
The Annual Quality Assurance Report (AQAR) of the IQAC 2016-17

All NAAC accredited institutions will submit an annual self-reviewed progress report to NAAC, through its IQAC. The report is to detail the tangible results achieved in key areas, specifically identified by the institutional IQAC at the beginning of the academic year. The AQAR will detail the results of the perspective plan worked out by the IQAC. (Note: The AQAR period would be the Academic Year. For example, July 1, 2015 to June 30, 2016)

Part – A

I. Details of the Institution

1.1 Name of the Institution	MVN JS & RVR College of Arts and Science
1.2 Address Line 1	Malikipuram
Address Line 2	Malikipuram Mandal
City/Town	Malikipuram
State	Andhra Pradesh
Pin Code	533253
Institution e-mail address	prinmvn@yahoo.com
Contact Nos.	08862-226372
Name of the Head of the Institution:	Dr.K.V.Anandam, M.Sc.,Ph.D.,PGDCA
Tel. No. with STD Code:	08862-226745
Mobile:	9866692745
Name of the IQAC Co-ordinator:	S.Prabhakar
Mobile:	986668182
IQAC e-mail address:	Prabhakar_s78@yahoo.com
1.3 NAAC Track ID (For ex. MHCOGN 18879)	APCOGN13081
1.4 NAAC Executive Committee No. & Date: (For Example EC/32/A&A/143 dated 3-5-2004. This EC no. is available in the right corner- bottom of your institution's Accreditation Certificate)	F.19.26/EC(SC-15)/DO/2016/61.2

1.5 Website address:

www.mvnjs-rvrcollege.org

Web-link of the AQAR:

http://mvnjs-rvrcollege.org/wp-content/uploads/2016/02/Report_Format_2013-14.pdfcontent/uploads/2016/02/Report_Format_2015-16.pdf

1.6 Accreditation Details

Sl. No.	Cycle	Grade	CGPA	Year of Accreditation	Validity Period
1	1 st Cycle	B+	76.5	2007	5 years
2	2 nd Cycle	B	2.78	2016	5 years
3	3 rd Cycle				
4	4 th Cycle				

1.7 Date of Establishment of IQAC :DD/MM/YYYY

15-12-2005

1.8 AQAR for the year (for example 2010-11)

2016-17

1.9 Details of the previous year's AQAR submitted to NAAC after the latest Assessment and Accreditation by NAAC ((for example AQAR 2010-11 submitted to NAAC on 12-10-2011)

- i. AQAR 2007-08 submitted to NAAC on 10-05-2008
- ii. AQAR 2008-09 submitted to NAAC on 11-05-2009
- iii. AQAR 2009-10 submitted to NAAC on 20-05-2010
- iv. AQAR 2010-11 submitted to NAAC on 09.05.2011
- v. AQAR 2011-12 submitted to NAAC on 16.05.2012
- vi. AQAR 2012-13 submitted to NAAC on 20.05.2013
- vii. AQAR 2013-14 submitted to NAAC on 22.05.2014
- viii. AQAR 2014-15 submitted to NAAC on 21.05.2015
- ix. AQAR 2015-16 submitted to NAAC on 19.05.2016
- x. AQAR 2016-17 submitted to NAAC on 25.05.2017

1.10 Institutional Status

University

State

☒

Central

☐

Deemed

☐

Private

☐

Affiliated College

Yes

☒

No

☐

Constituent College

Yes

☐

No

☒

Autonomous college of UGC

Yes

☐

No

☒

Regulatory Agency approved Institution		Yes ☐	No ☒
(eg. AICTE, BCI, MCI, PCI, NCI)			
Type of Institution	Co-education	☒ Men ☐	Women ☐
	Urban	☐ Rural ☒	Tribal ☐
Financial Status	Grant-in-aid	☒	UGC 2(f) ☒ UGC 12B ☒
	Grant-in-aid + Self Financing	☒	Totally Self-financing ☐

1.11 Type of Faculty/Programme

Arts	☒	Science	☒	Commerce	☒	Law	☐	PEI (Phys Edu)	☐
TEI (Edu)	☐	Engineering	☐	Health Science	☐	Management	☐		
Others (Specify)	---								

1.12 Name of the Affiliating University (for the Colleges)

**Adikavi Nannaya University,
Rajamahendravaram**

1.13 Special status conferred by Central/ State Government-- UGC/CSIR/DST/DBT/ICMR etc

Autonomy by State/Central Govt. / University	---	
University with Potential for Excellence	---	UGC-CPE ---
DST Star Scheme	---	UGC-CE ---
UGC-Special Assistance Programme	☒	DST-FIST ---
UGC-Innovative PG programmes	---	Any other (Specify) ---
UGC-COP Programmes	☒	

2. IQAC Composition and Activities

2.1 No. of Teachers	7
2.2 No. of Administrative/Technical staff	1
2.3 No. of students	3
2.4 No. of Management representatives	2

2.5 No. of Alumni	---		
2.6 No. of any other stakeholder and community representatives	---		
2.7 No. of Employers/ Industrialists			
2.8 No. of other External Experts	2		
2.9 Total No. of members	15		
2.10 No. of IQAC meetings held	3		
2.11 No. of meetings with various stakeholders:	No.	6	Faculty 5
	Non-Teaching Staff	5	Students 1
			Alumni 1 Others
2.12 Has IQAC received any funding from UGC during the year?	Yes	✓	No
	If yes, mention the amount	3,00,000/-	
2.13 Seminars and Conferences (only quality related)			
(i) No. of Seminars/Conferences/ Workshops/Symposia organized by the IQAC			
	Total Nos.	3	International 1 National 1 State Institution Level 1
(ii) Themes	1. Building Smart Villages 2. The Portrait of Child in Literature 3. Student's Regional seminar		
2.14 Significant Activities and contributions made by IQAC	Classroom seminars, internal tests, Field visits, Awareness rallies, Welfare activities, Orientation Programmes, JKC, Job Melas, Swatch Bharat, Career Guidance Activities, Review meetings.		
2.15 Plan of Action by IQAC/Outcome			

