refresher and orientation courses. Sri. M.V.Subbarayan participated in “College Talk Aids Programme” by giving extension lectures in the surrounding colleges.

11. Collaboration with other Departments and institution at the National and International levels and their outcome during the past five years.

Mr. M.V.Subbarayan is the paper setter for the Sri Venkateswara University. Faculty also attended for the spot valuation as examiners both at AU distance mode and Dr. B.R.Ambedkar Open University.

12. Details of the on-going projects and projects completed during the last five years

Nil

13. Publications of the faculty for the past five years

Mr. Sri. M.V.Subbarayan published a paper on ‘Crime against Children’ in “Facet of Crime and Violence”.

14. Participation of the faculty in the extension activities of the college

Mr. M.V.Subbarayan is a Programme Officer of the NSS Unit-I of the college. He is also appointed by the University as nodal lecturer to deliver extension lectures on HIV/AIDS awareness in the nearby colleges. He is also the team leader of Janmabhoomi programmes for three times. He was also awarded the best team leader award by the District Collector.

15. Methods of continuous students assessment

The faculty of the department has been conducting tutorials, weekly tests, quarterly, Half-yearly and hope examinations to assess and implement the learning process.

Students are admitted into sociology from Arts, Commerce and Science groups. The department conducts different programmes of study like bridge courses to the freshers to introduce the terminology of Sociology. It also conducts special classes for backward students. Periodical examinations like tutorials, quarterly examinations, Half-yearly examinations and Hope examinations are conducted to test the grasping power of the students. The department conducts seminars, essay-writing and debates. The department encourages students to appear for group services and conducts model examinations for Group –I & II.

A unique feature is that the girl students out number boys. The students are from nearby hamlets of Malikipuram village.

16. Placement Record of the past students and the contribution of the department to the student placement

The following students from the department got the placement as Public and Private servants at various levels in various Government departments.

1. Kumari Vahida, M.A., PGDCRS Junior Assistant (Civil Supplies)
2. G.Aditya, M.A., IRPM (ING Vysya Bank, Bhimavaram)

17. Significant achievements of the Department, Faculty and Students during the past five years.

The students of the department achieve good ranks in AUCET and Ed.CET exams. The students of the department got placements in public sector as well as private sector as group II officers, Teachers and Lecturers. These placements reflect the competency of the faculty.

18. Plan of Action for the next Five years.

The department is planning for giving extra coaching to the academically backward students. It is also planning for giving coaching for AUCET, Ed.CET and group services during the summer vacation.

19. Any other highlights

The department strives to inculcate social responsibility and improve moral standards.

Department of Commerce

1. Faculty profile, adequacy and competency of faculty

S.No	Name and Qualifications	Designation
1	Dr. V. Narayana Rao, M.Com; M.Phil; Ph.D;	Principal (FAC)
2	Dr. G.Swami Naidu , M.Com; M.Phil; Ph.D;	Head & Reader

3	Sri. A.A.V. Narayana Rao, M.Com;	Selection Grade Lecturer
4	Sri. P. Hanumantha Rao, B.Sc; B.L; M.L;	Part-Time Lecturer in Law
5	Sri. D. Srinivas, M.Com; B.Li.Sc;DCA	Lecturer Adhoc
6	Sri. R. Srinivas, M.Com; CDP;DAST	Lecturer Adhoc & Programmer

Dr. V.Narayana Rao first member in the department was appointed in the year 1972, He took up research on FIP (Basic grants) to improve his qualification and acquired M.Phil degree in the year 1987. He was awarded Ph.D in the year 1996. He is the first faculty member to be designated as Reader in the department. Mr. G.Swami Naidu who was appointed in the department in the year 1975. He pursued his studies under the U.G.C FIP programme in the year 1995 to improve his educational qualification and acquired the M.Phil degree in the year 1996. He was awarded the degree of Doctor of Philosophy in Commerce in the year 2002. Subsequently he was designated as Reader in the department in the year 2002. Mr.A.A.V Narayana Rao was appointed Lecturer in Department in the year 1977. An eminent personality, and renowned Advocate of Razole Bar Council Sri Ponnada Hanumantha Rao BSc; M.L; has been extending his services in the development of the Department by teaching Business Law subject for the last 32 years (i.e. since 1974). With the introduction of the Fundamentals of Computers in II year and the Business Data Processing Systems and Computer Applications in Accounting – II in III year of the B.Com course as compulsory subjects, Mr. D.Srinivas M.Com; DCA; and Mr.R.Srinivas, M.Com; CDP;DAST; have joined as faculty. Thus the department is fully manned with experienced, competent and well qualified faculty members.

2. Student profile according to programmes of study, gender, region etc.,

The Bachelor of Commerce Programme was started with the establishment of the college in 1972 with 17 students. In the subsequent years the student strength rose to 70 to 80. Because the institution is rurally located

only local students are studying in the college. So far a total number of 1942 students are benefited by this department for the last 34 years.

Gender particulars of the students

Year	I B.Com			II B.Com			III B.Com			Total		Grand Total
	M	F	T	M	F	T	M	F	T	M	F	
2002-03	52	18	70	56	24	80	51	21	72	159	63	222
2003-04	42	28	70	52	18	70	56	24	80	150	70	220
2004-05	55	15	70	42	28	70	52	18	70	149	61	210
2005-06	45	46	61	55	15	70	42	28	70	142	59	201
2006-07	61	15	76	45	16	61	55	15	70	161	46	207

* M-Male, F-Female, T-Total

3. Changes made in the courses or programmes during the past five years and the contribution of the faculty to those changes

Since the college is Affiliated to Andhra University, Visakhapatnam the department follows syllabi prescribed by the University according to the needs of industry and society. The board of studies (U.G) of the University revised the syllabi in the year 1999-2000 and introduced Computer as one of the compulsory subjects in 2nd and 3rd year of course study. Besides an element of practical exposure is introduced in respect of the students pursuing the course. The number of papers has been increased from 12 to 15. Thus making the students to prepare simultaneously for professional course such as CA; ICWA; ACS etc., The department noticed job potential for accounting persons in the field of Computers, offering Corporate Accounting-I and Computer Applications in Accounting-II as Elective since the year 2001 –02 onwards.

4. Trends in success rate and drop out rate of students during the past five years

Students results and class obtained

Year	No. of Students			First class		Second class		Third class	
	Appeared	Passed	Percent	No. of Students	Percent	No of Students	Percent	No of Students	Percent

2002	64	55	85.94	7	10.93	22	34.38	26	45.63
2003	69	58	84.06	13	18.84	20	28.99	25	36.23
2004	72	59	81.94	26	36.11	21	29.17	12	16.67
2005	65	56	86.15	19	29.23	18	27.69	19	29.23
2006	61	55	90.16	13	21.31	28	45.90	14	22.95

The above table indicates success rate of the students. It can be inferred from the table that the majority of students appeared for final examinations in the respective years passed either in First class or Second class. Very few of them secured Third class.

There are no dropouts from the department for the last five years. But some students left the college to join in some other colleges in the University area.

5. Learning resources of the department like library, computers, laboratories and other such resources

The department for the last 34 years acquired 100 Books for its library. With the introduction of new syllabi, the department established its own Computer Laboratory by purchasing 7 Computer systems, One printer, One stabilizer, Two Air Conditioners, two sets of Generators at an estimated cost of Rs.4,75,000 (Rupees Four Lakhs Seventy-Five thousand) in the year 2000. In the next year (i.e. 2001) the departmental Computer Laboratory was reinforced with purchase of another 9 Computer systems and a stabilizer at a cost of Rs.2,90,000 (Rupees Two Lakhs Ninety thousand).

6. Enhancement of the learning resources during the past five years

The department, on the eve of conducting the regional seminar on Rural Industrialization, acquired LCD Projector along with Screen at a cost of Rs. 95,000 in the year 2004. In addition to that, the department former Head and present Principal who happened to be the convener of SC & ST Remedial coaching classes purchased Overhead Projector in the scheme. This projector is

also used for teaching lessons to the students in general and by the department in particular.

7. Modern teaching methods in practice other than the lecture method

Besides chalk and talk, faculty of the department are encouraging the students to perform their practicals effectively by providing one computer system to each student. The students are much benefited by performing these practicals and thus they are getting an in-Department understanding in their theoretical knowledge. The faculty are teaching computer lessons on LCD. Overhead projector is also used for teaching some lessons by staff. Students are encouraged to go on field study to ascertain the required primary data for their studies.

8. Participation of teachers in academic and personal counselling of students

The department has been motivating the students to settle well in their real life by conducting extra-curricular and co-curricular activities such as Essay Writing, Elocution, Model Interviews and Group Discussions. In order to identify the personal skills of the student the department is conducting Cultural programmes such as Group Dance, Classical Dance, Singing competitions and Play-let competitions. It is a regular feature of the department to conduct these events annually on two occasions i.e. for Inaugural and Valedictory functions. The students are encouraged to participate in games and sports conducted by college and a number of students from the department represented the college in Inter-collegiate games and sports meet and won medals for the college.

The department has conducted industrial tours and visits. In the last 20 years on more than three occasions our department students visited Chennai, Bangalore, Mysore and Goa on industrial tour during pongal vacation. During five academic years our students visited industries at Visakhapatnam and Araku in Vizayanagaram district and many a times visited industries at Rajahmundry and Kakinada.

The department encourages the students in creative skills and report writing by conducted field survey. Our students did field survey on the activities of Co-operative Societies, Housing Society and Mori Weavers Society and suggested many reforms for their better working and well-being of the members.

Our department students are improving their knowledge in various subjects through extension lectures given by eminent persons in respective fields such as Banks etc.

Students, Parents and Teacher meetings are a regular feature in the College. The department is well utilizing these meetings and resolving some of the personal problems of the students in consultation with their parents.

9. Details of faculty development programmes and teachers who benefited during the past five years

Sri V.Narayana Rao first member in the department left on FIP to improve his qualification and acquired M.Phil degree in the year 1987 from Andhra University Visakhapatnam. Further, he pursued his studies and registered himself for the degree of Doctor of Philosophy at Andhra University Visakhapatnam in the year 1991. He went on FIP during the year 1994 to complete his Ph.D work. He was awarded Ph.D in the year 1996 on the topic **“MARKETING OF SUGARCANE A Case Study of West Godavari District”**.

Mr.G.Swamy Naidu left on FIP programme in year 1995 to improve his educational qualification and acquired the M.Phil degree from Andhra University, Visakhapatnam, in the year 1996 for his topic **“CONSUMER BEHAVIOUR IN HANDICRAFTS”**.

10. Participation of teachers in academic activities other than teaching and research

Faculty are encouraging the students to present seminar papers in the classes. Assignments are given to the students on certain topics, question banks prepared by staff are provided to the students on various subjects. University old question papers are discussed in the classroom. The faculty members are conducting quiz to the students in their respective subjects so as to provide an in-Department understanding in the subject. Faculty are encouraging the students in communication skills and giving guidance to prepare for competitive examinations like B.Ed. and DSC examinations. The academic activities are discussed in the Departmental meetings. In each of the quarters of the year, a Departmental meeting is convened and the plan of action and performance appraisal is assessed.

11. Collaboration with other departments and institutions at the national and international levels and their outcome during the past five years

Local bank officers are invited to give extension lectures to our students. Mr. Madhu and Mr. Vidya Sagar from State Bank of India, Lakkavaram; Mr. Raju from Bank of Baroda, Tekisettipalem enlightened the students on lending policies of the banks. Thus some of our students are motivated and they started their own business using Bank Loans and local resources such as coir products and they are earning well to lead decent life. Some of our students are motivated by Managers of financial Institutions such as LIC, Margadarsi and Sriram Chits and joining as agents of those institutions and earning their livelihood.

12. Details of the ongoing projects and projects completed during the last five years

There is no Project work on hand.

13. Publications of the faculty, for the past five years

The Commerce faculty submitted papers in National and Regional Seminars. The following papers had been presented in the seminars and they were published in the SOUVENIRS brought out by the host colleges.

- a. Rural Industrialization process Some issues
- b. Rural Industrialization- A way out for Rural Development in India.
- c. Consumer and Advertisement
- d. The influence of certain factors on Marketing of Rural Industrial Products. Our departmental staff members Dr V.Narayanarao and Dr G.Swamy Naidu contributed articles to our college magazine “SPANDANA” many times.

14. Participation of the department in the extension activities of the college

The Commerce students and faculty of department involved in Janamabhoomi, NSS activities, Red cross activities. Blood Donations, Blood group identity activity and flood relief activity, campus clean and green. Dr V.Narayana Rao had participated in the Library fund mobilization programme of our college during 1975-76 and mobilized funds from the surrounding 15 Villages for the development of college Library. As a programme Officer of the NSS unit of our college he brought laurels to the unit on account of various activities undertaken by him during his tenure (22nd September, 1978 to 31st March, 1982). The Adult Education programmes, Sramadanam Programmes, Tree Plantation programmes were effectively organized by him. He has also actively associated with Dental and Eye camps organized by the Satyasai Seva Samithi unit and Lions Club Malikipuram during the period. He, organized two N.S.S Special camps one at Sankarguptam and the other at Mattaparru villages under the “Youth for Rural Reconstruction Programme” of the NSS . He assisted the programme for physically challenged people organized by the Satya Sai Seva Samithi unit of Malikipuram Village.

As an in-charge of the planning forum of our college (July 1983 to September, 1984), he organized an exhibition on the “Achievements of planning in India” on the campus on 15 August, 1984.

Dr V.Narayana Rao participated in the 1996 ‘Cyclone Victims’ Relief programme of our college very actively. In this regard he motivated and assisted the team of student volunteers in the collection of clothes and rice for the flood victims; and in the distribution of the same to the Victims at the badly affected coastal Village –GAJINGI TIPPA (E.G.Dt) in December, 1996. He was also actively involved in Janmabhoomi Programmes during 1995 to 2004.

One of the faculty members Dr.G.Swami Naidu established “**Chedodu**” Non-Government Organization at Mori of Sakhinetipalli Mandal. An amount of Rs.2,50,000 was collected as donations to provide financial aid to old poor people. Presently the Organization is providing financial assistance to twelve old people of Mori village @Rs.75 per head per month with accumulated interest on the fund amount. (Annexure-I). He has been extending his services by guiding the employees of Trust in port-polio management and tax planning and thus motivating them in small savings. As in-charge of career Guidance cell of the college, he is guiding the students for their well settlement.

A faculty member, Mr. D.Srinivas represented our college in the Inter-collegiate staff tournament in Shuttle Badminton and acted as a key member in winning rolling shield to our college many times.

15. Methods of continuous student assessment

The department has been conducting bridge courses to the students admitted into B.Com course from the Non- Commerce groups at the commencement of Academic year to enable them to understand the fundamentals of commerce. The students have been continuously assessed by the Department faculty. The department has been conducting six tutorial tests in each of the subjects and two terminal examinations i.e Half yearly and Pre-Public examinations during the academic year. Special classes for academically backward students were being conducted regularly by the department. The department staff member regularly have been handling the U.G.C sponsored SC & ST remedial coaching. The students are encouraged to answer University old question papers to enable them to take up University examinations with

confidence and time management. The department has been conducting two models Viva-voce before they take up practical examinations in the relevant subjects such as Fundamentals of Computers at the 2nd year Course and BDPS & Computer Applications in Accounting at the 3rd year Course. These have been strengthening the confidence of our students in facing the Viva-voce at the year end Practical exams in the subjects.

16. Placement record of the past students and the contribution of the department to the student placement

Nearly 50 percent of our students are settled with jobs, 30 percent are pursuing further studies such as M.Com, M.B.A and a few of them in CA and ICWA and the remaining 20 percent are self employed. The department is maintaining a good relationship with our old students who established their own business concerns and requesting them to use their good-self in providing employment to our departmental students.

17. Significant achievements of the department, faculty and students during the past five years

It is a prize worthy achievement of the department that Dr.Vaddey Narayana Rao Reader and Head, Department was awarded the Best Teacher Award by Government of Andhra Pradesh in the year 1999- 2000. Dr. Narayana Rao presently Principal of our college is the only faculty member to win such award from the college staff.

The noteworthy event in the history of the department is conducting two day Regional Seminar on “Rural Industrialization Problems and Prospects” during the year 2004-05. The Seminar was sponsored by the U.G.C, and organized by the department on 11th and 12th September 2004. About 26 papers were presented in the seminar and more than 75 faculty members from various colleges of East and West Godavari Krishna, Guntur and Visakhapatnam Districts participated in the seminar. The seminar was a maiden attempt in the Konaseema region; and was organized very successfully. A souvenir was brought out with papers presented in the seminar

All the members of the faculty, in order to prepare themselves to the changing needs of curriculum attended more than four refresher courses. They are actively involved in the discussions held during the refresher courses and presented papers in these courses on various topics.

The Department faculty attended many a time to the National Seminars conducted by various other colleges.

<p>Dr.V.Narayana Rao, Principal</p>	<ol style="list-style-type: none"> 1. National Seminar on “BANKING SECTOR REFORMS” held at K.G.R.L College, Bhimavaram during 24th and 25th January 2004. 2. UGC Sponsored Regional Seminar on “RURAL INDUSTRIALIZATION PROBLEMS & PROSPECTS” held at MVN;JS &RVR College of Arts and Science, Malikipuram, on 11th and 12th September, 2004. 3. National Seminar on “E-Commerce” Sponsored by Department of Telecommunications, Government of India held at K.G.R.L College(P.G Department), Bhimavaram on 8th and 9th August, 2006.
<p>Dr.G.Swami Naidu, Reader</p>	<ol style="list-style-type: none"> 1. National Seminar on “BANKING SECTOR REFORMS” held at K.G.R.L College, Bhimavaram during 24th and 25th January, 2004. 2. UGC Sponsored Regional Seminar on “RURAL INDUSTRIALIZATION: PROBLEMS & PROSPECTS” held at MVN;JS & RVR College of Arts and Science, Malikipuram on 11th and 12th September, 2004. 3. National level workshop on “ADVERTISEMENT- ITS EFFECTS ON CONSUMER & SOCIAL ETHICS” held at Ideal College of Arts and Science, Kakinada, on 18th & 19th December, 2004.
<p>Sri A.A.V.Narayana Rao, S.G. Lecturer</p>	<ol style="list-style-type: none"> 1. U.G.C Sponsored Regional Seminar on “RURAL INDUSTRIALIZATION: PROBLEMS & PROSPECTS” held at MVN;JS &RVR College of Arts and Science, Malikipuram,.on 11th and 12th September, 2004. 2. U.G.C Sponsored National Seminar on “Organization of Rural Credit Scenario and Challenges in the Regime of Reforms” held at D.N.R college,(PG courses), Bhimavaram on 16th September 2006.
<p>Sri D.Srinivas,</p>	<ol style="list-style-type: none"> 1. U.G.C Sponsored Regional Seminar on “RURAL INDUSTRIALIZATION PROBLEMS & PROSPECTS”

<p>Sri D.Srinivas, Adhoc Lecturer</p>	<p>2. Paper presented on “Cooperative Management” A need for Professionalism” in the U.G.C National Seminar on “Organization of Rural Credit Scenario and Challenges in Region of Reforms” at D.N.R College (P.G.Courses), Bhimavaram on 16th September, 2006.</p> <p>1. Paper presented on “THE INFLUENCE OF CERTAIN FACTORS ON THE MARKETING OF RURAL INDUSTRIAL PRODUCTS” in the U.G.C Regional Seminar on “The Industrialization Problems & Prospects” held at MVN;JS & RVR College of Arts and Science, Malikipuram on 11th & 12th September, 2004.</p>
--	---

It is with pride the department brings forward that Dr.V.Narayana Rao, acted as Rapporteur to one of the Technical sessions in the seminar on Banking Reforms at K.G.R.L. College, Bhimavaram on 25th January, 2004. Dr G.Swami Naidu presided over technical session II (4.30 P.M on 18th December, 2004) in the National Workshop on “Advertisement - Its Effects on Consumer and Social Ethics” held at Kakinada. Our department student Kum. A. Vijaya, who is presently doing her CA course presented a paper on “Ethics in using Women in Advertisement”. This is a maiden attempt from the student of this institution, which is rurally based.

18. Plan of action of the department for the next five years:

The Department is planning to introduce certificate courses in “Computerized Accounting System”. “Diploma in Sales Promotion”, “Women Entrepreneurship”.

19. Any other highlights

The faculty members are actively involved in paper setting for near by Autonomous Colleges, They have been attending University paper valuation

work. As Members of Affiliated College Teachers' Association our members are trying to achieve betterment in the standards of course study and for the establishment of moral values in the profession. They are also playing active role in NGO such as Thyagaraja Gaana Sabha (A Cultural Association) etc.

Department of Library Science

1. Faculty profile adequacy and competency of faculty

The department of Library Science was established in the year 1972. Library is the temple of learning and the main source of new generation. It inculcates high thinking and simple living. It is the desire of the faculty to help the students in using the library to the maximum extent possible. Library shows a right direction in a right path and provides knowledge for the allround development of personality. To make this world lovable and livable, to make the minds pure with pious thoughts, to make the society harmonious and healthy- a library is very essential and ever lasting source of light. The management and staff of M.V.N., JS and R.V.R College of Arts and Science , Malikipuram have resolved to adopt the vedic adage

“Krunavanto Viswamaaryam”

[Let this world be a place to be worshipped] and also the famous Baconian maxim “ knowledge is power”.

Having about 12843 volumes our library is providing a wonderful opportunity for students to enrich their mental faculties.

The librarian post was admitted to grant in aid in the year 1978. Mr B.R.V. Prasad, B.Sc., B.Li.Sc rendered his service as in-charge up to 1982.Mr S.Rama Rao M.A ,M.Li.Sc was appointed as a librarian for degree college in the year 1982. The following is the list of faculty and technical administrative staff with their designations.

S.No	Name	Educational Qualification	Designation
1	S. Rama Rao	M.A., M.L.Sc	SG Lr in Library Science
2	K.V.K.S.S.N Raju	S.S.C	Record Assistant
3	M.B.S.S.Gopalaraju	S.S.C	Library boy
4	G. Venkateswara Rao	B.A	Attender

2. Student Profile according to programmes of study gender, region etc.,

The following table shows the particulars of programmes offered by the institution and gender wise strength of the students.

S.No.	Name of the course	Boys	Girls	Total
1	B.A	183	235	418
2	B.Sc	201	166	367
3	B.Com	156	44	200
4	M.A(English)	29	31	60

All the students of the college utilize the library facility from 9 am to 5 pm on all working days and from 9 am to 12 Noon on holidays.

3. Changes made in the courses or programmes during the past five years and contribution of the faculty to those changes

Not Applicable

4. Trends in success rate and dropout rate of students during the past five years

Not Applicable

5. Learning Resources of the departments like library, computers, laboratories and other such resources.

Adjacent to the main building of our college a new building with mezzanine design is constructed to which students have an easy and open access .

Library has been equipped with thousands of volumes necessary for students of all programmes.

The library has three main divisions . The upstairs is a reference section for UG and PG students with a seating capacity for 50 students . There is a reading hall for UG and PG students, Computer with internet facility and reprography facility are available .

The downstairs provides spacious reading hall with seating capacity for 150 students with circulation section. It has separate racks for competitive examination material, for news papers, news paper clippings, for display of new arrivals, for students, attendance register, for register of feedback and opinions of visitors.

All the books in the library are computerized with the aid of E-library software package. The books are classified with the aid of Dewey decimal classification 19th edition. Reprographic facilities, Document delivery service and Inter library loan facilities are provided to the students .

6. Enhancement of the learning resources during the past five years

- ❖ The library is fully automated. The number of volumes has been increased from 7000 to 12843; journals from 20 to 60; news papers from 4 to 9 during the last five years.
- ❖ All the important journals and magazines subscribed by the library are arranged using indexing method .
- ❖ Internet facility is provided accessible to the faculty members and the students .
- ❖ Good number of books helpful for competitive examinations like AUCET, ICET, EAMCET, Ed.CET, TOFEL, GRE are available in the library .
- ❖ All important articles from daily news papers like EENADU, VARTHA, THE HINDU, ANDHRA JYOTHI, THE INDIAN EXPRESS are arranged in booklet forms useful to the teaching faculty and students for ready reference.

7. Modern Teaching Methods in practice other than the lecture methods

Not applicable

8. Participation of teachers in academic and personal counselling of students

- ❖ Guidance is provided to those who wish to study certificate course in Library Science and Bachelor of Library Science.