The plan of action chalked out by the IQAC in the beginning of the year towards quality enhancement and the outcome achieved by the end of the year *

Accreditation Process	NAAC Re-Accreditation process was conducted by Prof.B.Hanumaiah, Chairperson, Dr.Mangal Mishra, Member coordinator, Dr.Pradeep Singh Choondawat, Member on 28 th & 29 th April,2016.
Academic Review Meeting	Academic Review meeting was conducted by IQAC on 02.05.2016 regarding NAAC re-accreditation process.
National Workshop	National Workshop on "Building Smart Villages- Leverage Open Innovation" was organised in which David Maracine & Prof. Darwin, UC Berkely from US participated as Resource Persons.
Training Programme	Three day training programme was conducted on "Building Smart Villages" by David Maracine, UC Berkely, US & Manav Subodh, UC Berkely, US.
Academic Review Meeting	Academic review meeting was conducted by IQAC on 16.06.2016 to prepare Institutional plan
Observation of Father's Day	Father's day was observed on 19.06.2016 in which felicitated two parents.
International Yoga Day	International Yoga Day was observed on 21.06.2016 in which a guest lecture was organised on "Yoga and its Importance". By B.Chandra Sekhar.
World Population Day	On the eve of World Population day a guest lecture on "World Population" was organized on 11-07-2016 in which 50 students from various streams were attended.
Skills Day	Skills day was observed on 15.07.2016 in which competitions in Painting, dancing & singing

Orientation classes for First year students	were conducted. Orientation classes for First year B.Sc., BA, BCA and B.Com. students were conducted from 18-07-2016 to 20-07-2016 to explain the academic plan of action, campus facilities, rules and regulations.
Awareness Programme	Awareness programme on Anti ragging was conducted by the Principal & staff in which
Observation of International Youth Day	Cultural wing & NSS together organized International Youth Day on 12-08-2016. M.V.Satyanarayana Murthy, Secretary & Correspondent garlanding the portrait of Swami Vivekananda.
Observation of Independence Day	On the eve of Independence day celebrations a rally was conducted with 400 mts of flag after that National flag was hoisted by Secretary & correspondent on 13-08-2016.
Cultural & Literary activities	On the eve of Krishna Pushkarams Cultural & Literary wing conducted competitions like elocution, debate & essay writing on “Knowledge Society & Skills” on 17.08.2016
Observation of Tanguturi Prakasam Panthulu Birthday	Cultural & Literary wing observed Tanguturi Prakasam Panthulu birthday on 23.08.2016.
Review Meetings	Departmental review meeting was conducted with all the departments on 23 rd & 24 th August,2016.
Observation of Mother Teresa Birth day	Distribution of Fruits in Mary Matha Oldage Home, Visweswarayapuram by the dept. of social work on the eve of Mother Teresa Birth

Observation of World Women Equality Day	Day. World Women Equality day was organised by Women Empowerment Cell on 27.08.2016 in which a seminar was conducted on “Women Empowerment”, Devi, TV analyst was participated as resource person.
Observation of Telugu Basha Dinotsavam	On the eve of Telugu Basha Dinotsavam a workshop on “Degeneration of Telugu Language” by the dept. of Telugu on 29.08.2016.
Conduction of Mid examinations	Mid examinations were conducted by the examination section from 31.08.2016 to 03.09.2016.
Observation of Teacher’s Day	Teacher’s day was conducted by IQAC on 05.09.2016. Felicitations to retired staff and distribution of Endowment & cash awards to meritorious students was conducted. Dr.K.Sreeramesh, Principal, Arts College, ANUR participated as Chief Guest in that function.
Observation of Dalton’s Birth Day	Dalton’s Birth day was organised by the dept. of Chemistry on 06.09.2016.
Observation of NSS Day	NSS day was observed on 24.09.2016 in which a rally was conducted on the theme “Domalapai Dandayatra”.
Observation of Gurram Jashuva Jayanthi	Gurram Jashuva Jayanthi was organised by cultural wing on 27.09.2016 and Garlanding the portrait of Gurram Jashuva by Principal.
Observation of Gandhi Jayanthi	Gandhi Jayanthi was observed by IQAC & Cultural wing on 02.10.2016 and garlanding the portrait of Mahatma Gandhi by Secretary &

World Poverty Eradication Day	Correspondent. On the eve of World Poverty Eradication day a guest lecture on “World Poverty Eradication” was organised by the dept. of Economics on 17.10.2016 in which I.Seshagiri Rao, MRO participated as resource person.
Academic Review Meeting	Academic Review Meeting with faculty was organized on 21.10.2016 to discuss the measures to be taken to improve the pass percentage and to fix the targets to achieve top 10 positions at university level.
Observation of UNO formation Day	A guest lecture on “Formation of UNO” organised by History, Economics & Political Science on 24.10.2016 in which Dr.K.Dayakar Babu, HOD, History, SKBR College, Amalapuram, participated as Resource person.
Observation of Sardhar Vallabhai Patel Jayanthi	Sardhar Vallbhai Patel Jayanthi was oraganised by IQAC & Cultural wing and garlanding the portrait of Sardar vallabhai Patel.
Observation of National Educational Day	National Educational Day was observed, and garlanding the portrait of Abul Kalam Azad.
Observation of Children’s Day	Children’s Day was organised by cultural wing & IQAC in which prizes were distributed to winners in painting competitions which was conducted to schools children’s on the eve of Children’s day.
Observation of Constitutional Day	Constitutional day was organised by IQAC & Political Science department on 26.11.2016 in which Sri Gollapalli Surya Rao, MLA, participated as chief guest and gave a lecture on “The Importance of Constitution”.