- ❖ Students are provided with list of prescribed text books and reference books.
- ❖ Students are advised to study job-oriented certificate courses .
- ❖ Various job opportunities are conveyed to the students.

9. Details of Faculty Development Programmes and teachers who benefited during the past five years

Details of seminars, orientation, refresher courses attended by S.Ramarao, S.G. Lecturer in library science.

S.No	Place at which orientation/refresher /seminar attended	Duration	
		From	To
1	Orientation, Andhra University, Visakhapatnam	4-3-1991	30-03-1991
2	Refresher course- Osmania University, Hyderabad	23-09-1992	21-10-1992
3	Refresher course- Andhra University, Visakhapatnam	7-02-1998	4-03-1998
4	Refresher course- INSDOC, Chennai	7-08-2000	31-08-2000
5	Seminar- “Convention of Modernization “and networking of Libraries, Andhra University, Visakhapatnam .	20-01-2001	
6	IATLIS National Seminar- “Changing Dimensions of LIS education”, Andhra University, Visakhapatnam	12-10-2001	
7	Seminar on “Networking of College Libraries Through INFLIBNET”, PB. Siddartha College of Arts & Science, Vijayawada	20-08-2005	21-08-2005
8	FALA conference – Changing contexts of Higher Education.. challenges for librarians, Hyderabad	10-9-2005	11-9-2005

10. Participation of teachers in academic activities other than teaching and research

Mr S.Ramarao, SG lecturer in library science has been participating in various academic activities as directed by the Principal and the Management. He has been involved in the following academic and co-curricular activities.

- ❖ Invigilation work.
- ❖ Admission process.
- ❖ Preparation of calendar and annual magazine “SPANDANA” as a member on editorial board.
- ❖ Promoting NSS activities as a member of advisory committee of NSS unit III of the college.
- ❖ Organizing various literary and cultural activities as a member of cultural committee of the college.

11.Collaboration with other departments and institutions at the national and international levels and their outcome during the past five years

The department of library science is associated with department of library science in Andhra University to acquaint with latest developments in the field of library science. The department is also maintaining linkage with library science departments in the neighbouring colleges namely Sri Y.N College Narsapur, DNR College, Bhimavaram , Loyola College Vijayawada.

12.Details of the on-going projects and projects completed during the last five years

Nil

13.Publications of the faculty for the past five years

Five articles in SPANDANA.

14.Participation of the department in the extension activities of the college

- ❖ Mr.S. Rama Rao, SG. Lecturer in Library Science has been participating in the following extension and service activities.
- ❖ Providing membership in the college library to the students and faculty of the neighbouring colleges.

- ❖ Participated as a team leader in Janmabhoomi and Clean & Green Programmes.
- ❖ Participated in the organization of NSS special camps.
- ❖ Participated in the community AIDS awareness programmes organized by NSS units.
- ❖ Participated in flood relief activities and cyclone relief activities.
- ❖ Participated as an organizing secretary in the construction of new houses for cyclone victims during 1996 at Cheyyeru and Kanakalapeta.
- ❖ Participated in the distribution of homeo medicines in NSS adopted villages for prevention of Chickun Gunya viral fever and Dengue.

15. Methods of continuous students assessment

Not Applicable

16. Placement record of the past students and the contribution of the department to the student placements.

Not Applicable

17. Significant achievements of the department, Faculty and Students during the past five years.

- ❖ A new library building with mezzanine design is constructed during 2003-04 to meet the requirements.
- ❖ Mr. S.Rama Rao, SG lecturer in Library science improved his academic qualifications and obtained M.Li.Sc degree in year 2000.
- ❖ Library automation was done with the aid of E-Library software.
- ❖ Internet facility is provided in the library for the benefit of faculty and students.
- ❖ Reprographic facility is provided for the benefit of students.

18. Plan of action of the department for the next five years

Department is planning to provide the following facilities in the next five years

- ❖ SOUL package with Server Version
- ❖ Bar-coding.
- ❖ Establishment of INFLIBNET
- ❖ Subscribing of E-Journals.

19.Any Other Highlights

- ❖ Computerization of Library books.
- ❖ Material is provided for various examinations like AUCET, Ed.CET ICET, GRE, TOEFL etc.
- ❖ Competitive examinations material like BSRB, RRB, STAFF SELECTION, APPSC, UPSC is provided for the students.
- ❖ New arrivals of the books are displayed in the notice board.
- ❖ Back volumes of magazines are also provided to the students.
- ❖ Job opportunities and Entrance examination notifications are also displayed in the notice board.
- ❖ Xerox facility is also provided.
- ❖ Career Guidance Cell activities are also provided to the students.
- ❖ Conducting book review meetings.
- ❖ Best reader awards are given to the students.
- ❖ Health and Yoga centre in the library and classes are conducted in the evening from 5 PM to 6 PM.
- ❖ Readers forum is constituted to inculcate reading habit and competitive spirit among students.

Department of Physical Education

1. Faculty profile, adequacy and competency of faculty

The department was established in the year 1972. Sri R.S.N.Raju, PET in High School, which is one of the institutions under the management of AFD. Trust, was in-charge of the department from 1972 to 1980. Sri K.Ramakrishnam Raju was promoted from Junior college (AFD.Trust) as Physical Director of Degree College in 1980. The designation of Physical Director was changed as Lecturer in Physical Education in 1986. Sri K.Ramakrishnam Raju retired in the year 2005. Sri L.Ramesh, MA,M.P.Ed, PET in High School of AFDT institutions is in-charge at present.

2. Student profile according to programmes of study, gender, region etc.,

Not Applicable

3. Changes made in the courses or programmes during the past five years and the contribution of the faculty to those changes

Not Applicable

4. Trends in success rate and drop out rate of students during the past five years

Not Applicable

5. Learning resources of the department like library, computers, laboratories and other such resources

- ❖ Play ground is available for Cricket, Volley Ball, Ball Badminton, Kabadi, Long Jump, High Jump, Shot put, Javelin, Discus and Basket Ball.
- ❖ Parallel Bar, Weight Lifting, Table Tennis, Chess are provided in Indoor.
- ❖ 9-stationed Gym is provided.
- ❖ Shuttle Badminton (out door in quadrangle).

6. Enhancement of the learning resources during the past five years

Students are sent to neighbouring colleges namely, Govt. College, Razole, Amrutha College, Malikipuram, SKBR college, Amalapuram.

7. Modern teaching methods in practice other than the lecture method

Not Applicable

8. Participation of teachers in academic and personal counselling of students

Faculty has been encouraging and giving counselling to the students to enable them to achieve high standards in games and sports.

9. Details of faculty development programmes and teachers who benefited during the past five years

Nil

10. Participation of teachers in academic activities other than teaching and research

Sri K.Ramakrishnam Raju attended four refresher courses –

1. Andhra University, Visakhapatnam
2. Montessory College, Vijayawada.
3. Government Arts College, Rakahmundry.
4. Sri Venkateswara University, Tirupathi

11. Collaboration with other departments and institutions at the national and international levels and their outcome during the past five years

Nil

12. Details of the ongoing projects and projects completed during the last five years

Nil

13. Publications of the faculty, for the past five years

Nil

14. Participation of the department in the extension activities of the college

1. Sri K.Ramakrishnam Raju rendered his services as NSS programme officer from 1993 to 95.
2. Special camp was conducted at Lakkavaram in 1994.
3. Officiated as umpire in State Level Pragathi Shuttle Tournament, Malikipuram.

15. Methods of continuous student assessment

Students have regular practice. Students avail the play ground from 4 PM to 6 PM daily and T.T, chess, Gym, Shuttle from 5:30 AM to 7:30 AM and 4 PM to 8 PM.

16. Placement record of the past students and the contribution of the department to the student placement

1. A Janaki Rama Raju, PD, AFDT Junior College, Malikipuram
2. R.Subba Rao, PD Junior. College, Veeravasaram.
3. L.Ramesh, PET, A.F.D.T.High School, Malikipuram
4. G.Bhagyavathi, PET, A.F.D.T. High School, Malikipuram
5. G.Jayasree, PET, Girls High School, Razole
6. K.Bhaskara Rao, PET, ZPH. School, Manepalli
7. K.Nagaraju, PET, ZP. High School, Ponnamanda
8. M.Madhu, PET,Z.P.High School, Kesavadasupalem
9. A.Srinivas, PET, ZP.High School, Padamatipalem

17. Significant achievements of the department, faculty and students during the past five years

- ❖ Sri K.Ramakrishnam Raju participated in College Teachers Badminton Tournament conducted by Andhra Pradesh State College Teachers Badminton Association at many places. He stood first in veterans and super veteran events.

- ❖ Meera Saheb, B.Com was selected for inter Collegiate South Zone Shuttle Badminton Tournaments.
- ❖ T. Uma Maheswara Rao was selected for A.P. Weight Lifting Championships.
- ❖ Students have been gone up to semi finals in various events like Cricket, Kabaddi and Ball Badminton.

18. Plan of action of the department for the next five years

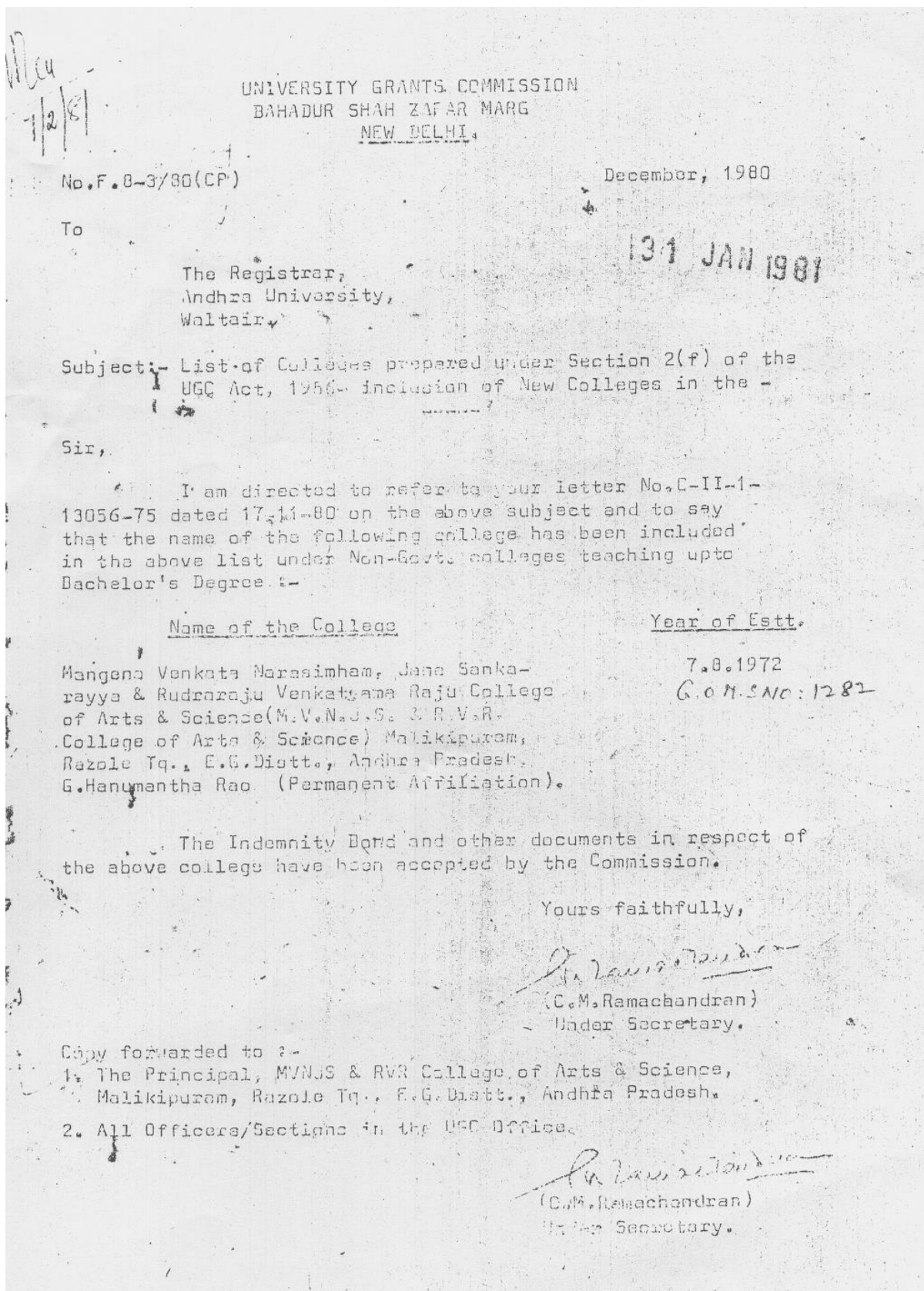
- ❖ It is proposed to construct Indoor stadium.
- ❖ It is proposed to lay 200mts. Track.
- ❖ It is proposed to lay down Basket Ball court.