Observation of AIDs day	AIDs awareness rally was organised on the eve World AIDs day by RRC & NSS, in which 400 students from 3 institutions were participated.
Internal Academic Audit	Internal Academic audit was conducted by IQAC from 20.12.2016 to 03.01.2016.
NSS Special Camp	7-day NSS special camp was conducted in Mori & Moripodu villages from 22.12.2016 to 28.12.2016. In the special camp nearly 100 students participated and conducted to door to door awareness campaign on “Cashless Transactions”. In the inauguration functions Prof.Murru Mutyalu Naidu, VC, ANUR, participated as chief guest.
Srinivasa Ramanujam Birth Day	A guest lecture was organised by the dept. of Mathematics on the eve of Srinivasa Ramanujam Birth Day on 22.12.2016. Dr.GSVS Saibaba, Head, Dept.of Mathematics, Sri YNM College, Narasapuram, participated as resource person.
Observation of Voters day	Voters day was organised by IQAC & Cultural wing on 25.01.2017, in which Sri I.Seshagiri Rao, MRO, Malikipuram participated as guest and gave a lecture on Value of vote and advocate students.
Organisation of Regional Seminar	Regional level Student’s was organised by the IQAC, Faculty of Arts, Commerce & Science of our college on 10.02.2017, 150 students attended from East & West Godavari districts and presented papers. Dr.V.Anantha Lakshmi, PR.Govt.College, Kakinada, Dr.M.Suryanrayana Raju, GDC, Kothapeta, Sri M.Venkateswara Rao, GDC,

Observation of International Women's Day	Rajahmundry, Dr.G.Swami Naidu, Principal(retd) participated as resource persons. International Women's Day was organised by IQAC & Women Empowerment cell on 08.03.2017 in which 100 students are participated. Sri MVSN Murthy, Sec.& Correspondent, Smt.G.Gangabhavani, MPP, Smt.M.Bhudevi, ZPTC, Smt.J.Sridevi, Vice-Sarpanch, participated guests.
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** Attach the Academic Calendar of the year as Annexure.*

2.15 Whether the AQAR was placed in statutory body Yes ☒ No ☐

Management ☒ Syndicate ☐ Any other body ☐

Provide the details of the action taken

As per the management suggestions measures are taken to improve the pass percentage in the identified streams & papers. Measures are taken to increase the intake in all branches.

Part – B

Criterion – I**I. Curricular Aspects**

1.1 Details about Academic Programmes

Level of the Programme	Number of existing Programmes	Number of programmes added during the year	Number of self-financing programmes	Number of value added / Career Oriented programmes
Ph.D	NA	NA	NA	NA
PG	01	---	01	---
UG	13	---	05	---
PG Diploma	---	---	---	---
Advanced Diploma	---	---	---	---
Diploma	---	---	---	---
Certificate	01	---	---	---
Others	---	---	---	---
Total	15	---	06	---
Interdisciplinary	---	---	---	---
Innovative	---	---	---	---

1.2 (i) Flexibility of the Curriculum: ~~CBCS/Core~~/Elective option✓ / ~~Open options~~

(ii) Pattern of programmes:

Pattern	Number of programmes
Semester	15
Trimester	---
Annual	---

1.3 Feedback from stakeholders* Alumni Parents Employers Students
(On all aspects)

Mode of feedback : Online Manual ☒ Co-operating schools (for PEI)

***Please provide an analysis of the feedback in the Annexure**

1.4 Whether there is any revision/update of regulation or syllabi, if yes, mention their salient aspects.

Revision and updation will be done by affiliated University and we scrupulously follow it.
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1.5 Any new Department/Centre introduced during the year. If yes, give details.

No

Criterion – II

2. Teaching, Learning and Evaluation

2.1 Total No. of permanent faculty

Total	Asst. Professors	Associate Professors	Professors	Others
6	4	2		

2.2 No. of permanent faculty with Ph.D.

2

2.3 No. of Faculty Positions Recruited (R) and Vacant (V) during the year

Asst. Professors		Associate Professors		Professors		Others		Total	
R	V	R	V	R	V	R	V	R	V
Nil	27	Nil	Nil	Nil	Nil	Nil	Nil	Nil	Nil

2.4 No. of Guest and Visiting faculty and Temporary faculty

1

36

2.5 Faculty participation in conferences and symposia:

No. of Faculty	International level	National level	State level
Attended	---	45	---
Presented papers	---	16	---
Resource Persons	---	---	---

2.6 Innovative processes adopted by the institution in Teaching and Learning:

- Division of class into 3 groups depending upon students performance and academic background to provide necessary inputs.
- Conduction of review and doubts clarification classes on each chapter. Organisation of special classes with the help of LCD & Smart classes to provide updated knowledge related to syllabus

2.7 Total No. of actual teaching days during this academic year

232 days

2.8 Examination/ Evaluation Reforms initiated by the Institution (for example: Open Book Examination, Bar Coding, Double Valuation, Photocopy, Online Multiple Choice Questions)

As the college is affiliated to Adikavi Nannaya University we have to follow the evaluation system designed by the University

2.9 No. of faculty members involved in curriculum restructuring/revision/syllabus development as member of Board of Study/Faculty/Curriculum Development workshop

---	6	---
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2.10 Average percentage of attendance of students

81%

2.11 Course/Programme wise distribution of pass percentage :

Title of the Programme	Total no. of students appeared	Division				
		Distinction %	I %	II %	III %	Pass %
BA	54		60	41	15	74
B.Sc	101		40	16	1	56
B.Com	56		44	32	---	58
B.Com(V)	26		81	3	---	84
BCA	11		36	---	---	36

2.12 How does IQAC Contribute/Monitor/Evaluate the Teaching & Learning processes :

IQAC prepares plan of action for academic, curricular & co-curricular activities in association with concerned staff members.

IQAC monitor Teaching Learning process by conducting as review meetings with teaching staff regarding completion of syllabus and performance of students in internal assessments, b) By taking feedback from students regarding teaching standards and by conducting teaching quality improvement workshops, c) by conducting internal academic audit for the department, d) by conducting academic audit in association with CCE.

2.13 Initiatives undertaken towards faculty development

<i>Faculty / Staff Development Programmes</i>	<i>Number of faculty benefitted</i>
Refresher courses	---
UGC – Faculty Improvement Programme	---
HRD programmes	---
Orientation programmes	---
Faculty exchange programme	01
Staff training conducted by the university	---
Staff training conducted by other institutions	---
Summer / Winter schools, Workshops, etc.	3
Others National / State seminars	

2.14 Details of Administrative and Technical staff

Category	Number of Permanent Employees	Number of Vacant Positions	Number of permanent positions filled during the Year	Number of positions filled temporarily
Administrative Staff	15	17	---	6
Technical Staff	01	---	---	---

Criterion – III**3. Research, Consultancy and Extension**

3.1 Initiatives of the IQAC in Sensitizing/Promoting Research Climate in the institution

Teaching faculty are encouraged to register for M.Phil & Ph.D. programmes and they also encouraged to present / participate in National and State level seminars and workshops. Teaching faculty members are advised to apply for minor/Major projects sponsored by UGC and other agencies.

3.2. Details regarding major projects

	Completed	Ongoing	Sanctioned	Submitted
Number	----	----	----	----
Outlay in Rs. Lakhs	----	----	----	----

3.3. Details regarding minor projects

	Completed	Ongoing	Sanctioned	Submitted
Number	----	----	----	----
Outlay in Rs. Lakhs	----	----	----	----

3.4. Details on research publications

	International	National	Others
Peer Review Journals	---	---	---
Non-Peer Review Journals	---	---	---
e-Journals	---	---	---
Conference proceedings	---	---	---

3.5 Details on Impact factor of publications:

Range Average h-index Nos. in SCOPUS

3.6 Research funds sanctioned and received from various funding agencies, industry and other organisations

Nature of the Project	Duration Year	Name of the funding Agency	Total grant sanctioned	Received
Major projects	Nil			
Minor Projects				
Interdisciplinary Projects				

Industry sponsored	
Projects sponsored by the University/ College	
Students research projects (other than compulsory by the University)	
Any other(Specify)	
Total	

3.7 No. of books published i) With ISBN No. Chapters in Edited Books

ii) Without ISBN No.

3.8 No. of University Departments receiving funds from

UGC-SAP CAS DST-FIST
DPE DBT Scheme/funds

3.9 For colleges Autonomy CPE DBT Star Scheme
INSPIRE CE Any Other (specify)

3.10 Revenue generated through consultancy

3.11 No. of conferences
organized by the Institution

Level	International	National	State	University	College
Number	Nil	Nil	Nil	Nil	Nil
Sponsoring agencies	Nil	Nil	Nil	Nil	Nil

3.12 No. of faculty served as experts, chairpersons or resource persons

3.13 No. of collaborations International National Any other

3.14 No. of linkages created during this year

3.15 Total budget for research for current year in lakhs : Nil

From Funding agency From Management of University/College
Total

3.16 No. of patents received this year

Type of Patent		Number
National	Applied	Nil
	Granted	Nil
International	Applied	Nil
	Granted	Nil
Commercialised	Applied	Nil
	Granted	Nil

3.17 No. of research awards/ recognitions received by faculty and research fellows
Of the institute in the year

Total	International	National	State	University	Dist	College
Nil	Nil	Nil	Nil	Nil	Nil	Nil

3.18 No. of faculty from the Institution
who are Ph. D. Guides
and students registered under them

3.19 No. of Ph.D. awarded by faculty from the Institution

1

3.20 No. of Research scholars receiving the Fellowships (Newly enrolled + existing ones) Nil

JRF --- SRF --- Project Fellows --- Any other ---

3.21 No. of students Participated in NSS events:

University level --- State level ---
National level --- International level ---

3.22 No. of students participated in NCC events: Nil

University level --- State level ---
National level --- International level ---
University level --- State level ---
National level --- International level ---
University level --- State level ---
National level --- International level ---

3.23 No. of Awards won in NSS:

University level --- State level ---
National level --- International level ---

3.24 No. of Awards won in NCC:

University level --- State level ---
National level --- International level ---

3.25 No. of Extension activities organized

University forum --- College forum ---
NCC --- NSS 13 Any other 03

3.26 Major Activities during the year in the sphere of extension activities and Institutional Social Responsibility

- Blood donation was organised by Youth Red Cross Society & NSS
- Communication Skills & Soft Skill and Personality Development classes for 10 & +2 student at 5 villages during summer.