19. Any other highlights

- ❖ Articles on Sports and Games in College magazine SPANDANA.
- ❖ Manager for staff team participating in College Teachers Badminton tournaments.
- ❖ Secretary to staff shuttle club.
- ❖ NSS programme officer.
- ❖ Solutions to Samasya pooranam in AIR, Vijayawada.
- ❖ Extension lecture on the topic - sportsman spirit in Faculty Forum.
- ❖ Member in staff cricket team played at Kakinada and Vijayawada.

APPENDIX-1.1

True copy of 2(f)



APPENDIX-1.2

True copy of 12(B)

[193/79 (29-3-79) 30,600 O/S]

ANDHRA UNIVERSITY

GRAMS: UNIVERSITY, WALTAIR
TELEPHONE: VISAKHAPATNAM - No. 4871.
P. B. X. 203



All official letters, packages, etc.,
should be addressed to the Registrar
by designation and not by name

No. CII(1)33695/72.

WALTAIR

ENCL.: AS per letter

D/.....20-12-1979

From

THE REGISTRAR, ANDHRA UNIVERSITY

To

The Correspondent,
M.V.N.J.S. & R.V.R.College,
Malkipuram, E.G.Dt.

M.M.
Sir, 28/12

Sub:- Affiliated colleges - MVNJS & RVR College, Malkipuram
grant of temporary affiliation for 1978-79 and
permanent affiliation from 1979-80 - Regarding.

- Ref:-
1. Letter dt. 6.1.79 received from the Correspondent MVNJS & RVR College, Malkipuram.
 2. Letter dt. 20.8.79 received from the Principal, MVNJS & RVR College, Malkipuram.
 3. Inspection report dt. 9.11.79 received from Dr.C.V.Raghavulu, Convener of the Inspection Commission.
 4. Syndicate resolution dt. 15.12.79.

With reference to the letters cited (1) and (2) above, I am to inform you that the Syndicate at its meeting held on 15.12.79 considered the request of M.V.N.J.S. & R.V.R. College, Malkipuram to grant (1) permanent affiliation in B.A., B.Com. & B.Sc. Degree Courses and (2) to approving the action of the Principal in running the college on shift system from 20.8.79 for the year 1979-80 and also the Inspection Report dt. 9.11.79 received from Dr.C.V. Raghavulu Convener of the Inspection Commission and was resolved as follows:-

"Resolved that temporary affiliation for 1978-79 and permanent affiliation from 1979-80 be granted to M.V.N.J.S. & R.V.R.College, Malkipuram and that the Management of the College be directed to fulfil the conditions stipulated by Dr.C.V.Raghavulu commission at the earliest".

In this connection, I am to enclose herewith a copy of the Inspection report dt. 9.11.79 received from Dr.C.V. Raghavulu Commission and request you kindly to send the fulfilment report on the conditions stipulated in the report.

Yours faithfully,

C. Narasimha Murthy
(C.NARASIMHA MURTHY)

ASST. REGISTRAR (SPECIAL)

Bs 21.12.

Copy to the Principal, M.V.N.J.S. & R.V.R.
College, Malkipuram.

APPENDIX-1.3

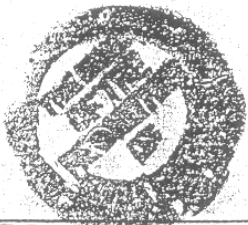
True copy of Certificate of Registration of AFDT Society

CERTIFICATE OF REGISTRATION OF SOCIETIES
ACT XXI OF 1860
Society No. 113 of 1975

I hereby certify that "ANTARVEDIPALEM FIRKA
DEVELOPMENT TRUST MALIKIPURAM: RAZOLE TALUK:
EAST GODAVARI DISTRICT "

has this day been registered under the Societies Registration Act
XXI of 1860.

Given under my hand at KAKINADA this TWENTY FOURTH
day of JUNE one thousand nine hundred AND SEVENTY FIVE /
Third Ashadh 1897 S.E.,


(K. VENKATESWARARAO)
District Registrar,
East Godavari District.
24/6

APPENDIX -1.4

True Copy of Government Permission for Starting a Private College

Government of Andhra Pradesh
Abstract.

Colleges - Private - of - - - - - Private Degree College
by the management of A.F.D.T.Jr. College, Malikipuram, E.G.Dt.
during 1972-'73 - Orders - Issued.

Education Department

G.O.Ms.No. 1282

Dated 7-8-1972

Read the following:-

- 1, From the Correspondent, A.F.D.T.Jr. College,
Malikipuram Lr.Dt. 1.5.72.
- 2, From the D.H.E. Lr.No. 4943-KII-3/72, dt.15.5.72.

ORDER:

Govt. permit the management of A.F.D.T.Jr. College, Malikipuram, E.G.Dist. to start a private degree college at Malikipuram temporarily, for a period of one year during 72-73.

The permission accorded in para-1 above is subject to the following conditions:-

- (a) The Management should run the college without any Govt. grant till such time as the Govt. are willing, or Govt. are in a position to sanction grant in aid in any case not earlier than five years from the date of inception of the college and the question of admitting to aid may be considered in future, in any year, after 5 years when the Govt. are in a position to do so depending on the budget provision and other relevant factors.
- (b) The Management should deposit Rs. 2.00 lakhs immediately and a further sum of Rs. 2.00 lakhs within six months from the date of opening of the college under the joint account of the D.H.E. and the Chairman of the college committee. The amount stipulated is in addition to the corpus fund to be deposited according to the instructions of the University concerned.
- (c) The Management should fulfill all the conditions stipulated by the University in regard to accommodation, Lab equipment, Library, staff, play ground, e c., exclusively for the college, and it should have nothing in common with the existing Jr. College.
- (d) The college may collect tuition fees as decided by the management.
- (e) The Committee should allow fee concessions etc., to S.Cs and S.Ts and other Backward Classes as per the rules, in force, and the amount covered by such concessions will be reimbursed by the Govt. subject to the budget provision available in this regard, and according to the rules prescribed by the Govt. from time to time.
- (f) The Management should provide temp. accommodation to locate the college and provide pucca buildings as early as possible, and also to provide 30-40 acres of land for the college.
- (g) The Management should take necessary action to obtain affiliation of the University concerned.

APPENDIX – 2.1

List of Seminars/ Orientation courses/ Refresher Courses participated by the Staff

Dr.V.Narayana Rao, Principal

A. Seminars:

1. National Seminar on “BANKING SECTOR REFORMS” held at K.G.R.L College, Bhimavaram during 24th and 25th January 2004.
2. UGC Sponsored Regional Seminar on “RURAL INDUSTRIALIZATION PROBLEMS & PROSPECTS” held at MVN; JS &RVR College of Arts and Science, Malikipuram. On 11th and 12th September, 2004.
3. National Seminar on “E-Commerce” Sponsored by Department of Telecommunications Government of India held at K.G.R.L College(P.G Department), Bhimavaram on 8th and 9th August, 2006.

B. Orientation/ Refresher Courses:

1. Summer institute in “Research Methodology” in commerce held at Andhra University, Visakhapatnam from 15-06-1985 to 4-7-1985.
2. Refresher course in commerce held at Academic Staff College Andhra University, Visakhapatnam from 19-11-2001 to 19-12-2001.
3. Refresher course in commerce held at Academic Staff College, Andhra University, Visakhapatnam from 30-11-1992 to 24-12-1992.
4. Refresher course in commerce held at Academic Staff College, Pondichery University, Pondichery from 6-09-2002 to 26-09-2002.

Sri. S.Prabhakar, Head of the Department of English

A. Seminars/ Workshops:

1. Workshop on “Listening and Speaking Skills” held at Andhra University, Visakhapatnam from 19-07-2005 to 23-07-2005.
2. Workshop on “Train the Trainer Programme” conducted by APSCHE at Andhra University, Visakhapatnam from 19-06-2006 to 23-06-2006.
3. Workshop on “Stress Management : A Holistic Approach” held at MVN JS & RVR College, Malikipuram held on 8-9-2006
4. Workshop on “Language Laboratory Systems” held at S.K.V.P & K.S.Raju Arts and Science College, Penugonda on 23-11-2006.

B. Orientation/ Refresher Courses:

1. Orientation course held at Academic Staff College, Andhra University, Visakhapatnam from 4-12-2000 to 27-12-2000.
2. Refresher Course on “Comparative Study of Literature” held at Potti Sriramulu Telugu University, Hyderabad from 8-12-2005 to 29-12-2005.
3. NSS Orientation Course held at Training and Orientation Centre, Andhra University, Visakhapatnam from 2-08-2005 to 11-08-2005.

Sri. N.Raju, Lecturer in English

A. Seminars/ Workshops:

1. Workshop on “Stress Management : A Holistic Approach” held at MVN JS & RVR College, Malikipuram. held on 8-9-2006
2. Workshop on “Train the Trainer Programme” held at Acharya Nagarjuna University, Guntur from 6-8-2005 to 20-08-2005.
3. Workshop on “Train the Trainer Programme” held at Acharya Nagarjuna University, Guntur from 18-7-2006 to 22-07-2006.

B. Orientation/ Refresher Courses:

1. Orientation course held at Academic Staff College, Andhra University, Visakhapatnam from 19-01-2000 to 12-02-2000.
2. Inter Disciplinary Refresher Course, Academic Staff College, Andhra University, Visakhapatnam from 6-11-2006 to 26-11-2006.

Sri.N.Rahel Babu, Adhoc Lecturer in English

A. Seminars/ Workshops:

1. Workshop on Communication skills held at Andhra University, Visakhapatnam in August, 2006.
2. Workshop on “Train the Trainer Programme” conducted by APSICHE at Andhra University, Visakhapatnam in October, 2006.

Sri. M.Vijaya Kumar, Adhoc Lecturer in English

A. Seminars/ Workshops:

1. Workshop on “Stress Management : A Holistic Approach” held at MVN JS & RVR College, Malikipuram held on 8-9-2006

Smt. G.B.Aruna, Adhoc Lecturer in English

A. Seminars/ Workshops:

1. Workshop on “Stress Management: A Holistic Approach” held at MVN JS & RVR College, Malikipuram held on 8-9-2006

Sri T.Vasu, Adhoc Lecturer in Telugu

A. Seminars/ Workshops:

1. National Seminar on ‘B²a¼ñ c»ñl¼nÂæ‘ kÀõn»² , AMAL College, Anakapalli held on 26th and 27th February,2005.
2. National Seminar on “Ba¼¶œOÕ`¼õg¼,Áj¶” held at Ideal College, Kakinada on 8th and 9th July, 2006.
3. National Seminar on “Gandhiji and Rural Development” held at Sri Y.N.College, Narasapuram on 1-12-2006.
4. Workshop on “Stress Management : A Holistic Approach” held at MVN JS & RVR College, Malikipuram.

Dr. K.V.Anadam, Reader and Head of the Department of Mathematics

A. Seminars/ Workshops:

1. Seminar on “ INFLIBNET” held at Sidhartha College, Vijayawada on 20th and 21st August,2005.
2. Workshop on “ Computer Applications” held at Kakatiya University” Warangal from 2-3-1994 to 15-03-1994.
3. Workshop on “Stress Management : A Holistic Approach” held at MVN JS & RVR College, Malikipuram. held on 8-9-2006.
4. Workshop on Disaster Management held at Andhra University, Visakhapatnam in May,2006

B. Orientation/ Refresher

1. Orientation Course held at Academic Staff College, University of Hyderabad, Hyderabad during October-November,1989.
2. Orientation Course held at Academic Staff College, Andhra University, Visakhapatnam during November-December,1990.
3. Refresher Course held at Academic Staff College, University of Hyderabad, Hyderabad in December,1993.
4. Refresher Course held at Academic Staff College, Pondichery in February,2002.

Sri. Y.Ramachandra Raju, Head of the Department of Physics.

A. Seminars/ Workshops:

1. Workshop on “Stress Management : A Holistic Approach” held at MVN JS & RVR College, Malikipuram held on 8-9-2006.

Sri. K.S.Sarma, Adhoc Lecturer in Physics.

A. Seminars/ Workshops:

1. Workshop on “Stress Management : A Holistic Approach” held at MVN JS & RVR College, Malikipuram held on 8-9-2006.

Sri V.Narasimha Raju, Head of the Department of Chemistry

A. Orientation/ Refresher:

1. Refresher Course on “Environmental Sciences”, held at Academic Staff College, Andhra University Visakhapatnam from 03-01-94 to 29-01-94.
2. Refresher Course in Chemistry held at Academic Staff College, Andhra University Visakhapatnam from 04-07-94 to 30-07-94
3. Refresher Course in Chemistry held at Academic Staff College, Andhra University, Visakhapatnam from 01-06-1999 to 25-06-1999.
4. Refresher Course in Chemistry at Academic Staff College, Andhra University, Visakhapatnam, from 11-03-2002 to 31-03-2002.

Sri. D.S.V.Suryanarayana, Adhoc Lecturer in Computer Science

A. Seminars/ Workshops:

1. Workshop on “Stress Management : A Holistic Approach” held at MVN JS & RVR College, Malikipuram

Sri. M.Venkateswara Rao, Head of the Department of Botany

A. Seminars/ Workshops:

1. Attended a State Level Seminar held at Kandukuri Rajyalakshmi Women’s College, Rajahmundry on 13th and 14th March, 1999.
2. Attended a National Level Seminar held at Loyola College, Vijayawada on 12-11-2005.
3. Workshop on “Stress Management : A Holistic Approach” held at MVN JS & RVR College, Malikipuram.

B. Orientation/ Refresher

1. Refresher course attended at Academic Staff College, Andhra University, Visakhapatnam, from 3-1-1994 to 29-1-1994
2. Refresher course attended at Academic Staff College, Andhra University, Visakhapatnam, from 5-9-1994 to 30-9-1994
3. Refresher course attended at Academic Staff College, Sri Venkateswara University, Tirupathi 17-11-1997 to 6-12-1997.
4. Refresher course attended at Kuvempu University, Shimoga, Karnataka from 16-10-2000 to 7-11-2000.

Sri. M.Ranganadha Rao, Lecturer in Botany

A. Seminars/ Workshops:

1. Workshop on “Stress Management : A Holistic Approach” held at MVN JS & RVR College, Malikipuram held on 8-9-2006

B. Orientation/ Refresher

1. Refresher Course conducted by SCERT held at Sri Venkateswara University, Tirupathi, November, 1979.

Sri. V.Krishna Murthy, Head of the Department of Zoology.

A. Seminars/ Workshops:

1. Workshop on “Stress Management : A Holistic Approach” held at MVN JS & RVR College, Malikipuram.

B. Orientation/ Refresher Course:

1. Orientation course held at Academic Staff College, Andhra University, Visakhapatnam, from 1-11-1989 to 28-11-1989.
2. Refresher Course held at Academic Staff College, University of Calicut, from 4-02-1991 to 28-02-1991.
3. Refresher Course held at Dr V.S.Krishna Govt. Degree College, Visakhapatnam from 18-10-2000 to 7-11-2000.
4. Refresher Course held at Academic Staff College, University of Hyderabad from 26-12-2000 to 15-01-2001.

Sri. S.Venkatarathnam, Lecturer in Zoology

A. Seminars/ Workshops:

1. Workshop on “Stress Management : A Holistic Approach” held at MVN JS & RVR College, Malikipuram.

Sri B.V.Subrahmanyam, Head of the Department of History

A. Seminars/ Workshops:

1. Workshop on “Stress Management : A Holistic Approach” held at MVN JS & RVR College, Malikipuram held on 8-9-2006

B. Orientation/ Refresher Course

1. Refresher course on “Political Economy (Inter Disciplinary Course) organized by Academic Staff College, Andhra University, Visakhapatnam during 07-01-1991 to 02-02-1991.

2. Refresher course on “Political Economy (Inter Disciplinary Course) organized by Academic Staff College, Andhra University, Visakhapatnam during 06-03-1996 to 27-03-1996.
3. Refresher course in “History”, organized by Academic Staff College, University of Hyderabad during 11-09-2001 to 01-10-2001.
4. Refresher course on “Social Science”, organized by Academic Staff College, Andhra University, Visakhapatnam during 18-01-2002 to 07-02-2002.

Sri. T.Esubabulu, Lecturer in History

A. Seminars/ Workshops/Conferences:

1. Conference on “All India History Congress 50th Session” held at Visakhapatnam.
2. Conference on “26th A P History Congress Session” held at Osmania University, Hyderabad in Dec 2003
3. Conference on “27th A P History Congress Session”, held at Sri Venkateswara University, Turapathi in Dec 2004.
4. Workshop on “Stress Management : A Holistic Approach” held at MVN JS & RVR College, Malikipuram held on 8-9-2006

Dr. K.Surapa Raju, Head of the Department of Economics.

A. Seminars/ Workshops:

1. Workshop on “Stress Management : A Holistic Approach” held at MVN JS & RVR College, Malikipuram held on 8-9-2006

B. Orientation/ Refresher Course

1. Refresher Course held at Academic Staff College, Andhra University, Visakhapatnam from 3-10-1990 to 30-10-1990.
2. Refresher Course held at Academic Staff College, Andhra University, Visakhapatnam from 1-02-1993 to 27-02-1993.
3. Refresher Course held at Academic Staff College, Andhra University, Visakhapatnam from 29-11-1999 to 22-12-1999.

Sri. K.B.V.Vijayalakshmi, Lecturer in Economics

A. Seminars/ Workshops:

1. Seminar on “Rural Industrialization Problems and Prospects” Organized at MVN; JS & RVR College, Malikipuram, on 11th & 12th September, 2004.
2. Complete Workshop on “Economics of Environment” Organised by the School of Economics Andhra University from 14-3-99 to 17-3-99.

B. Orientation/ Refresher Course

1. Academic Staff Orientation Courses held at Andhra University, Organised by the Academic Staff College.

2. Refresher Course held at Academic Staff College, Andhra University from 05-07-2002 –25-07-02.
3. Refresher Course at Academic Staff College, Andhra University from 03-02-05-23-02-05.

Sri P.P.V.Dhanraj, Head of the Department of Politics & Public Administration

A. Seminars/ Workshops:

1. State Level Seminar held at SKSD Women’s College, Tanuku on 14-09-2003.
2. State Level Seminar held at ASNM Degree College, Palakol on 19-12-2005
3. State Level Seminar held at Sri Y.N. College, Narsapur, 23rd,24th February,03
4. National Level Seminar held at Loyola College, Vijayawada on 12-11-2005
5. National Level Seminar held at Sri YN College, Narsapur on 30th and 31st January,05.
6. Regional Seminar held at MVN JS & RVR College, Malikipuram, 11th & 12th Septemeber,2004.
7. National Seminar on “Gandhiji and Rural Development” held at Sri Y.N.College, on 1-12-2006.

B. Orientation/ Refresher Course

1. Refresher course attended at Academic Staff College, Osmania University , Hyderabad, from 29-10-1992 to 25-11-1992
2. Refresher course attended at Academic Staff College Madras University, Chennai, from 22-9-1993 to 16-10-93
3. Refresher course attended at Academic Staff College, Pondichery University, Pondichery, from 08-02-2000 to 28-02-2000
4. Refresher course attended Academic Staff College, Andhra University, Visakhapatnam from 06-03-2000 to 26-03-2000.

Sri. N.Ramesh Babu, Adhoc Lecturer in Politics

A. Seminars/ Workshops:

1. National Seminar on “ Election Reforms in India” held at Sri Y.N.College, Narsapur.
2. State Level Seminar on “Globalisation” held at A.S.M.Degree College, Palakol.
3. Workshop on “Stress Management : A Holistic Approach” held at MVN JS & RVR College, Malikipuram held on 8-9-2006
4. National Seminar on “Gandhiji and Rural Development” held at Sri Y.N.College, on 1-12-2006.

Sri R.Venkata Ratnam, Adhoc Lecturer in Politics

A. Seminars/ Workshops:

1. National Seminar on “Election Reforms in India” held at Sri Y.N.College, Narsapur.
2. Workshop on “Stress Management : A Holistic Approach” held at MVN JS & RVR College, Malikipuram held on 8-9-2006.
3. National Seminar on “Gandhiji and Rural Development” held at Sri Y.N.College, on 1-12-2006.

Sri. Y.Mallikarjuna Rao, Adhoc Lecturer in Politics

A. Seminars/ Workshops:

1. National Seminar on “Election Reforms in India” held at Sri Y.N.College, Narsapur.
2. Workshop on “Stress Management : A Holistic Approach” held at MVN JS & RVR College, Malikipuram held on 8-9-2006.
3. National Seminar on “Gandhiji and Rural Development” held at Sri Y.N.College, on 1-12-2006.

Sri D.Ramachandra Varma, Head of the Department of Social Work

A. Seminars/ Workshops:

1. National Seminar on “ Field Practicum” held at DNR PG Centre, Bhimavaram on 14th and 15th August,2004.
2. Seminar on “ Programme Development for Under Graduate Social Work Course” on 27-02-2005.

B. Orientation/ Refresher Course

1. Refresher course held at Tata Institute of Social Sciences, Mumbai from 22-10-1990 to 12-11-1990.
2. Refresher course held at Tata Institute of Social Sciences, Mumbai from 1-1-1991 to 22-1-1991.
3. Refresher course held at Andhra University, Visakhapatnam from 13-11-2000 to 3-12-2000
4. Refresher course held at Andhra University, Visakhapatnam from 11-03-2001 to 31-3-2001.

Sri G.Venkata Rao, S.G.Lecturer in Social Work

B. Orientation/ Refresher Course

1. Orientation Course held at Andhra University, Visakhapatnam in 2000.
2. Refresher Course held at Andhra University, Visakhapatnam in 2001.

Sri M.V.Subbarayan, Lecturer in Sociology

A. Seminars/ Workshops:

1. Workshop on “Stress Management : A Holistic Approach” held at MVN JS & RVR College, Malikipuram held on 8-9-2006.
2. Workshop on Disaster Management held at Andhra University, Visakhapatnam in May,2006

B. Orientation/ Refresher Course

1. Orientation course held at Academic Staff College, Andhra University, Visakhapatnam from 6-4-1998 to 30-04-1998
2. Refresher Course held at Academic Staff College, Andhra University, Visakhapatnam from 1-2-1999 to 24-02-1999.

Dr. G.Swami Naidu, Reader and Head of the Department of Commerce

A. Seminars/ Workshops:

1. National Seminar on “BANKING SECTOR REFORMS” held at K.G.R.L College, Bhimavaram during 24th and 25th January 2004.
2. UGC Sponsored Regional Seminar on “RURAL INDUSTRIALIZATION PROBLEMS & PROSPECTS” held at MVN;JS & RVR College of Arts and Science, Malikipuram On 11th and 12th September, 2004.
3. National level workshop on “ADVERTISEMENT- ITS EFFECTS ON CONSUMER & SOCIAL ETHICS” held at Ideal College of Arts and Science, Kakinada, on 18th & 19th December, 2004.
4. Workshop on “Stress Management : A Holistic Approach” held at MVN JS & RVR College, Malikipuram held on 8-9-2006
5. Conference on “Improvement of Commerce Education to meet the new Challenges” held at Sri Y N M College, Narasapur, on 10th October, 1993.
6. Conference on “Commerce Education for 21st Century” held at SVKP & Dr. K S Raju College of Arts and Science, Penugonda, on 19th April, 1996.