Criterion – IV

4. Infrastructure and Learning Resources

4.1 Details of increase in infrastructure facilities:

Facilities	Existing	Newly created	Source of Fund	Total
Campus area	7.68 acres	---	Management	7.68 Acres
Class rooms	20	01	UGC	21
Laboratories	16	---		16
Seminar Halls	01	---		01
No. of important equipments purchased ($\geq$ 1-0 lakh) during the current year.	---	---	---	--
Value of the equipment purchased during the year (Rs. in Lakhs)	2297118	---	UGC & Spl.Fee	2297118
Others	---	---	---	---

4.2 Computerization of administration and library

Office administration and Library are partially computerised

4.3 Library services:

	Existing		Newly added		Total	
	No.	Value	No.	Value	No.	Value
Text Books	14243	1351248	141	119600	16711	1470848
Reference Books	1650	435368	---	---	1650	435368
e-Books	---	---	---	---	---	---
Journals	---	---	---	---	---	---
e-Journals	---	---	---	---	---	---
Digital Database	---	---	---	---	---	---
CD & Video	---	---	---	---	---	---
Others (specify)	---	---	---	---	---	---

4.4 Technology up gradation (overall)

	Total Computers	Computer Labs	Internet	Browsing Centres	Computer Centres	Office	Departments	Others
Existing	90	3	10	2	2	7	7	---
Added	---	---	---	---	---	---	1	--
Total	90	3	10	2	1	7	8	---

4.5 Computer, Internet access, training to teachers and students and any other programme for technology upgradation (Networking, e-Governance etc.)

Internet facility is provided for Maths, Physics, Electronics, Bio-technology, Commerce, Social work, Computer Science, Zoology and English departments. Network Resource Centre is established to provide free internet access for students. Internet facility is available in library.
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4.6 Amount spent on maintenance in lakhs :

i) ICT	24,000/-
ii) Campus Infrastructure and facilities	9,30,200/-
iii) Equipments	74,000/-
iv) Others	---
Total :	1028000/-

Criterion – V

5. Student Support and Progression

5.1 Contribution of IQAC in enhancing awareness about Student Support Services

1. Orientation classes for first year students will be organised at the beginning of every academic year to create awareness regarding existing students support services in the institution.
2. Display board is placed at the entrance of the office with the details of different student support services.

5.2 Efforts made by the institution for tracking the progression

IQAC in association with management & Principal organise review meetings to monitor and guide the teaching and non-teaching staff to evaluate the overall progression of the institution.

5.3 (a) Total Number of students

UG	PG	Ph. D.	Others
862	09	---	---

(b) No. of students outside the state

(c) No. of international students

Men	No	%	Women	No	%
	389	44.7		482	55.3

Last Year(2015-16)						This Year(2016-17)					
General	SC	ST	OBC	Physically Challenged	Total	General	SC	ST	OBC	Physically Challenged	Total
289	258	5	304	0	856	271	274	7	319	1	862

Demand ratio: **1:1**

Dropout % : **Nil**

5.4 Details of student support mechanism for coaching for competitive examinations (If any)

1. Jawahar Knowledge Centre to train the students by organising skill oriented programmes.
2. Coaching Classes for PG entrance tests
3. Orientation programmes organised by Career Guidance and Counseling Cell

No. of students beneficiaries

126

5.5 No. of students qualified in these examinations

NET	NA	SET/SLET	NA	GATE	NA	CAT	NA
IAS/IPS etc	NA	State PSC	NA	UPSC	01	Others	NA

5.6 Details of student counselling and career guidance

Career Counselling and Guidance is established in the college and coordinator of the cell Sri N.Rahel Babu is entrusted to look after the plan and implementation of counselling and guidance activities.

No. of students benefitted

56

5.7 Details of campus placement

<i>On campus</i>			<i>Off Campus</i>
Number of Organizations Visited	Number of Students Participated	Number of Students Placed	Number of Students Placed
01	72	0	09

5.8 Details of gender sensitization programmes

1) Guest lecture was organized by the Women Empowerment Cell to create awareness on Job opportunities

5.9 Students Activities

5.9.1 No. of students participated in Sports, Games and other events

State/ University level 13 National level 01 International level ---

No. of students participated in cultural events

State/ University level --- National level --- International level ---

5.9.2 No. of medals /awards won by students in Sports, Games and other events

Sports : State/ University level --- National level 01 International level ---

Cultural: State/ University level --- National level --- International level ---

5.10 Scholarships and Financial Support

	Number of students	Amount
Financial support from institution	65	43,016
Financial support from government	794	9,83,915
Financial support from other sources	---	---
Number of students who received International/ National recognitions	---	---

5.11 Student organised / initiatives

Fairs : State/ University level National level International level

Exhibition: State/ University level National level International level

5.12 No. of social initiatives undertaken by the students

5.13 Major grievances of students (if any) redress:

Provision of additional toilets for girls, dining and waiting rooms for boys. Reestablishment of students canteen.

Criterion – VI

6. Governance, Leadership and Management

6.1 State the Vision and Mission of the institution

Vision

- Mangena Venkata Narasimham, Jana Sankarayya and Rudraraju Venkata Ramaraju (MVN JS & RVR) college of Arts and Science was established in 1972 as an offshoot of Antervedipalem Firka Development Trust (A.F.D.T) with a vision to impart and promote higher education in Arts, Science and commerce to the boys and girls in and around Antervedipalem Firka irrespective of their caste, creed or socioeconomic status.
- To provide quality education and facilitate for alround development of the student laying emphasis on discipline, character and secular outlook in addition to active learning process.
- To develop the college into Centre of Excellence (CoE).
- To strive for an excellent seat of learning with the opening of multi disciplinary subjects in undergraduate level.
- To become an autonomous college in future.

Mission

- The college shall strive to upkeep its pace with the surging need of the changing global education.
- The college gives importance to develop both physical and human resources so as to create equilibrium between academic and co-curricular activities.
- The college endeavors for the enhancement of knowledge with inculcation of values and quality for the betterment of society.
- To mould the students as responsible citizens to fit in the present complex and competitive environment.

6.2 Does the Institution has a management Information System

Yes

6.3 Quality improvement strategies adopted by the institution for each of the following:

6.3.1 Curriculum Development

- 1) Some of the staff members are involved in curriculum development of CBCS introduced by APSHE from 2015-16
- 2) Involvement of eligible teaching faculty as Board of studies members in the design of qualitative curriculum at University level.
- 3) Provision of relevant prescribed books of various papers in the central and departmental libraries.
- 4) Organisation of review meetings by IQAC regarding implementation of curriculum.