B. Orientation/ Refresher Course

1. Refresher Course held at Academic Staff College, Andhra University, Visakhapatnam, from 26-08-1991 to 21-09-1991.
2. Refresher Course held at Academic Staff College, Andhra University, Visakhapatnam, from 06-12-1993 to 30-12-1993.
3. Refresher Course held at Academic Staff College, Andhra University, Visakhapatnam, from 18-06-2001 to 08-07-2001.
4. Attended Computer Training Program for College Teachers on Restructured courses, held at department of Computer Science & Engineering Nagarjuna University, Guntur, from 11-09-2000 to 01-10-2000

Sri A.A.V.Narayana Rao, S.G. Lecturer in Commerce

A. Seminars/ Workshops:

1. U.G.C Sponsored Regional Seminar on “RURAL INDUSTRIALIZATION: PROBLEMS & PROSPECTS” held at MVN;JS &RVR College of Arts and Science, Malikipuram. On 11th and 12th September, 2004.
2. U.G.C Sponsored National Seminar on “Organization of Rural Credit Scenario and Challenges in the Regime of Reforms” held at D.N.R college,(PG courses), Bhimavaram on 16th September 2006.
3. Workshop on “Stress Management : A Holistic Approach” held at MVN JS & RVR College, Malikipuram held on 8-9-2006
4. Conference on “Improvement of Commerce Education to meet the new Challenges” held at Sri Y N M College, Narasapur, On 10th October 1993.
5. Conference on “Commerce Education for 21st Century” held at SVKP & K S Raju College of Arts and Science, Penugonda, on 19th April, 1996.

B. Orientation/ Refresher Course

1. Refresher course held at Academic Staff College, Andhra University, Visakhapatnam, from 26-08-1991 to 21-09-1991.
2. Refresher course held at Academic Staff College, Andhra University, Visakhapatnam, from 24-05-1993 to 19-06-1993.
3. Refresher course held at Sir C R Reddy College (Autonomous), Eluru, from 31-10-2000 to 20-11-2000.
4. Refresher course held at Government College (Autonomous), Rajahmundry, from 03-10-2001 to 23-10-2001.

Sri D.Srinivas, Adhoc Lecturer in Commerce

A. Seminars/ Workshops:

1. U.G.C Sponsored Regional Seminar on “RURAL INDUSTRIALIZATION PROBLEMS & PROSPECTS” held at MVN;JS &RVR College o Arts and Science, Malikipuram. On 11th and 12th September, 2004.
2. National Seminar on “E-Commerce” Sponsored by Department of Telecommunications, Government of India held at K.G.R.L College(P.G Department), Bhimavaram on 8th and 9th August, 2006.
3. U.G.C sponsored National Seminar on “Organization of Rural Credit Scenario and Challenges in the Regime of Reforms” held at DNR college,(PG course)Bhimavaram on 16th September 2006.

Sri R.Srinivas, Adhoc Lecturer in Commerce

A. Seminars/ Workshops:

1. UGC Sponsored Regional Seminar on “RURAL INDUSTRIALIZATION PROBLEMS & PROSPECTS” held at MVN;JS &RVR College of Arts and Science, Malikipuram. On 11th and 12th September, 2004.

APPENDIX – 2.2

List of Seminars/Workshops conducted at college level

Department	Topic	Resource Person	Day/date
English	1. Workshop on Short Story Writing	Sri G.Narasimha Rao, Short Story Writer, Malikipuram	2004
	2. Importance of the study of English Language	Dr. Raj Kumar .J. Vedala, Ph.D, Hyderabad	10-12-2005
	3. R.K.Narayan: The Man and The Writer (on the eve of R.K.Narayan's Centenary Birth Celebrations)	Dr. K.V.Rama Rao, MA,M.Phil, Ph.D, Retd. Head Department of English, VT.College, Rajahmundry.	4-11-2006
Environmental Studies	Environmental Studies	Dr. M. Satyanarayana, K.G.R.L.College, Bhimavaram,	16-9-2006
Mathematics	1. Contribution of Ramanujan for the Development of Mathematics.	Sri P.V.Lakshman Rao, Principal, YN.College, Narasapuram	26-12-1987
	2. A Rational Approach to Mathematics	Dr. A.Sitarama Murthy, Reader and HOD of Mathematics, DNR.College, Bhimavaram	28-12-1995
	3. Applications of Mathematics	Prof: J.Gopala Krishna, HOD of Mathematics, Andhra University, Visakhaptnam	22-12-1996
	4. Nature's Fascination towards Mathematics	Dr. B.V.Subba Rao, Reader, HOD of Mathematics, YN.College, Narsapuram	26-12-1998
Physics	1. Chip Manufacturing and Applications	Dr. K Rama Subramanyam M.Sc, PhD (Germany)	1-8-2006
	2. Electronics and Communication systems	Dr. K.Venkateswarulu, Reader and HOD of Electronics, Sri YN College, Narasapur	5-12-2006
Computer Science	1. Computer Applications in Retail Business	K.Satya Krishna, BE. T.C. Project Manager (U.S.A)	3-8-2006
	2. Career guidance in Hardware and Networking	Sri. G.V.Subba Rao, Corporate Faculty, IIHNT, Secunderabad.	22-11-2006
Botany	Diversity in Co ₂ fixation	S.B Bhaskar Rao Secretary and correspondent Mission High School, Narasapur	31-08-2006
Zoology	Origin and Disappearance of Dinosaurs	Prof. Mace Baker, U.S.A	5-8-2006

History	1. Centenary of Vandemataram	Mr. K.V Ramana Murthy, Lecturer,	12-9-2006
	2. Role of Telugu Press in National Movement	A.S.N.M Govt College, Palakol. Dr. G.Narayanarao ,Sub Editor	22-9-2006
	3. Role of History in Making India Glorious	Andhra Jyothi, Hyderabad. Sri. M.M.Rao, Secretary, Ithihasa Sankalana Samithi, Hyderabad	4-11-2006
Economics	1. Monopolistic Competition- A realistic Approach	Sri. M.Gangadar Babu, Lr.in Economics, SKBR College, Amalapuram	8-11-2006
Politics	U.P.A. Policy	Sri. M.Sommayya Lecturer, Degree College, Veeravasaram	6-9-2006
Social Work	1. Mental Hygiene	Dr. G.Ganga Raju, MD,DPM, Psychiatrist, AMMA Hospital, Amalapuram.	11-10-2006
	2. Population Development in India	Dr. T.Satyanarayana, Dy.Director, Population Research Centre, Visakhapatnam.	30-11-2006
Commerce	E-Banking	Sri. P.Vidya Sagar, MA Dy.Manager of Accounts, SBI, Lakkavaram	05-10-2006
	Modern Marketing Strategies	Sri. Y.Baburao, MBA Senior Marketing Manager Bharat Petroleum Corporation Calcutta	6-10-2006
	Banking Sector Reforms	Sri. P.Madhusudana Rao, MA Accountant, Bank of Baroda Tekisettipalem	10-11-2006
	Workshop on “Stress Management A holistic Approach”	Dr. Padmaji Rao, Clinica Psychologist, USA	8-9-2006
Legal Literacy Cell	Legal Literacy for Women	Sri. P.Hanumatha Rao, B.Sc, LLM, PGD Cyber Law, Advocate, Razole	16-11-2006
Literary & Cultural Wing	National Education Day (Birth Day of Moulana Abul Kalam Azad)	Sri. P.Hanumatha Rao, B.Sc, LLM, PGD Cyber Law, Advocate, Razole	11-11-2006

APPENDIX – 3.1

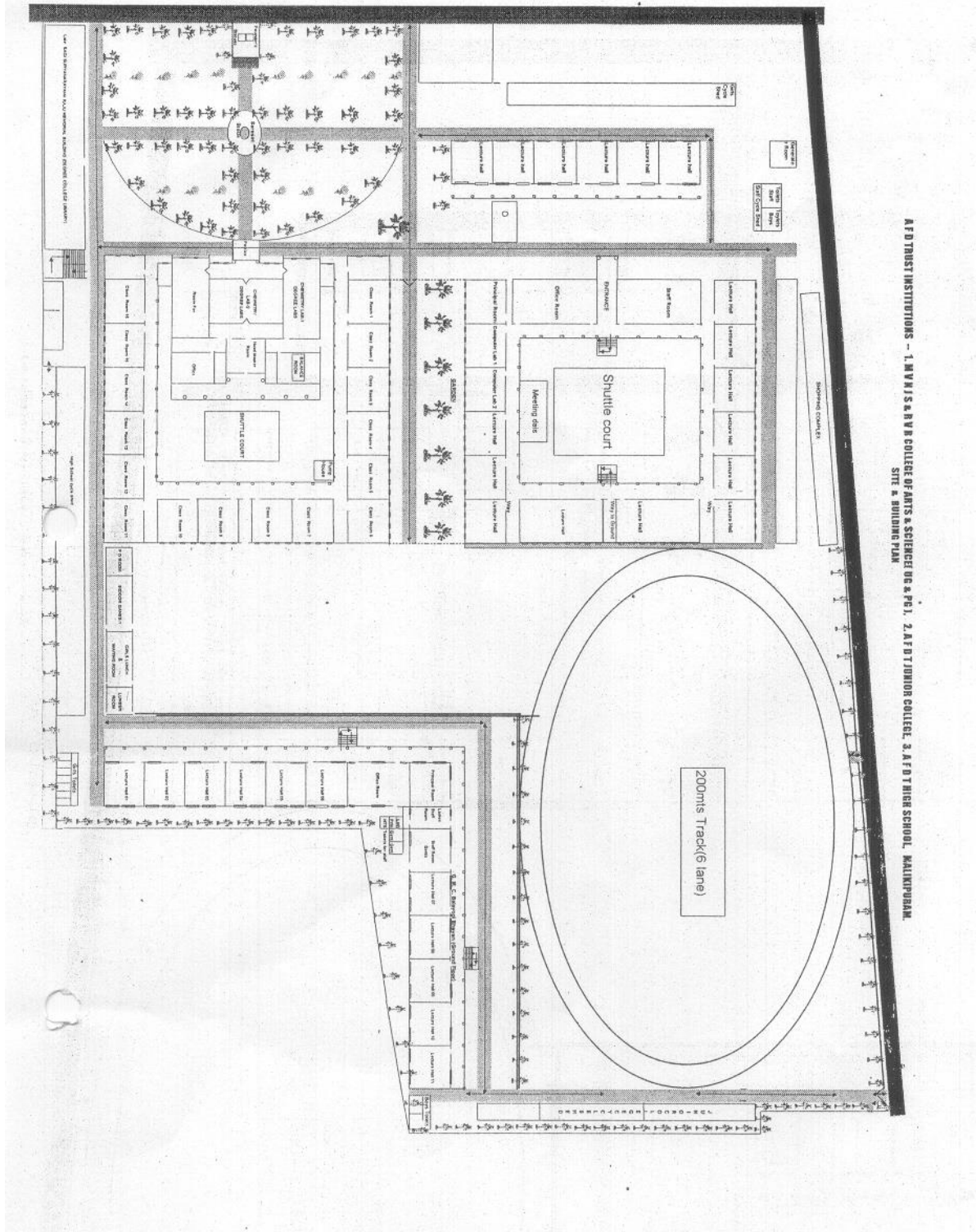
List of Publications by the Staff

Name of the Faculty	Title	Magazine	Year of publishing
Dr. V.Narayana Rao	1. Avivatika Samajam Kakudadu Adinijam	Spandana	1985-86
	2. Mee Vuru Meevure – Maa Vuru Maa Vurae	Spandana	1985-86
	3. The Importance of Co-Conut sector in Indian Economy	Spandana	1985-86
	4. The Importance of Sugarcane in India,	Khadigramodyogy	1988
	5. Listening Skills for communication	Spandana	1995-96
	6. Be a good Listener	Spandana	2001-02
	7. A Man with Macro vision Creativity	Spandana Spandana	2003-04 2004-05
Dr. G.Swamy Naidu	1. Commerce and the Society	Spandana	1984-85
	2. Vaithalikudu	Spandana	1984-85
	3. Karyasadhakudu	Spandana	2003-04
	4. Report on Seminar	Spandana	2004-05
Dr. K.Surapa Raju	1. A Statistical Profile on East Godavari DRAVYAMU	Spandana Spandana	1985-86 2001-02
	Sri. P.P.V.Dhanraj	1. Manchitananiki Maro Peru	Spandana
2. Velugu Sureedu		Spandana	2000-01
3. Tavo		Spandana	2001-02
4. Sahadevudu		Spandana	2002-03
5. Grahanam Vidavali		Spandana	1984-85
6. Ganga Pavanulu		Spandana	2003-04
7. Zalli Kattu		Spandana	2004-05
8. Oobi		Andhra Jyothi (Weekly)	
9. Railway Gate		Andhra Prabha (Weekly)	
10. Poddutirigina Padamaralu		Andhra Jyothi (Weekly)	
11. Reverse Gear		Andhra Prabha (Weekly)	
12. Santhi Prasanthi		Andhra Prabha	
13. Hasya Darbhar		Gemini TV Relay	
Sri. D.Ramachandra Varma	1. Social work as a profession	Spandana	1993-94

Sri T.Esubabulu	1. Chirasmaraniyudu 2. Adarsaprayulu 3. Sarasvathasaram	Spandana Spandana Spandana	2003-04 2004-05
Dr. K.V.Anandam	1. Keka 2. History of NSS unit of our college 3. Ganga Saraswathi 4. Study of Non Self Similar Flows behind Shock Waves in a Dusty gas 5. Approximate Analytical Solutions – Self Similar Flows of a Dusty Gas with Variable Energy	Spandana Spandana Spandana Int.J..Eng.Sci, Vol-23, pp 953-969, Int.J.Eng.Sci. Vol-23,IV,pp.39-49	1985-86 1997-98 2003-04 1985 1985
Sri. N.Ramesh abu	1. Desabhakthi Geyam 2. Prajaswamy Bharatha Desamlo Avishrantha Teevravadam 3. Manchi Nadavadi Alavarchuko 4. O Vidyardhi Nee Payanameto	Spandana Spandana Spandana Spandana	1995-96 1996-97 2004-05
Sri M.V.Subbarayan	1. May be Society Makes Man Mad 2. Arpana 3. Aims of Education	Spandana Spandana Spandana	1992-93 2003-04 2004-05
Sri S.Prabhakar	1. Asha Kiranam 2. Crime against Children	Spandana Facets of Crime in Interdisciplinary perspective	2004-05 2001
Sri T.Vasu	1. Satya Darshanam 2. Maa Vidyalayam 3. Aakanksha 4. Operation Black Board 5. Divya Sanskruti Manjusha – Telugu Bhasha 6. Kanthi Jalapatam 7. Sitralu Seyaro Naruda Naruda 8. Telugu Sahityamlo May Nela 9. Mana Telugu 10. Veda Samhitha	Spandana Spandana Spandana Spandana Spandana Spandana Spandana Telugu Vidyardhi (Monthly) Musi (Monthly) Andhra Prabha (Weekly)	1992-93 1992-93 2001-02 2001-02 2002-03 2003-04 2004-05
Sri S.Rama Rao	1. Mitra Vaakyam 2. A Teacher to the whole world 3. Grandha Darshanam 4. Raja Neetijnulu 5. Hitha Vaakyam	Spandana Spandana Spandana Spandana Spandana	1995-96 1984-85 2001-02 2003-04 2004-05

APPENDIX-4.1

Master Plan of the College Campus



APPENDIX-4.2

List of Library Books

A. Department-Wise Books

S.No	Faculty	No.of Books
1.	English including UG & PG	1853
2.	Telugu	2334
3.	Sanskrit	49
4.	Hindi	93
5.	Commerce	1060
6.	Economics	585
7.	History	463
8.	Politics	731
9.	Mathematics	933
10.	Physics	664
11.	Chemistry	625
12.	Computer Science	359
13.	Botany	805
14.	Zoology	524
15.	Social Work & Sociology	831
16.	Library Science	19
17.	Physical Education	23
18.	General Reference	542
19.	Collection of Rare volumes	350
	Total	12842

Distinct titles 7964

Total Cost Rs. 7,78,913-00

B. List of Journals, Magazines and Newspapers

Quarterly Journals/Magazines

1. Mathematics Education
2. Triveni
3. Business Vision
4. NAAC news
5. Geetham News
6. Vangmayi

Bilingual Quarterly

1. Priyadarshini

Monthly Journals/ Magazines

1. Computer Vignanam
2. Gradhalaya Sarvaswam
3. APPSC Udyoga Samacharam
4. Rushi Peetam
5. Vijetha Competitions
6. Discovery
7. Musi
8. Computer Era
9. Patrika
10. Mehar Baba
11. Yojana
12. Sanathana Saradhi
13. Udyoga Kranthi
14. Andhra Pradesh
15. Margadarshi
16. Antervedhi
17. Spoorthi
18. Employs Voice
19. Annadatha
20. Bhakthi
21. Chatura
22. Candamama
23. Vipula
24. Telugu Vidyarthi
25. Nadusthunna Charitra
26. Mathematics Today
27. Physics for You
28. Biology Today
29. Chemistry Today
30. Social Welfare
31. Chandamama

32. Wisdom
33. College View
34. The Competition Master
35. Competition Affairs
36. Business Today
37. Kurukhsetra
38. Resonance
39. Journal of Chemical Sciences
40. Harvard Business Review (Foreign Journal)
41. Readers Digest

Bilingual Monthly

1. Aqua Tech

Fortnightly Journals/ Magazines

1. Udyoga Sopanam
2. Frontline
3. Down to earth

Weekly Journals/ Magazines

1. India Today
2. Andhra Bhoomi
3. Navya
4. Employment News
5. Sports Star
6. Economic and Political Weekly
7. Outlook

News Papers

1. The Hindu
2. Indian Express
3. Deccan Chronicle
4. Andhra Prabha
5. Andhra Jyothy
6. Andhra Bhoomi
7. Eenadu
8. Vartha
9. Velugu

C. Valuable Collection

1. The New Encyclopedia Britannica	30 volumes
2. New Knowledge Library Universal reference Encyclopedia	35 volumes
3. Vignana Sarwaswam	15 volumes
4. The Cambridge Natural History	10 volumes
5. Encyclopediac Dictionary of Economics	11 volumes
6. History of India	9 volumes
7. The Art and Science of Business Management	7 volumes
8. Telugu Yutpathi Kosamu	8 volumes
9. Family Medical care Encyclopedia	4 volumes
10. The History and Culture of Indian People	11 volumes
11. Andhra Vachaspatyamu	3 volumes
12. Genara Plantarum	3 volumes
13. Asian Drama	3 volumes

APPENDIX – 5.1

List Of Prize Winners In Literary And Cultural Events

Year	Name	Event	Held at	Position
1984-85	N.Ramesh Babu	Singing	Eluru	First
2000-01	A.A.V. Gopal	Mono Action	Eluru	First
2000-01	Anwar	State Level Essay Writing		First
2001-02	Durgabhavani	State Level Essay Writing		First
2001-02	M.Phanindrakumar	Spot Painting	Srikakulam	First
2002-03	G.Babu	Collage	Bhimavaram	Second
2003-04	Himabindu	Classical Singing	Amalapuram	First
2003-04	Priyamvada	Elocution	Amalapuram	First

N.S.S Youth Festival Winners

Year	Name	Event	Held at	Position
2004-2005	Group of six girl Students	Group Song	Anaparthi	First
2005-2006	G.Vijaya Lakshmi	Rangoli	Malikipuram	First
2005-2006	Group of four boy students	*Skit	Anaparthi,	First

* Participated at the state level.

APPENDIX- 6.1

List Of Donors

S. No	Name of Donor	Amount Rs
1	Sri Alluri Sita Ramaraju, M.Com, Visakhapatnam	50,000-00
2	Sri Mudunuri Gurraraju & Brothers, Lakkavaram	50,000-00
3	Sri Mangena Venkata Narasimharao & Brothers, Lakkavaram.	50,000-00
4	Sri Mangena Venkata Satya Narayana Murthy & Brothers, Lakkavaram	50,000-00
5	Sri Mangena Radha Krishna Murthy & Brothers, Lakkavaram.	50,000-00
6	Sri Alluru Krishnam Raju & sons, MLA, S.K Palli	50,000-00
7	Sri K.S.R.Murthy & Family, Amalapuram	50,000-00
8	Sri Hejevu Venkata Kesawarao	50,000-00
9	Sri Sundra Anjaneyalu and Brothers ,Gudapalli,	50,000-00
10	Sri Alluri Venkata Satyanarayana Raju & Family S/o.Applaraju ,Battelanka	50,000-00
11	Sri Kunaparaju Suryanarayana Raju ,Battelanka	50,000-00
12	Malikipuram & Sakhinetipalli Mandal Parishad teachers	50,000-00
13	Krishna Merchants Association, Malikipuram	25,000-00
14	A.F.D.Trust Employee, Malikipuram	1,00,000-00
15	Sri Coconut Merchants Association, Malikipuram	79,964-00
16	Coconut Merchants Association, Nrasapur	10,116-00
17	Coconut Merchants Association, Palakollu	7,016-00
18	Vidya Durga Coconut Merchants Association ,Tekisettipalem.	1,15,000-00
19	Coconut Merchants and Others, near by villagers	1,12,565-00
20	Sri Sagi Subbaraju and Brother for Library Building	2,00,000-00
21	Sri Alluri Satyanarayana Raju, Chairman ,NCC, Hyderabad	1,00,000-00
Total Rupees:		13,49,661-00

APPENDIX – 6.2

OPERATING BUDGET (UG Courses)

The amount spent under various heads of Expenditure last year.

(For under Graduate Course)

Heads of Expenditure Rs	Budgeted Period	Amount actually Spent in (Rs.)
Un aided:		
Teaching Staff Salaries	3,50,000-00	4,88,723-00
Non-Teaching Staff Salaries	1, 50,000-00 2,000-00	2,09,383-00 1,350-00
Repairs and Up keep	32,000-00	36,946-00
Stationery and Printing	15,000-00	14,211-00
Postage	10,000-00	9,967-00
Telephone Charges	10,000-00	8,918-00
Electricity		
T.A&D.A and other office Expenditure	10,000-00	8,400-00
Furniture	15,000-00	-----
A.U. Affiliation Fee	18,000-00	18,000-00
Sanitary Charges	1,500-00	569-00
Misc & Contingencies	35,000-00	33,475-00
Conveyance Charges	15,000-00	14,002-00
Advertisement Charges	10,000-00	14,860-00
Servicing Charges	5,000-00	150-00
Total Rupees	6,78,500-00	8,58,953-00

Deficit Budget

Note: All the Aided Teaching and Non Teaching staff salaries are paid directly through bank by the Government, Andhra Pradesh, Hyderabad.

U.G.C. allocation **Rs 1,04,040** for books and **Rs 3,81,480** for equipment during X plan has already been utilized.

APPENDIX – 6.2(A)

OPERATING BUDGET (PG Courses)

Heads of Expenditure	Budgeted Period	Amount actually Spent in Rs
Salaries	1,10,000-00	1,08,900-00
Books & journals	25,000-00	20,082-00
Furniture	40,000-00	40,300-00
Stationary	1,500-00	1,450-00
Guest Lectures	5,000-00	-----
Teaching Staff T.A&D.A for Work Shops	2,000-00	-----
Seminars ,Conference	5,000-00	-----
Telephone Charges	2,000-00	982-00
University Centralized admission Expenditure	11,000-00	10,205-00
Misc Expenditure	2,500-00	1,020-00
Total Rupees	2,22,000-00	1,99,439-00

APPENDIX – 7.1

List of Career Oriented Programmes Proposed

S.No	Name of the Course	Department	In-charge of the course
1	Computer Hardware Training	Computer Science	D.S.V.Suryanarayana
2	Refrigeration	Physics	Y.Ramachandra Raju
3	Bio-fertilizers	Botany	M.Venkateswara Rao
4	Aquaculture	Zoology	V.Krishna Murthy
5	Applied Sociology	Sociology	M.V.Subbarayan
6	Applied Social Works	Social Work	D.Ramachandra Varma
7	Tourism	History	T Easubabulu
8	Coir Technology	Chemistry	V.Narasimharaju
9	E-Commerce	Commerce	Dr. G.Swamy Naidu
10	Retailing	Commerce	A.AV Narayanarao
11	Women Entrepreneurship	Commerce	A.A.V. Narayanarao
12	Communication Skills	English	S. Prabhakar

APPENDIX – 7.2

NSS Activities And Other Activities

1. NSS ACTIVITIES:

- ❖ The NSS units of the institution have been striving to inculcate social responsibilities and civic sense among the students since 1974.
- ❖ Various programmes have been organized by the NSS Units in the surrounding villages and in ‘Adopted Villages’.
- ❖ The following are some of the prominent activities conducted by the NSS units.
 - A 3 Km gravel road was laid at Antervedi during the NSS Special Camp from 4.1.1977 to 13.1.1977. The programme officer was Sri. R.Lakshmana Rao, Lecturer in Social Work.
 - Z.P. High School building of Antervedipalem was renovated during the NSS Special Camp conducted by Sri. A.Krishnam Raju, department of mathematics, the programme officer.
 - Major eye camp was organized by NSS at Malikipuram from 3.1.1986 to 12.1.1986. Sri. S.B.Bhaskara Rao, department of Botany was the programme officer.
 - NSS camp was conducted at Chittavaram village, W.G.Dt., to renovate the houses damaged by the devastating floods during 1986. The camp was conducted from 15.9.1986 to 24.9.1986.
 - A 4 Km gravel road was laid at Antervedi during the camp conducted from 4.6.1989 to 13.6.1989. Sri. V.Pardhasaradhi, department of Physics, was the programme officer.
 - A 3 Km gravel road was laid at Lakkavaram during the camp from 16.1.1991 to 21.1.1991, Sri K.Ramakrishnam Raju, department of Physical Education was the programme officer.
- ❖ The Three NSS Units of the college actively participate in the Social awareness programmes. NSS units conducted 10 day special camp at Lakkavaram. Free medical camp was conducted for the people of Lakkavaram and medicines were given to sick people . They conducted free blood grouping camp with the

assistance of the Palkol Charitable Trust. They also conducted mega Veterinary camp.