6.3.2 Teaching and Learning

1. Implementation of feedback mechanism from students.
2. Division of students in each class as slow learners, average and advanced learners and provide necessary inputs, guidance depending upon their IQ levels

6.3.3 Examination and Evaluation

- Students are encouraged to participate in seminars organised in class, DRC and by other colleges.
- Continuous assessment mechanism is adopted to evaluate students progress by conducting internal tests(6), Mid examinations, assignments, classroom seminars and modal viva-voce, project works, year-end & semester end examinations will be conducted as per the affiliated University guidelines.

6.3.4 Research and Development

- Mid examinations for internal assessment for CBCS students for 2016-17
- Staff members are encouraged to participate research activities.
- Staff members are encouraged to participate in seminars and presenting papers.

6.3.5 Library, ICT and physical infrastructure / instrumentation

Institution is having centralised library in a two storied building with all required infrastructure, 16711 books are available.

6.3.6 Human Resource Management

In addition to the regular teaching and allotted work, Teaching & Non-teaching are deputed in various committees to monitor academic, co-curricular, extra-curricular and administrative affairs.

6.3.7 Faculty and Staff recruitment

Un-aided teaching and Non-teaching are being recruited in aided vacant posts and other required posts by conducting demos and interviews by formulating interview boards consists of management members, Principal, coordinator IQAC and subject experts.

6.3.8 Industry Interaction / Collaboration

- Students belonged to commerce interacted with small scale industries like coir industry, cashew nut industry, handlooms industry to study the inform structure and trade related issues.
- Students belonged to Biocehmistry interacted with local hospitals and diagnostic laboratories to study the related issues.
- Students belonged to Zoology visited the nearest aqua industries and study the related issues.
- Students belonged to Botany visited the horticulture institutes to study the process.

6.3.9 Admission of Students

Admission process is conducted as per the guidelines given time to time by the affiliated University following the reservation criteria.

6.4 Welfare schemes for

Teaching	Welfare society established in the institution to provide assistance for Teaching & Non-teaching staff to overcome unexpected socio-economic problems
Non teaching	
Students	Scholarships, Endowment and cash awards scheme is established to encourage meritorious students, Poor boys fund & Helping hands (Chelimi) schemes are established to help poor students.

6.5 Total corpus fund generated

Nil

6.6 Whether annual financial audit has been done

Yes

☐

No

☒

6.7 Whether Academic and Administrative Audit (AAA) has been done?

Audit Type	External		Internal	
	Yes/No	Agency	Yes/No	Authority
Academic	Yes	Commissioner of Collegiate Education, A.P.	Yes	IQAC
Administrative	----	----	Yes	IQAC

6.8 Does the University/ Autonomous College declares results within 30 days?

For UG Programmes

Yes

☒

No

☐

For PG Programmes

Yes

☒

No

☐

6.9 What efforts are made by the University/ Autonomous College for Examination Reforms?

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6.10 What efforts are made by the University to promote autonomy in the affiliated/constituent colleges?

Not applicable

6.11 Activities and support from the Alumni Association

Alumni association meet every year on Jan 12 th and identify the needs of the institution and chalk out a plan of action for the support to be given to promote, provide quality education in the institution.

6.12 Activities and support from the Parent – Teacher Association

Parents-Teacher meet will be conducted every year in the month of November to get the feedback and suggestions to improve the quality in academic and non-academic programmes.
--

6.13 Development programmes for support staff

Supporting staff are encouraged to improve their educational qualifications , technical and to write departmental tests, conducted by APPSC to improve their ability to implement various qualitative programmes.

6.14 Initiatives taken by the institution to make the campus eco-friendly

➤ Cycling Day is observed on every 4th Saturday ➤ Solar Plants are established on main building, Sir Arther cotton building and Library. ➤ Plantation every year. ➤ Swatch Bharat concept is promoted ➤ Concept of recycling, reuse i2 promoted by the department of biotechnology in the name of Re-vision. ➤ No flex policy was implemented in the campus.

Criterion – VII

7. Innovations and Best Practices

7.1 Innovations introduced during this academic year which have created a positive impact on the functioning of the institution. Give details.

- Rain Water Harvesting.
- Training cell to offer free coaching for students for competitive examinations.
- Student Counselling for misbehaviour instead of punishment . Opportunity to be provided to correct themselves in case of their mentors.
- Student feedback on teaching performance to be obtained in each semester. Rewards and special awards are given to students as well as teachers
- Awareness on Disaster Management
- Green policy for environmental protection - energy conservation by installing energy efficient light bulbs, use of solar power etc...
- Planting of trees of different species as an annual tradition by UG and PG students
- Blood Donation by students to different Hospitals
- Linkages with Literacy promoting Agencies.

7.2 Provide the Action Taken Report (ATR) based on the plan of action decided upon at the beginning of the year

- Proposed to encourage aided and unaided teaching staff members to peruse research work and publish papers.
- Proposals for organising of Seminars/ Workshops will be submitted to UGC and other funding agencies.
- Suggestions are given to the staff members who actively engaged in consultancy services to maintain proper records.
- Proposed to conduct more activities by RRC wing and instructions are given to RRC Coordinator to maintain records in a prescribed proforma
- Measures are taken to further strengthen WEC.
- Plan of action is prepared by the Eco-club Coordinator to make the campus Eco-friendly.
- Decided to give more emphasis on e-lessons, e-resources and e-journals.
- Proposed to create awareness among students regarding use of Internet by conducting workshops.
- Planned to use MANA TV facility in more effectively and to maintain viewers records in more effective way .
- Instructions are given to Physical Education Department to maintain records in proper way to achieve good quality.
- Request letter is already submitted to the Academic Guidance cell, JKC wing in CCE Office to provide financial support to trained mentors to further strengthen our college JKC.
- Measures are taken to improve the quality in the maintenance of JKC records.
- Planned to give special focus on career guidance and placement cell.
- After getting permission from management planning to become a member in DRC to organise activities in the college.
- Required suggestions are given to Grievance Redressal Cell and Anti Ragging Cell.
- Suggestions are placed before college management to further improve the sanitation facilities.