- ❖ The NSS Units conducted “Community Awareness Campaign” at Marringipeta, Gudimellanka on HIV/AIDS AWARENESS from 9.12.2005 to 11.12.2005. Through cultural programmes, the NSS Volunteers warned the public against illicit contacts. In this camp “Blood Grouping” was conducted in collaboration with Palakollu voluntary blood bank.
- ❖ The Coordinator of the NSS (Andhra University) Prof. Smt. Shobhasri inaugurated the “Exhibition on HIV/AIDS Awareness”.
- ❖ Dr. K.V.Anandam, S.Prabhakar, M.V.Subbarayan, the concerned Programme Officers organized the camp effectively.
- ❖ College Secretary & Correspondent Sri. M.V.Satyanarayana Murthy was the guest of honour.
- ❖ During the Godavari floods the NSS Units served the flood victims. The volunteers collected cash and kind and the same was distributed to people. Each kit contained daily needs.
- ❖ Chlorination in the wells was done in the flood effected areas. Volunteers helped the Primary Health Centre staff at Ramarajulanka Badava, Pallipalem, Razole, Appana Ramunilanka. Homeo medicines for prevention of Chickun Gunya and Diarrhea were distributed for flood effected people. Nearly 10,000 people were benefited by this activity.
- ❖ Students participated in Janma Bhoomi, Shramadanam, Clean and Green programmes sincerely.
- ❖ An irrigation canal 4 Kms was dug during the camp at Sankaraguptam from 1.1.1997 to 10.1.1997. Camp officer was Dr. K.V.Anandam, Department of Mathematics.
- ❖ The public place in front of the village Panchayat, Lakkavaram was levelled and turned into a beautiful park during the special camp from 15.10.2004 to 24.10.2004. Dr.K.V.Anandam, department of Mathematics was the camp officer.

Other Activities:

- ❖ At the time of Kargil war students and staff took up massive rally to inspire the people to develop national integration and oneness. During the time of war students and the staff collected a huge amount of 1,00,000 Rupees and the same was sent to the Prime Minister's Relief Fund.
- ❖ Our college students have taken up anti ragging and eve teasing rallies, to warn the youth against such social evils.
- ❖ Staff and students donated their might and extended their help to the victims of calamities like floods, earthquakes and tsunami.
- ❖ Students and staff collected 15,000 Rupees for Little Hearts Care Foundation.
- ❖ Youth Red Cross wing was started in the college under the headship of Sri V.Krishnamurthi, Head of Department of Zoology. This organization is bringing awareness among the society in public health and social service.
- ❖ The institution is proud to say that our college committee President and local MLA Sri A.Krishnam Raju garu received prestigious State Red Cross Award from honourable Governor of A.P for his best services to the society. It is a feather in the cap of the achievements of the institution.

APPENDIX – 7.3

LIST OF AWARDS & PRIZES

S.No	Name of the Award	Amount (Rs.)
1	Sri Achanta Mahalakshmi Memorial Prize to be Awarded to the student who secured the Highest percentage of Marks in B.Com Course (Girl student) donated by Sri A.A.V Narayana Rao,SG Lecturer , M.V.N.J.S&RVR. College of Arts & Science, Malikipuram.	1000-00
2	Sri Vaddey Raja Rao Memorial Prize to be awarded to the student who secured the Highest percentage of Marks in B.Com course (Three Years as a whole of the college)donated by Dr V Narayanarao, Principal, M.V.N.J.S&RVR. College of Arst & Science, Malikipuram	1000-00
3	Smt. Vaddey Venkata Narasamma Memorial Prize to be awarded to the girl student of the college who secured the Highest percentage of Marks in the Three Year B.Com course as a whole. donated by Dr.V.Narayanarao, Principal, M.V.N.J.S&RVR. College of Arts & Science, Malikipuram.	1000-00
4	Sri. Chegondi Basavaiah Memorial Prize to be awarded to the student who secured the Highest percentage of Marks in M.A(Final) English course of the college. donated by Dr V Narayanarao, Principal, M.V.N.J.S&RVR. College of Arts & Science, Malikipuram.	1000-00
5	Sri. Mangena Venugoplam Memorial Prize to be awarded to the student of the college who secured the Highest Marks in B.Sc (CBZ) group. donated by Sri M.Ranganath Rao,Lecturer , M.V.N.J.S&RVR. College of Arts & Science, Malikipuram.	1000-00
6	Sri Srungarapu Gangaiah Memorial Prize to be awarded to the M.A (Previous)student. donated by Sri S.Ramarao,Librarian M.V.N.J.S&RVR. College of Arts & Science, Malikipuram	1000-00
7	Sri Datla Sundara Rama Raju Memorial Prize to be awarded to the student of the college who secured the Highest percentage of Marks at the end of II B.A (In the combination of Social Work, Economics and Politics). donated by Sri D.Ramachandravarma, SG Lecturer, M.V.N.J.S&RVR. College of Arts & Science, Malikipuram	1000-00
8	Reddy Naidu and Bapanamma Memorial Prize to be awarded to the student of the III B.Sc, CBZ who secured the Highest percentage of Marks donated by Sri V.Krishnamurty , SG Lecturer, M.V.N.J.S&RVR. College of Arts & Science, Malikipuram.	1000-00

9	Sunkara Sathiraju Memorial Prize to be awarded to student of III.B.Sc(CBZ) who secured the Highest Marks in Zoology donated by Sri S.Venkatratnam, Lecturer , M.V.N.J.S&RVR. College of Arts & Science, Malikipuram	1000-00
10	Smt. Balla Lalithamba Memorial Prize to the Girl student of the college who secured Highest Marks all groups of BA in History donated by Sri B.V.Subramanyam, SG Lecturer , M.V.N.J.S&RVR. College of Arts& Science, Malikipuram.	1000-00
11	Sri. Bonam Subba Rao Memorial Prize to the student of the college who secured the Highest percentage of Marks at the end of II B.A (Sociology). donated by Sri M V Subbarayan Lecturer, M.V.N.J.S&RVR. College of Arts & Science, Malikipuram	1000-00
12	Smt.K.G.Daniel Memorial Prize to the student of the college who secured the Highest percentage of Marks at the Final Year B.A (Politics) subject. donated by Sri PPV Dhanraj,SG Lecturer, M.V.N.J.S&RVR. College of Arts & Science, Malikipuram	
Endowment Prizes		
1	Sri Godasi Bairava Swami Naidu Memorial Prize to be Awarded to the student who secured the Highest percentage of Marks in B.Com Course with interest accrued on the deposit donated by Dr G.Swaminaidu,Reader, M.V.N.J.S&RVR. College of Arts & Science, Malikipuram	10000-00
2	Smt. Godasi Mangayamma Memorial Prize to the student who secured Highest percentage of Marks in BA Course with the interest accrued on the deposit donated by Dr.G.Swaminaidu, Reader, M.V.N.J.S&RVR. College of Arts & Science, Malikipuram	10000-00
3	Sri Godasi Krishna Phaneendra Memorial Prize to be awarded to the student of B.Sc, MPC and MPCs who secured the Highest percentage of Marks with the interest accrued on the deposit donated by Smt G.Bhargavi,W/o Dr G.Swaminaidu,Reader, M.V.N.J.S & RVR. College of Arts & Science, Malikipuram	10000-00
4	Sri Rudraraju Subbaraju Memorial prize to be awarded to the student of Highest percentage of marks in General English with the interest accrued on the deposit donated by Sri R.V.N.SSN.Raju, Member, Management. A.F.D.Trust,Malikipuram.	10,000-00
5	Smt . Alluru Varahamma Memorial prize to be awarded to the student of III B.A, (Girls) who secured the Highest percentage of Marks with the interest accrued on the deposit donated by Sri Alluru Krishnaraju, MLA Razole & President A.F.D.Trust, Malikipuram	10,000-00

6	Sri Jampana Ramaraju Memorial prize to be awarded to the student of who secured the Highest percentage of Marks in general Telugu the interest accrued on the deposit donated by Sri J.V Rangaraju, Director ,NCC, Bangalore	10,000-00
7	Smt.Mangena Gangabayamma Memorial prize to be awarded to the student who secured the Highest percentage of Marks in III B.Sc (Girls) with the interest accrued on the deposit donated by Sri M.V.Satyanarayana Murthy, Secretary & Correspondent A.F.D.Trust, Malikipuram	10,000-00

Abbreviations

N.S.S	:	National Service Scheme
I.C.D.S	:	Integrated Child Development Scheme.
A.U.C.E.T	:	Andhra University Common Entrance Test.
B.Ed	:	Bachelor of Education.
D.S.C	:	District Selection Committee.
U.G.	:	Under Graduation
P.G.	:	Post Graduation.
B.A.	:	Bachelor of Arts
B.Sc.	:	Bachelor of Science.
B.Com	:	Bachelor of Commerce.
M.A.	:	Master of Arts.
P.G.D.C.A.	:	Post Graduate Diploma in Computer Applications.
N.G.O.	:	Non Government Organization.
H.E.P.	:	History, Economics, Politics.
P.E.P.A.	:	Politics, Economics, Public Administration.
S.E.P.	:	Social Work, Economics, Politics.
H.P.S.	:	History, Politics, Sociology.
E.H.E.	:	Economics, History, English.
M.P.C.	:	Mathematics, Physics, Chemistry.
M.P.Cs	:	Mathematics, Physics, Computer Science.
C.B.Z.	:	Chemistry, Botany, Zoology.
L.C.D.	:	Liquid Crystal Display.
O.H.P.	:	Over Head Projector.
C.D.	:	Compact Disc.
D.V.D.	:	Digital Video Disc.
A.F.D.T.	:	Antervedipalem Firka Development Trust
Y.R.C.	:	Youth Red Cross.
H.I.V.	:	Human Immuno deficiency Syndrome.
A.I.D.S	:	Acquired Immuno Deficiency Syndrome.
A.P.S.A.C.S.	:	Andhra Pradesh State Aids Control Society.
K.N.M.	:	Kadali Narayana Murthy
N.F.C.L.	:	Nagarjuna Fertilizers And Chemicals Ltd.
K.K.N.M.T.	:	Katru Kanthamma Nathaniel Memorial Trust.
P.H.C.	:	Primary Health Center.
F.I.P.	:	Faculty Improvement Programme.

TRANSCO	:	Transmission Company (Electricity)
A.P.S.R.T.C.	:	Andhra Pradesh State Road Transport Corporation.
M.P.L.A.D.S.	:	Member of Parliament – Local Area Development Scheme.
DWACRA	:	Development of Women And Children in Rural Area.
LAN	:	Local Area Network.
E.P.C.	:	Economically Poor Communities.
I.Q.O.	:	Internal Quality Officer.
A.U.	:	Andhra University.
R.J.D.	:	Regional Joint Director.
A.G.	:	Auditor General.
C.A.S.	:	Career Advancement Scheme.
S.G.	:	Selection Grade.
I.B.M.	:	International Business Machines
U.P.S.	:	Uninterrupted Power Supply.