- Special care will be taken on Health Care Facilities.

7.3 Give two Best Practices of the institution (please see the format in the NAAC Self-study Manuals)

1. **Title: Green Policy for Environmental Protection**

2. **Title: Endowment prizes, cash awards and CHELIMI (Helping Hands) Scheme.**

Details are given in the Annexure-ii

7.4 Contribution to environmental awareness / protection

1. Plantation of saplings and maintenance is organised by NSS units of our college to maintain clean and green campus
2. Environmental protection awareness programme by 4 NSS units of our college in their respective adopted villages and during the special camps organised in the identified villages.

7.5 Whether environmental audit was conducted? Yes ☒ No ☐

7.6 Any other relevant information the institution wishes to add. (for example SWOT Analysis)

SWOC Analysis of the institution

Strengths:

- Management with good vision and commitment for the promotion of education in the rural ambience
- Sufficient infrastructure with good number of well equipped laboratories and play ground
- Provision of Network Resource Centre, MANA TV Centre, E-Class rooms with ICT facilities like internet, LCDs, smart boards
- Ladies waiting hall, canteen facility.
- Indoor Sports Training Facility Centre with six wooden shuttle courts, two sophisticated 7-stationed gymnasiums with treadmill.
- Spacious library with partial automation and good number of books and periodicals
- Ladies Hostel under construction.
- Committed and dedicated teaching and non-teaching staff.
- Good number of teaching staff with interest towards improving their academic qualifications (3-Ph D, 2 M.Phil, 6 SLET and SET qualified)
- Participation of teaching staff in university curriculum design (4 chairmen and 2 members of Board of Studies).
- Effective implementation of internal and external assessment and examination system.
- Participation of teaching staff and students in International, National and Regional seminars and workshops.
- Learner centric approach in academic activities.
- Jawahar Knowledge Centre to prepare students for employment opportunities.
- Provision of high school study to PG Course(MA English) in the same campus run by the same management.
- Add-on courses to strengthen curriculum.
- Recognition of the college as centre of excellence by Commissionerate of Collegiate Education, Andhra Pradesh.

-
- Four NSS units, Youth Red Cross Society and Redribbon club to promote service oriented activities.
 - Active Cultural and Literary wing to organize various literary and cultural activities and to observe all the important days.
 - Open air auditorium in the college quadrangle.
 - Women Empowerment Cell to organize awareness programmes on issues like gender sensitization etc.
 - Endowment and Cash awards to encourage merit students and Poor boys fund and Chelimi (helping hands) scheme to provide economical support to the needy students.
 - Scholarships to SC, ST, BC and EBC students.
 - Support from Alumni.

Weaknesses:

- More number of un-aided teaching and non-teaching staff due to government ban on recruitment in aided colleges.
- Most of the students admitting in the college are from rural ambience with insufficient pre-requisite knowledge.
- Less scope for industrial exposure to the students due to non-existence of reputed industries.
- Dependence of students on public transport.

Opportunities:

- Scope for establishing links with ONGC, Reliance and coir industries.
- Scope for providing training to the students in Tourism and Management.
- Possibility to get UGC/RUSA funding.
- Scope for establishment of coconut based industries to provide more job opportunities.

Challenges:

- Recruitment and retainment of well qualified and experienced teachers.
- Unhealthy competition in admissions among private, corporate, unaided and government colleges.
- Attracting the students to the traditional courses as engineering education being the first priority to students.
- Limited employment opportunities for traditional courses.

Future plans:

- Organization of National/Regional seminars and workshops by each department.
- Motivating staff to take up minor/major research projects with financial assistance of funding agencies like UGC,DRDA and other agencies.
- Implementation of solar energy system in a phased manner.
- To establish ICT based class rooms.
- Organization of National Shuttle training camps.
- Linkage with other reputed institutions for effective implementation of Choice Based Credit System (CBCS).

8. Plans of institution for next year

- ❖ Improvement of academic excellence
- ❖ Efforts to start endurable new restructured courses.
- ❖ Completion of Women's hostel & Indoor Sports Training Facility Centre
- ❖ Strengthening of JKC, Career Counselling & Guidance cell.
- ❖ Enhancement of endowment prizes & Cash awards for meritorious students
- ❖ Measures to improve student support services.
- ❖ Efforts to increase MOUs with training institutes , service organisations and other institutions.
- ❖ Efforts to tap financial support from various agencies like UGC, DRDA, Alumni to organise National / State level seminars/ Workshops.

Name S.Prabhakar _____

Name _Dr.K.V.Anandam_____

Signature of the Coordinator, IQAC

Signature of the Chairperson, IQAC

_____*_*_*_*_____

Annexure I

Abbreviations:

CAS	-	Career Advanced Scheme
CAT	-	Common Admission Test
CBCS	-	Choice Based Credit System
CE	-	Centre for Excellence
COP	-	Career Oriented Programme
CPE	-	College with Potential for Excellence
DPE	-	Department with Potential for Excellence
GATE	-	Graduate Aptitude Test
NET	-	National Eligibility Test
PEI	-	Physical Education Institution
SAP	-	Special Assistance Programme
SF	-	Self Financing
SLET	-	State Level Eligibility Test
TEI	-	Teacher Education Institution
UPE	-	University with Potential Excellence
UPSC	-	Union Public Service Commission

Annexure i

The following are the two Best Practices followed in the institution

1. Title: Green Policy for Environmental Protection

Goal:

Goal of the institution is to create awareness among the student community on Green policy for Environmental protection' by practicing the following eco-friendly activities.

- Establishment of Eco club to organize various awareness programmes on environmental protection.
- Establishment of solar power generating systems ' and use of energy efficient lights (CISCO LED bulbs)
- Maintenance of clean and green campus' with special emphasis on growing medicinal plants and formation of green park to promote the concept of Swatch Bharat.
- Formation and maintenance of water harvesting pits to increase ground water levels.
- Observation of anti-plastic, vehicle free days to promote eco-friendly atmosphere.

Context:

It is an established fact that most of the dangerous worrying problems that human race is facing are mainly due to global warming, depletion of Ozone layer and various health hazards caused by environmental pollution.

These challenges can be addressed by creating awareness and following well designed green policy for environmental protection'

Practice:

Eco-club of the college is organizing guest lecturers, awareness programmes, observation of vehicle free day (last Saturday of every month) and plastic free day once in a month to promote eco friendly atmosphere in and around the campus.

Four solar power generating systems are established in the college campus at three places i.e. 1) Rajiv Block (Main Building) with 3 KVA +3 KVA output 2) Sir Arthur cotton building (PG block) with 2 KVA output and 3). Library building with 2 KVA output.

Four NSS units, eco club and department of Botany are entrusted to maintain clean and green campus.

Two water harvesting pits are being maintained to tap the natural water resources and to maintain proper ground water levels.

Evidence of Success

Periodical review on the best practice revealing the following facts.

- Activities organized by the eco-club are creating awareness among the student community regarding social responsibility of promoting eco friendly environment.
- The institution plays the responsible role in the optimum utilization of natural resources. Installation of solar power generating systems is reducing the thermal power consumption resulting in reduction in electricity bills.
- Analysis on activities taken up by NSS, eco-club and Dept of Botany in maintaining

clean and green atmosphere, growing medicinal plants is indicating that institution is successful to some extent in achieving its goal of the best practice.

➤ Experience on maintenance of water harvesting pits, observation of anti-plastic day and vehicle free day indicates evidence of success of the best practice.

Problems encountered and resources required:

Even though UGC is providing seed money to purchase and install solar power generating systems, our institution, being reduced to unaided college, is facing shortage of funds for proper maintenance of the solar equipment.

Ban on recruitment of staff in sanctioned posts in aided colleges causing shortage of human resources to maintain infrastructure used in the best practice.

Notice:

Our experience in adopting this best practice suggests that proper planning of human resources and technical support for maintenance of solar power generating system and biogas plant, medicinal plants garden are required to achieve the goals of the best practice.

2. Title: Endowment prizes, cash awards and CHELIMI (Helping Hands) Scheme.

Goal:

➤ The institution started the best practice to achieve the following objectives.
➤ The endowment and cash awards are initiated to encourage the meritorious students for their academic achievements in various subjects. CHELIMI(Helping hands) scheme, which is a brain child of some of NSS volunteers, is initiated in the college to inculcate the helping habit among students and staff and to help needy people especially in the student community.

Context:

Proper guidance, counseling, encouragement and helping hand play a key role in the successful organization of an educational institution. Even though guidance and counseling can be made a part and parcel of teaching; encouragement and helping hand to the students need special focus and effort. Encouragement to students for their academic achievements and to extend helping hand to the needy students involve financial commitment. Financial resources to address this problem can be achieved by mobilizing necessary funds from philanthropists.

Practice:

Endowment prizes and cash awards scheme is initiated during the academic year 2006-07 with seed money collected from the donors. Donations collected in multiples of Rs.10,000/- from some of the management members, staff members working and retired in the institution, alumni members and Philanthropists are deposited in a bank and the interest accrued on these deposits is awarded to the students as awarded as per the guidelines suggested by the donors. Donations for cash awards are collected in multiple of a thousand and the collected money is being awarded to the students who achieved academic excellence. The amount deposited in the bank under this scheme is Rs.3,75,000/- and cash awards are distributed to the meritorious students every year.

For CHELIMI (helping hands) scheme student volunteers collect Rs.2/- every week from the students and staff who wish to contribute for the promotion of the scheme. The

collected amount is being deposited in the bank account. Part of this amount will be donated to the needy students to overcome their financial barriers in pursuance of their studies.

Evidences of Success:

The following table gives the information regarding distribution of endowment prizes, cash awards.

Sl. No	Academic year	No. of students awarded		Total amount deposited for endowment awards	Total amount distributed	
		Endowment	Cash		Endowment	Cash
1	2011-12	39	11	2,60,000	26,550	10,016
2	2012-13	39	08	2,60,000	24,000	7,016
3	2013-14	47	10	3,75,000	33,750	8,916
4	2014-15	47	18	3,75,000	30,000	13,016

The information given in the above table reveals the fact that the number of philanthropists encouraging the scheme is increasing year by year to help more number of students who achieve academic excellence.

CHELIMI (helping hands) scheme which was started during the academic year 2013-14 could able to help the students as per the particulars given below.

Year	No. of students benefited	Amount distributed
2013-14	4	8,900
2014-15	2	32,300 (Along with the contribution of students)

Problems encountered & resources required:

Identification of philanthropists from alumni, prominent persons, management members and motivating them to respond to the cause requires proper planning and continuous pursuance. Importance of the scheme should be propagated properly by the committed organizers of the scheme to see this best practice comes true.

Notice:

Experiences encountered in the execution of the scheme in our institution suggest that a team with commitment, proper planning and its execution will help to run the scheme in a successful way.